

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL
HELD ON WEDNESDAY 6TH FEBRUARY, 2019 AT 7.30 PM
IN THE METHODIST CHURCH ROOMS,
NORTH WALSHAM ROAD, TRUNCH

Present:-

Chairman – Cllr. B. Boughton, Vice-Chairman – Cllr. G. Green,
Cllr. A. Fordham, Cllr. N. Hurst, Cllr. J. Jones, Cllr. T. Leeder,
Cllr. C. Owers, Cllr. J. Spencer, Cllr. R. Walker and Cllr. S. Wild.

Sarah Butikofer – Leader North Norfolk District Council.

Julie Chance PSLCC – Clerk.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. C. Owen and County Councillor E. Maxfield.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None received.

3. MINUTES OF THE MEETING HELD ON WEDNESDAY 2ND JANUARY, 2019

The Minutes of the meeting held on Wednesday 2nd January 2019, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. NORTH NORFOLK DISTRICT COUNCIL – YOUR PRIORITIES

4.1 The Chairman welcomed Sarah Butikofer – Leader of North Norfolk District Council to the meeting. Cllr. Butikofer said that she felt the biggest issue at North Norfolk District Council was that they do not listen to the community. She knows there is a lot that needs improving for the communities. The Clerk asked for details about the volunteer dog warden scheme and enquired whether Cllr. Butikofer could look into a recent planning application which was refused despite the Parish Council and community support. Cllr. Butikofer will send the Clerk details of the volunteer dog warden scheme.

The Clerk will forward Cllr. Butikofer the paperwork relating to the planning application for her to investigate. Cllr. Spencer said he had found the officials at North Norfolk District Council very helpful and Cllr. Butikofer will pass these comments on. Cllr. Jones raised an issue with the Benjamin Foundation which Cllr. Butikofer will investigate.

5. COUNTY AND DISTRICT COUNCILLORS' REPORTS

- 5.1 **County Councillor's Report:-** Attached.
- 5.2 **District Councillor's Report:-** None given.

6. PUBLIC PARTICIPATION

No members of the public were present at the meeting.

7. POLICE

- 7.1 **Police Newsletter/SNAP:-** Circulated. Noted.
- 7.2 **Community Speed Watch Scheme:-** The Chairman reported that more volunteers are needed.

8. HIGHWAYS

- 8.1 **North Walsham Road Drainage:-** The Clerk read an email received from Norfolk County Council stating that they will keep the Parish Council informed once the outline solution has been discussed. Norfolk County Council will meet with the Parish Council to discuss the solution nearer the time.
- 8.2 **SAM Speed Sign:-** This matter will be placed on the November 2019 agenda in order to agree to submit a parish partnership bid in December 2019.
- 8.3 **Dog Fouling:-** The Clerk read an email received from North Norfolk District Council stating that they have carried out patrols and these will continue. It was **AGREED** that no further action would be taken in this matter.
- 8.4 **Parish Partnership Bid – Speed Gates:-** The Clerk confirmed that she has submitted a bid for the speed gates. The results should be known in March 2019.
- 8.5 **Sewer Works – Swafield:-** The Chairman reported that he met with Anglian Water who have confirmed that the work is ahead of time. It was **AGREED** that no further action would be taken in this matter.
- 8.6 **Temporary Traffic Order:-** Circulated. Noted.
- 8.7 **Grit Bins:-** The Clerk read an email received from Norfolk County Council stating that the grit bins will be refilled shortly.
- 8.8 **Flashing Speed Sign:-** It was reported that the flashing speed sign is not working again and the Clerk will report accordingly.

- 8.9 Pot Holes:-** It was reported that there is another pothole in Gunthorpe Lane and two at the junction of North Walsham Road/Cornish Avenue. The Clerk will report accordingly.
- 8.10 Pond:-** Cllr. Spencer reported that he has liaised with Neville and Carole Lee to obtain some information to discuss the possibility of reintroducing the village pond. Following lengthy discussion it was **AGREED** that no further action would be taken in this matter.

