

**MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL HELD ON  
WEDNESDAY 4<sup>TH</sup> NOVEMBER, 2020 AT 7.30 PM VIA ZOOM**

Present:-

Chairman – Cllr. B. Boughton, Cllr. D. Burns, Cllr. N. Hurst,  
Cllr. R. Nevill, Cllr. C. Owers, Cllr. J. Spencer, Cllr. R. Miles  
and Cllr. L. New.

District Councillor G. Hayman. County Councillor E. Maxfield.

Jane Wisson – Clerk.

Two members of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

1.1 Apologies for absence were received from Cllr. P. Taylor and Cllr. S. Wild.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

2.1 None received.

**3. MINUTES OF THE MEETING HELD ON 4<sup>th</sup> NOVEMBER, 2020**

3.1 The Minutes of the meeting held on Wednesday 4<sup>th</sup> November 2020, having been circulated, were taken as read, AGREED and will be signed by the Chairman in due course.

**4. CASUAL VACANCY**

4.1 To advertise to fill vacancy – via co-option. AGREED to add the interviews to the next meeting.

**5. COUNTY AND DISTRICT COUNCILLORS' REPORTS**

**5.1 County Councillor's Report:-** Attached.

**5.2 District Councillor's Report:-** District Councillor Hayman reported that he is wanting to improve Road safety along the district roads due

recent accidents involving Bicycles and this will support his interest in promoting the greener options of travel. Wants to work with NCC to improve road safety EM and GH to catch up after meeting.

Q. Cllr D Burns asked if an answer was found in regards ownership of the bus shelter or if any other land in Trunch was under NNDC control

A District Council confirms that they don't own this piece of land or indeed any land in Trunch. Further information to be provide further on the agenda

Q Cllr D Burns asked in regard to Homeless – a caravan site was closing due to Covid 19 restrictions and concerns have been raised about some temporary residents being made homeless

A These residents need to contact the Housing Options team who will provide support on what options are available.

Q Cllr R Miles –raised concerns that a proposal to re-categorise Trunch from Rural to the Next level up would have a significant impact on the village.

The consultation on the Local planning and the planning white paper continues - no certainty on where we are with the current situation – due to Covid 19 and staff illness.

Q Will we be able to be reconsulted on it

A Not sure as to where we are in regard to further opportunity to comment or provide feedback..

## **6. PUBLIC PARTICIPATION**

None received.

## **7. FINANCE**

7.1 The following cheques were AGREED and signed:-  
Grass Cutting playing field – April – September Idverdi £879.54

Maintenance of the Bus Shelter 6 visits £130.00

7.2 Monthly figures for September circulated and AGREED

7.3 Annual Budget – to be deferred for a extra meeting in December.

7.4 Welfare fund – Cllr Burns reported that no applications have been received. This matter will be placed on the next agenda for an update.

7.5 Other financial matters notated and agreed:

Clerk IT equipment - £920

Training on-going - £1155

## 8. **POLICE**

8.1 **Newsletters**:- Circulated. Noted.

8.2 **Liaison with Police**:- The Chairman reported that there hasn't been a SNAP Meeting and that there hasn't been any further incidents reported in the village.

8.3 **Speedwatch**: It was agreed that the Chairman would speak to Co-ordinator to ascertain if training could be provided to other volunteers if some could be found. Request for volunteers via Trunch Next door and the next New Letter. Up date to be provided at next meeting.

8.4 **Liaison with the Police**: Cllr R Miles reported that specific breeds of dogs are being targeted. Cold calling can cause concern and Cllr R Miles asked if it was possible to raise with the next liaison meeting and to see if an awareness campaign and/or there is best practice available that we can follow.

## 9. **HIGHWAYS**

**9.1 Speed Gates**:- The Clerk had not received an update or notification from previous clerk so will chase accordingly. This matter will be placed on the next agenda for an update.

9.2 **Road Name Sign – Fullers Lane**:- The Chairman reported that Broadland would erect the sign.

Q - Cllr N Hurst - A report of a street light outside the village hall is too bright – the chairman to ascertain who is responsible and report back on this at the next meeting

**9.3 Potholes**:- The Clerk reported that Norfolk County Council have the details and this matter is in hand. This matter will be placed on the next agenda for an update.

