



# Trunch Parish Council

*Clerk: Jane Wisson Chairman: Brian Boughton*

## **MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL HELD ON WEDNESDAY 3<sup>rd</sup> NOVEMBER 2021 VIA ZOOM AT 7.30 PM**

Decisions will be ratified at a Meeting on TBA

Present: -

Chairman – Cllr. J Spencer, Cllr. B Boughton, Cllr. R. Nevill, Cllr. C. Owers, Cllr. P Taylor,  
Cllr. N Hurst, Cllr. L Eldon & Cllr. S Wild.  
Jane Wisson – Clerk.

1. **APOLOGIES FOR ABSENCE** –NCC - Cllr. E Maxfield.
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS** – Declaration of Interest from Cllr. J Spencer in respect of allotment matters.
3. **MINUTES OF THE MEETINGS HELD ON 6<sup>th</sup> October 2021 – All agreed**
4. **COUNTY AND DISTRICT COUNCILLORS REPORT**
  - 4.1 County Councillors report – report sent and noted.
  - 4.2 District Councillors report – Cllr Hayman updated the Parish Council that he has left the Liberal Democratic group and is working as an independent councillor on NNDC. Cllr. Hayman expressed his thanks to the officers at NNDC around the number of local businesses that had been helped with Grants through the local pandemic.  
Q – Regarding the local plan on where we are now with the current status of the local plan – Clerk to ascertain from NNDC what the current position is.
5. **PUBLIC PARTICIPATION – a number of parishioners attended.**
  - a. A concern has been raised about the current state of the grass on the playing field and agreement has been reached to do a final cut.
6. **FINANCE MATTERS**
  - 6.1 To agree the following cheques for payment – All agreed with current list of cheques Cllr N Hurst proposed, Seconded by Cllr. P Taylor – ALL AGREED.
    - 6.1.1 To note increase in Clerks wages once agreed nationally
    - 6.1.2 To arrange appraisal for Clerk.
  - 6.2 To agree and late Invoice payment requests – None to agree
  - 6.3 Monthly figures for August 2021 – figures agreed
  - 6.4 Hardship/Welfare funds – to be removed from Agenda

6.5 To consider any other financial matters and agree action – budget to be reviewed at next meeting.

## **7 POLICE**

7.1 Newsletter – circulated and noted.

7.2 To consider any other police matters and agree actions Cllr. B Boughton has been attending SNAP meetings and summarised the issues.

## **8 KEY DECISIONS**

8.1 To agree any key decisions

8.1.1 Tree Planting – a reviewed plan on the planting of trees on the playing field – further funding options are available if needed. A couple of key activities needs to take place before a decision can be made to move this forward. A sponsor a tree initiative can be another way of supporting our contribution to the Climate emergency.

8.1.1.1 A detailed plan to scale to determine how many potential trees can be planted – we need to ensure that we maintain the integrity of the football pitch in any plan

8.1.1.2 A detailed maintenance program and a call for volunteers via the mardle to help with the watering etc.

8.1.1.3 Revisit the Sustainable communities grant request.

Cllr. R Neville proposed to further investigate as per the outcomes Cllr. B Boughton seconded – **ALL AGREED.**

## **9. HIGHWAYS**

9.1 North Walsham Drainage – currently programmed in to start week commencing 3/1/2022. Just awaiting further details

9.2 SAM2 Speed Activated Monitor – All sites have had the sign and information details that in the main the speed is kept fairly low throughout the day and the offenders are mainly in the late evening or early morning. Thank you offered to Cllr. B. Boughton for all his hard work on this.

9.3 20 mph zone – Clerk to raise with Cllr. E Maxfield to ascertain the process to be able to move forward with the reduction in speed limit.

9.4 To receive any other Highways matters and agree action – Potholes Cllr. S Wild mentioned that a couple of other drains had started to sink – near the last pothole that needed emergency work to refill it – Clerk to raise with Highways.

## **10 PLAYING FIELD**

10.1 Public Space Protection Order – Application made to NNDC for a PSPO on the playing field and that we are awaiting further information from them. Clerk to chase.

10.2 Registering of Title – spoken to a person at Barclays and we have received a form which has been completed and returned to them for action.