9. PLAYING FIELD

- 9.1 Playing Field Project:-** No update given.
- 9.2 Gym Equipment Surfacing:-** The Clerk reported that Freshair fitness will be installing the new surfacing when they are next in the area.
- 9.3 Wooden Posts:-** Cllr. Hurst reported that he has removed the wooden posts and the contractor dealing with the car park will install them at the edge of the car park. It was **AGREED** that no further action will be taken in this matter.
- 9.4 Annual Play Equipment Safety Report:-** The Clerk reported that she has requested Freshair Fitness to quote for the safety surface underneath the swings. They will quote for this work when they are next in the area. It was reported that Cllr. Boughton and Cllr. Jones have carried out moisture checks on the timber on the playing field. There are no problems with the main equipment at present. The checks will be carried out on a regular basis and a record kept.
- Skateboard Equipment:-** It was reported that the plywood is swelling due to moisture. The surface needs to be sealed once it has dried out. Cllr. Boughton and Cllr. Jones will apply a sealant to the surface once it has dried out.
- 9.5 Tree Report:-** The Clerk reported that she has tendered for the work highlighted in the tree report. It was **AGREED** to accept the quotation in the sum of £1,200. The Clerk will action accordingly.
- 9.6 Pocketparkplus – Funding:-** Circulated. The Chairman and Clerk investigated the possibility of this funding but the deadline was too tight to put together a project. It was **AGREED** that no further action would be taken in this matter.

10. FOOTPATHS

- 10.1 Mundesley Road Footpath:-** Cllr. Wild reported that the farmer has put some tractor marks across the field but they do not follow the line of the footpath. It was **AGREED** that Cllr. Wild will liaise with the landowner to try and get them to reinstate the footpath. This matter will be placed on the next agenda for an update.
- 10.2 FP1 – Tree Roots:-** The Clerk read an email received from Norfolk County Council stating that work has commenced on Footpath No.1 to deal with the

tree roots. The chicane has been removed from one end of the footpath and will not be replaced as it is an illegal obstruction. It was **AGREED** that the Clerk would ask that the chicane be removed from the other end of the footpath. The Clerk will forward the email to the Chairman who will liaise with the members of the public who made enquiries about the work.

11. PLANNING

Planning Application No. PF/19/0149 – Erection of single storey with accommodation within part of roof; two storey side extension and single storey extensions to front and rear of existing dwelling – Sunnyholme, North Walsham Road, Trunch:- No objections.

12. FINANCE

12.1	The following cheques were AGREED and signed:-	£
	J I Chance – Salary and Office Allowance	475.67
	HM Revenue and Customs	95.60
	T T Jones Electrical – Street Lighting	47.46
	Stuart Hutcheson – IT	20.00

12.2 Monthly Figures – December:- Circulated. **AGREED.**

12.3 Bench:- A request has been made for one of the benches to be moved in order for a flower bed to be installed. It was **AGREED** that the Member would check whether the bench in question is a memorial bench in which case it may not be able to be moved without the consent of the family. This matter will be placed on the next agenda for an update.

12.4 New Kitchen – Village Hall:- Cllr. Walker reported that all the funding has been raised and the work will begin shortly. It was **AGREED** that no further action will take place on this matter.

13. ALLOTMENTS

Nothing to report.

14. POLICIES

14.1 Standing Orders:- No amendments.

14.2 Financial Standing Orders:- No amendments.

14.3 Asset Register:- No amendments.

14.4 Risk Assessment:- No amendments.

14.5 Training Policy:- No amendments.

14.6 Compliments and Complaints Policy:- No amendments.

14.7 Freedom of Information Publication Scheme:- No amendments.

14.8 Child Protection Policy:- No amendments.

15. CORRESPONDENCE

- 15.1 North Norfolk Open Spaces and Recreation Study:-** Circulated. Noted.
- 15.2 Norfolk ALC – Newsletter:-** Circulated. Noted.
- 15.3 Carers Matter – Norfolk:-** Circulated. Noted.

16. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 6th March, 2019 at 7.30 pm in the Methodist Church Rooms.

17. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS

AGREED.

18. QUOTATIONS – GRASS MAINTENANCE

- 18.1** It was **AGREED** to accept the quotation in the sum of £2,020. This will be a three year contract.

There being no other business the Chairman closed the meeting at 9.14 pm.

.....
Chairman

.....
Date