



Trunch Parish Council

Clerk: Jane Wisson Chairman: Brian Boughton

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL HELD IN THE VILLAGE HALL ON FRIDAY 10th SEPTEMBER 2021 AT 7.30 PM

Present: -

Chairman – Cllr. J Spencer, Cllr. B Boughton, Cllr. R. Nevill, Cllr. C. Owers, Cllr. P Taylor, & Cllr. S Wild.

Jane Wisson – Clerk.

1. **APOLOGIES FOR ABSENCE** – Cllr. N Hurst & Cllr. L Eldon.
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS** – Declaration of Interest from Cllr. J Spencer in respect of allotment matters.
3. **MINUTES OF THE MEETINGS HELD ON 4th August 2021 – All AGREED**

Chairman J Spencer announced the resignation of Cllr. D Burns, and he offered a note of thanks for his hard work and his willingness to continue to support activities in the village in the future.

4. **COUNTY AND DISTRICT COUNCILLORS REPORT**

4.1 County Councillors report – report attached

4.2 District Councillors report – none provided

5. **PUBLIC PARTICIPATION** – no attendees

6. **FINANCE MATTERS**

6.1 To agree cheques for payment – **ALL AGREED**

6.2 Monthly figures – these were accepted - **proposed Cllr. R Neville/seconded Cllr. B Boughton – ALL AGREED**

6.3 Hardship Fund –for the current position see the report of the Grants Group, 13.2 below.

6.4 Grants –after discussion of the report of the Grants Working Group (see 13.2 below) all Councillors were asked to notify the Clerk of any grants that may be available to see if they might fit with our action plan moving forward. **Cllr J Spencer proposed, Cllr. S Wild seconded – ALL AGREED**

6.5 No further matters to consider.

7. **POLICE**

7.1 Newsletter – all noted

7.2 Speed Watch – Cllr B Boughton suggested that this was taken in conjunction with the SAM 2 (see below) We have further volunteers, whose work can be targeted by utilising the data received from the SAM2. Training will be sorted and then we can resurrect the speed watch team.

7.3 a. Parking in Back Street – the vehicle is now parked 10m from junction as required.

b. Parking in Meadow View Drive - Cllr B Boughton has endeavoured to resolve the issue in what is a private road. The Council thanked Cllr. B Boughton for his efforts to resolve the matter, but it is now unable to take any further action over this and the resident will be advised to contact the police.

8. PARISH MATTERS – Key Decisions

8.1 Tree planting project –

8.1.1 Roadside planting – By way of clarification, this is a project being worked on by NCC/NNDC and a resident (former Councillor David Burns) and although supported by the Parish Council we are not formally involved in this project.

8.1.2 The playing field – In response to the consultation (see Minutes of 4 August 18.11) 500 leaflets were distributed to houses in the village and 120 responses received. In respect planting on the playing field a large majority of the responses were in favour. After discussion, the Parish Council resolved to take the matter forward by now investigating the legality and practicalities of planting trees on this site – **proposed by Cllr. R Neville seconded by Cllr. C Owers - ALL AGREED.**

8.1.3 The village green – In respect of the planting proposal for the Green, a majority of responses were in favour, but there was stronger opposition and a range of different issues had been raised. After discussion, the Parish Council resolved to take the matter forward by now examining the legality and practicalities of planting trees on this site – **proposed by Cllr. R Neville seconded by Cllr. S Wild – ALL AGREED.**

8.1.4 Further resolution – Clerk to investigate the holding the grant in abeyance whilst we investigate the legal and practical needs of managing a community orchard – **proposed by Cllr S Wild seconded by Cllr C Owers – ALL AGREED.**

8.2 Playing Field –

8.2.1 Public Space Protection Order (PSPO) – The Clerk reported that NNDC are about to go out for consultation on various PSPOs within the district, so we are able to request that they include the playing field in this round on consultations – **Proposal, by Cllr. P Taylor and seconded by Cllr. S Wild,** that the Council should now request NNDC to create a PSPO requiring dogs brought onto the playing field to be kept on leads – **ALL AGREED.**

8.2.2 Dog Fouling – the Clerk reported that for NNDC Rangers to be able to enforce the existing PSPO against dog fouling on the playing field we need to give them permission. **Resolution proposed by Cllr J Spencer and**

seconded by Cllr. C Owers that we now write to NNDC giving them permission and encouraging them to visit – **ALL AGREED.**