10.3 Inspection of trees – Clerk has requested work and current dates have been agreed with contractor.

10.4 To receive other playing field matters and agree actions – The grass cutting schedule has been provided to a local contractor and a second one has been requested from another local person. Additional one off cut to be arranged – proposed by Cllr N Hurst, seconded by Cllr. P Taylor – **ALL AGREED.**

## **11 PLANNING**

11.1 To receive update on Planning Applications and agree actions – non received

11.2 Local Plan Phase 2 – Clerk chasing further information

11.3 Neighbourhood Plan – on hold NFA – remove from agenda

11.4 To receive any other Planning matters and agree actions – nothing further to raise.

## **12 FOOTPATHS**

12.1 Verge Cutting costs – Clerk has sent schedule out and is awaiting costs.

12.2 To receive footpath matters and agree action – Concerns around the footpath that links Southrepps to Trunch as there is a part that isn't registered – Clerk to write to Southrepps PC to see if they are interested in registering this path – Cllr S Wild proposed and Cllr R Neville seconded – **ALL AGREED**

12.3 To receive footpath matters and agree action **RB10** – Clerk to contact NCC for a letter to request landowners to clear path of overhanging vegetation.

## **13 TASK AND FINISH GROUP**

13.1 Allotments – Cllr J Spencer has written to the Diocese to see if they would either sell one or both sites, or at least look into a longer lease. Awaiting a response. Along with this and with the current support for the climate emergency it had been suggested in a few areas of the allotment would be an idea option for a community orchard.

Also, Clerk is chasing payments from the current allotment holders. **Clerk to arrange a meeting with the allotment group to discuss ongoing actions.**

## **14 PARISH MATTERS**

14.1 No cold Calling Zone – we just need an additional 22 people to make the cold calling zone a reality – additional advertisements on Trunch Next door and the Mardle to try and achieve this. NCC are keen to ensure that this happens as well.

14.2 CPR/defibrillator sessions – 9<sup>th</sup> December at 1.30pm Village Hall – Clerk to have names for the trainer.

14.3 Grass Cutting Contract – Covered elsewhere – Clerk to remove from agenda

14.4 Parish Council Website – Ongoing work on website and whilst we are developing, we have the old site up and running.

14.5 Village Pump – Conservation and design team at NNDC – do not have any interest in the site – although did suggest a slight deviation from the schedule of works Cllr J Spencer to speak to the interested party to see if they are still willing to do the work and then this will be progressed.

14.6 Community Plaque – We have received the plaque and Clerk to write to Village Hall to request if we can erect on site.

14.7 Elections – We have had a couple more interested parties and Chairman and Clerk to pursue.

14.8 Old minutes – Chairman’s report in the Mardle to include a call for villages to check what and if they have any copies for the relevant years, Cllr J Spencer to request from the copies of the Chairman Reports from the Mardle for scanning and retaining. Otherwise, all avenues have been exhausted.

14.9 Queens Jubilee Celebrations - this needs to be a village celebration with the Parish Council bringing the relevant groups together Cllr J Spencer to speak to the church and TVS to ascertain the interest.

Also as a parish we need to have an awareness of the protocol a member of the Royal Family was to sadly pass aware.Cllr J Spencer to speak to the church.

14.9 Other Parish Matters – The mardle with the current editors leaving Cllr J Spencer to ascertain where we are with the new editor etc to ensure that they Mardle continues as a means of communication with the village.

The Crown PH – concern was raised about the continuance of the Crown with Ian leaving in December –Clerk to produce a letter of concern - Cllr P Taylor proposed and Cllr R Neville seconded – **ALL AGREED**

Concern has been raised around the roof at Manor farm – Clerk to check with the enforcement team at NNDC.

## **15 NORFOLK ALC – WELLBEING INITIATIVE**

15.1 Various papers - circulated for information and noted

## **16 CORRESPONDENCE**

16.1 Norfolk ALC Bulletin – circulated for information and noted

16.2 Correspondence – circulated for information and noted

Meeting finished at 21.10pm

Next Meeting: 2<sup>nd</sup> December 2021

Chairman signature.....Dated:.....