

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL
HELD ON WEDNESDAY 3RD FEBRUARY, 2016 AT 7.30 PM
IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD,
TRUNCH

Present:-

Chairman - Cllr. A. Fordham, Vice-Chairman - Cllr. T. Leeder,
Cllr. B. Boughton, Cllr. R. Drury, Cllr. A. Hale, Cllr. D. Hazell, Cllr. G. Green,
Cllr. J. Jones, Cllr. C. Owen and Cllr. R. Walker.

Julie Chance MILCM - Clerk.

Two members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. N. Hurst,
County Councillor W. Northam and District Councillor N. Coppack.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None received.

3. MINUTES OF THE MEETING HELD ON WEDNESDAY 6TH JANUARY, 2016

The Minutes of the meeting held on Wednesday 6th January 2016, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. COUNTY AND DISTRICT COUNCILLORS' REPORTS

4.1 County Councillor's Report:- None received.

4.2 District Councillor's Report:- None received.

4.3 Dog Fouling Scheme:- It was reported that the article has been placed in the Mardle. To date no further volunteers have come forward. Due to the length of time North Norfolk District Council took to contact the only volunteer, he has withdrawn his offer.

5. PUBLIC PARTICIATION

A member of the public requested an update on the hedges on the North Walsham Road. The hedges are blocking the footway. The Clerk reported that Victory Housing had stated that the hedges were the responsibility of the tenants. It was **AGREED** that the Clerk would write to Victory Housing again and ask that they write to their tenants requesting them to cut back the hedges. It was **AGREED** that the Clerk would contact Norfolk County Council and ask them to also write to the tenants requesting that they cut the hedges back from the footway.

6. POLICE

- 6.1 **Police Report:-** None received.
- 6.2 **Speed Checks:-** No update received.
- 6.3 **SNAP:-** No report received.

7. HIGHWAYS

- 7.1 **Give Way Sign and Quiet Lane Sign - Brick Kiln Road:-** It was reported that the give way sign has been repaired. It was reported that the Quiet Lane Sign has not been repaired and the Clerk will report to Norfolk County Council accordingly.
- 7.2 **Fly Tipping:-** It was reported that the carpets on the road from Southrepps to Trimingham have not been cleared and the Clerk will write to North Norfolk District Council again.
- 7.3 **Blooms Turn - Road Surface:-** The Clerk read an email received from Norfolk County Council stating that this matter has been passed to the Technician to be investigated and programmed.
- 7.4 **Temporary Traffic Order - Trunch Road:-** Circulated. Noted.
- 7.5 **Potholes:-** Cllr. Boughton produced photographs and locations of several potholes and flooding in Trunch. It was **AGREED** that the Clerk would forward these to Norfolk County Council and ask that they be repaired.

8. PLAYING FIELD

- 8.1 **Meeting - Playing Field Project:-** The Clerk reminded the Members of the meeting to be held on Wednesday 24th February at 7.30 pm in the Methodist Church Rooms.
- 8.2 **Pavilion - Outside Tap:-** The Clerk reported that the contractor has agreed to leave an outside tap in place when he demolishes the pavilion. The Clerk confirmed that the meter has now been removed and the order for the power to be cut off has been sent to UK Network Power.

- 8.3 Pavilion - Contents:-** Cllr. Leeder has kindly produced a list of the contents of the pavilion. It was **AGREED** that a working group would go through the contents on Saturday 13th February at 10.00 am to decide what should be kept.
- 8.4 Basket Ball Court Back Board:-** It was reported that this matter will be dealt with in the spring once the weather has improved. This matter will be kept on the agenda until the work has been completed.
- 8.5 Bench - New Play Area:-** It was **AGREED** that the Clerk would order the Charnwood teak bench for the sum of £274.00. It was **AGREED** that the Clerk would obtain a quotation for the base and the installation of the bench.
- 8.6 Goal Posts:-** Cllr. Boughton reported that he has written to the relevant person for permission to store the goal posts in the barn used by the compost scheme. This matter will be placed on the next agenda for an update.
- 8.7 Football:-** Cllr. Leeder reported that he has been approached by some members of the public who are interested in starting a football club. This matter will be placed on the next agenda for an update.
- 8.8 Textile Bank:-** The Clerk reported that she has written again concerning payment for the textile bank. This matter will be placed on a future agenda for an update.

9. FOOTPATHS

- 9.1** Nothing to report.

10. PLANNING

- 10.1 Planning Application No. PF/15/1227 - Erection of twelve residential units (Class C3) with associated highway and landscape works - Land off Cornish Avenue, Trunch:-** Amended plans. Noted.
- Planning Application No. PF/16/0074 - Erection of single-storey extension to front of dwelling - Etnacott, Front Street, Trunch:-** No objections.
- 10.2 Permissions Given:-**
Ivy Farmhouse, Mundesley Road, Trunch.
Millers Farm, Mundesley Road, Trunch.
White House Farm, Mundesley Road, Trunch.
Llangower, North Walsham Road, Trunch.
- Refused:-**
Park Farm Barn, Knapton Road, Trunch.

11. ALLOTMENTS

- 11.1 Deeds - Track:-** The Clerk circulated a letter received from the owners of the adjacent property. The letter was in reply to the Clerk's letter requesting that the tenants of the property cease using the track as it was damaging the surface. It was **AGREED** that the Clerk would write to the owners of the property and say that their comments have been noted, that the Members have concerns about the condition of the track and acknowledge that the tenants are now limiting their use of the track.
- 11.2** The Clerk confirmed that all the allotments are not let.
- 11.3 Tree:-** It was reported that a tree has fallen on the allotments from an adjoining property. It was **AGREED** that Cllr. Owen will liaise with the property owner and ask if the tree can be removed.

12. FINANCE

- 12.1** The following cheques were **AGREED** and signed:-
- | | £ |
|---|--------|
| J I Chance - Salary, office allowance and postage | 276.13 |
| HM Revenue and Customs - Tax | 167.20 |
| Anglian Water - Pavilion | 13.78 |
| NNDC - Election 2015 | 92.22 |
| T T Jones Electrical - Street Lighting | 43.91 |
| Eon - Pavilion | 27.92 |
- 12.2 Quality Council Scheme:-** The Clerk reported that she and the Chairman are meeting to finalise the information on the website. This matter will be placed on the next agenda for an update.
- 12.3 Grant Funding:-** The Clerk circulated a letter requesting grant funding from Bumbles Pre-School. It was **AGREED** that the Clerk would write to Bumbles Pre-School and ask for a quotation for the cost of 12 waterproof puddle suits. Once this quotation has been received the grant request will be considered.
- 12.4 Annual Asset Inspection:-** The Clerk circulated draft asset inspection forms. It was **AGREED** to adopt the forms and an annual inspection of the assets. This matter will be placed on the next agenda for distribution of the forms.
- 12.5 Grass Maintenance:-** The Clerk reported that only one tender had been received. It was **AGREED** to accept the tender in the sum of £1,555 for the play area, cemetery, hedges and verges and £540 for the public rights of way. It was **AGREED** that the Clerk would ask the contractor whether he will quote for the area around the new play equipment on the playing field. It was **AGREED** that the Clerk will ask Norse if they are prepared to trim the area around the new play equipment and if not, whether this can be taken out of the contract.

13. **CORRESPONDENCE**

13.1 **Local Plan Newsletters:-** Circulated. Noted.

14. **DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 2nd March 2016.

There being no other business the Chairman closed the meeting at 8.55 pm.

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Chairman

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Date