8.3 Face to Face meetings

8.3.1 The legal requirement for valid PC meetings to be held with all participants physically present was temporarily suspended during the height of the COVID pandemic but the period of suspension is now over and for the valid conduct of formal business, face to face meetings are now once again required. This makes it difficult for Councillors to attend meetings who or whose families have health issues that make them particularly vulnerable. This being so, after discussion it was resolved that, for a trial period, the Council would manage business by holding “pre-meetings” by Zoom on Wednesdays which all Councillors would be expected to attend, followed on the Friday following by brief face to face meetings at which a quorum of Councillors would formally ratify any decisions provisionally reached on the Wednesday. Both meetings would be open to the public, with Zoom links available for the Wednesday meetings. **Cllr B Boughton proposed, seconded by Cllr. P Taylor – AGREED. 1 abstention**

9. HIGHWAYS

9.1 North Walsham drainage - Clerk awaiting further information from NCC Highways as to when this work will be carried out. Meanwhile the Parish Council must get the funding for its agreed contribution sorted from the reserves – Clerk to arrange.

9.2 Wrights Loke – this has been trimmed so no further action needed.

9.3 SAM2 sign –It was reported that data from the SAM suggests that excessive speeding through the village has been reduced. The average speed of traffic during the day is now within the 30mph limit, and excessive speeding seems to be a problem only in the evening and at night. This data to be passed to speed watch team.

9.4 No further issues raised.

10 PLAYING FIELD

10.1 Registering of title –Barclays Bank have still not replied to the Clerk’s letters enquiring about the deeds of title lodged with them.-Cllr. J Spencer to visit the Sheringham branch of the speak once they have accepted him as a signatory to the Council’s account.

10.2 Inspection of trees we are still awaiting further quotes.

10.3 Entrances from Amis Close and North Walsham Road – Cllr B Boughton and Cllr. N Hurst to arrange a meeting to agree actions.

10.4 The frame of the skateboard half pipe has now been removed but residue wood has been left on site. Cllr. B Boughton to speak to TVS to see if we can ask Cllr. N Hurst to collect and store.

10.5 Idverde, the contractors who currently hold the contract to cut the main area of grass on the playing field, have asked to be released from the contract. Clerk to arrange to go out for quotes – Clerk and Cllr. B Boughton to meet and discuss.

11 PLANNING

- 11.1 Current applications have all been addressed –
- 11.2 Local Plan Phase 2 – Clerk should receive invite to comment Oct/Nov 2021. We will have 8 weeks in which to respond.
- 11.3 Neighbourhood Plan – to remain on hold later 2021/early 2022 when more is known about the NNDC Local Plan.
- 11.4 To receive any other Planning matters and agree actions – none received.

Chairman suspended standing orders at 9.30pm.

12 FOOTPATHS

- 12.1 Verge Cutting costs – Clerk and Cllr. B Boughton to arrange to meet to move this forward.
- 12.2 Hedges overhanging pavements on Pightle Close and Cornish Ave – the hedging concerns have been dealt with.

13 TASK AND FINISH GROUP

- 13.1 Allotments – Following on from the article in the Mardle and the advertisement in the village shop we now have further interest in the Allotments from Trunch residents. Meetings are being arranged with interested participants. Further to this Clerk has started the renewal work in regards of the 2021/2022 season.
- 13.2 Grants – The report of the Grants Working Group, circulated by email ahead of the meeting, was received and noted. (The text is annexed to these minutes.)

14 PARISH MATTERS

- 14.1 Village Social event on Sunday 12 September – further call for additional volunteers.
- 14.2 Proposed Parish Council Open Day – this has been put on hold – Clerk to remove from Agenda
- 14.3 No cold Calling Zone – so far not enough responses have been received by NCC, which has sent out further forms to homes from which had not so far responded.
- 14.4 Car Parking – see 7.3 Clerk to remove from Agenda
- 14.5 CPR/defibrillator sessions – The Clerk reported that the session provisionally fixed for 9 September had been cancelled because too few people wished to attend. A second attempt will be made to fix a session, provisionally on 4th November at 2pm, to be advertised in in the Mardle and elsewhere. (We must have 20 attendees for the session to take place.)
- 14.6 Grass Cutting Contract – see 10.5 above.
- 14.7 Recovery and storage of old Minutes – carried over to next month's Agenda.

15 NORFOLK ALC – WELLBEING INITIATIVE

- 15.1 Various papers - circulated for information.
- 15.2 The Silver Surfers initiative (see 14.2 of the the minutes for the August meeting) will continue to be supported by Cllr. R Neville but will be run under the TVS umbrella.

16 CORRESPONDENCE

- 16.1 Norfolk ALC Bulletin – all noted
- 16.2 Correspondence – all noted

The meeting closed at 9.40 pm.

Next Meeting: 6th October by Zoom – if required, formal meeting on 8th October for ratifying any decisions.