9.4 **Bus Shelter – Gimmingham Road**:- The Chairman reported that he will continue to establish who owns the bus shelter. He is in discussions with Cadent Gas. This matter will be placed on the

next agenda for an update. It was AGREED to consult with the village as to what actions to take in regard to the bus shelter – The Chairman to action.

- 9.5 **Drainage:- North Walsham Road** – To be started in April 2021 - Chairman asked County Council Ed Maxfield if £2K available. Ed Maxfield to confirm with NCC and report back at the next meeting.
- 9.6 **SAM speed indicating sign** – Cost is approx. £3000 data collection unit which will inform in regard to time and dates. Will need to be moved on a regular basis – The chairman happy to download.
- 9.7 **Crown Inn** – The issue to be monitored and return to the agenda if required in the future
- 9.8 **Other Highways Matters** – No further issues

## 10 **PLAYING FIELD**

- 10.1 **Skateboard Park** – Extend period to remove by the End of December. It was AGREED that this is extended to the 31/12/2020 as a final extension.
- 10.2 **Registering of title** – To be added to next meetings agenda for an update
- 10.3 **New Backboard and Hoop** – Thank you to both Cllr D Burns and Cllr N Hurst for the donation and the work undertaken.
- 10.4 **Work to tree overhanging property** - It was AGREED that the Chairman/Clerk would arrange an inspection and get a quote for the work to be undertaken.
- 10.5 **Litter Bins** – Litter bin has been moved – Thank you to Cllr N Hurst.
- 10.6 To receive any other Playing Field matters and agree actions: –. Play grounds can stay open under new lockdown guidelines. The Chairman to speak to previous Clerk to see how this came about initially. Clerk to arrange clarity from Insurers as to how long the cleaning needs to go on for and is this is now a condition on the insurance for all elements of the playing field activities. Letters of thanks to be sent to the Volunteers.

## 11. **VILLIAGE ASSETS**

- 11.1 No quotes received. The Chairman is waiting to hear from Danny Gotts – then the Clerk to prepare document and send to them for a quote. This matter to be placed on the agenda for the next meeting for an update.

## 12 **FOOTPATHS**

- 12.1 Cllrs D Burns to have a look at the Ash Tree that has fallen on footpath 2 off Brewery Road and report back to the next meeting.

**13 PLANNING**

- 13.1 **Planning White Paper Consultation** - Online form completed by The Chairman and Cllr R. Neville. Phase one of the consultation phases. Thanks to Chairman and Cllr R Neville for their work on the consultation form.
- 13.2 **Meadow View Camping Site:** Update on this application. Going for planning for it to be a full Caravan Site.
- 13.3 **Crown Public House:** Landlord not been contacted by Planners. The Chairman and Clerk to chase responses to this and the letters sent in regards to Meadow View Camping Site.
- 13.4 **Other Planning Matters:**  
PF/20/1032 – collate information and response provided to planning by 20<sup>th</sup> November.

**14 NORFOLKALC – WELLBEING INITIATIVE**

- 14.1 Various Papers circulated and noted.
- 14.2 Neighbourhood plan – notes been circulated. It has been AGREED to accept the Terms of Reference and set up a Steering group. The first task is the scoping document.
- 14.3 Green Deal – AGREED to take this forward and post on Trunch next door and a flyer.

**15 TASK AND FINISH GROUP**

- 15.1 **Allotments** – Information circulated. It was agreed to arrange a meeting with the task and finish group with the Clerk.
- 15.2 **Policies** – this matter to be added to next agenda

**16 CLERK AND COUNCILLOR TRAINING**

- 16.1 AGREED to training as required for Parish Clerk.
- 16.2 AGREED to booking Being an Effective Councillor for Cllr J Spencer, Cllr D Burns, Cllr E New and Cllr R Miles.

**17 DATE OF NEXT MEETING**

Wednesday 2<sup>nd</sup> December 2020 at 7,00 for co-option interviews by Zoom

..... Chairman

.....Date