

27<sup>th</sup> March, 2016

**To all Members of the Council**

You are hereby summoned to attend the **Parish Council** meeting of **Trunch Parish Council** to be held in the Methodist Church Rooms on **Wednesday 4<sup>th</sup> May, 2016** immediately following the Annual Parish Meeting for the purposes of transacting the following business.

**Julie Chance**  
**Clerk to Trunch Parish Council**

**AGENDA**

1. **ELECTION OF CHAIRMAN**
  - 1.1 To elect the Chairman and sign the Declaration of Acceptance of Office Form.
2. **ELECTION OF VICE-CHAIRMAN**
  - 2.2 To elect the Vice-Chairman and sign the Declaration of Acceptance of Office Form.
3. **APOLOGIES FOR ABSENCE**
4. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
5. **MINUTES OF THE MEETING HELD ON WEDNESDAY 6<sup>TH</sup> APRIL, 2016**
  - 5.1 To agree the Minutes of the meeting held on Wednesday 6<sup>th</sup> April, 2016.
6. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**
  - 6.1 County Councillor's Report.
  - 6.2 District Councillor's Report.
7. **PUBLIC PARTICIPATION**

**8. POLICE**

- 8.1 To receive Police report.**
- 8.2 To receive update concerning speed check requests and agree action.**
- 8.3 To receive report from Cllr. Walker concerning SNAP.**
- 8.4 To consider any other Police matters and agree action.**

**9. HIGHWAYS**

- 9.1 To receive update concerning potholes and flooding and agree action.**
- 9.2 To consider any other highway matters and agree action.**

**10. PLAYING FIELD**

- 10.1 To receive an update following meeting between interested parties to progress the playing field project and agree action.**
- 10.2 To receive update concerning pavilion electricity and contents and agree action.**
- 10.3 To receive update concerning use of playing field for football club and agree action.**
- 10.4 To receive update concerning bench for new play equipment area and agree action.**
- 10.5 To receive update concerning repair to entrance from Wades Way and agree action.**
- 10.6 To consider any other playing field matters and agree action.**

**11. FOOTPATHS**

- 11.1 To receive any footpath matters and agree action.**

**12. PLANNING**

- 12.1 To consider Planning Application No. PF/16/0354 – Conversion of farm building to residential dwelling – Howards Close, Brewery Road, Trunch, North Walsham, NR28 OPU and agree action.**
- 12.2 To receive information concerning any permissions given.**
- 12.3 To receive update concerning Neighbourhood Plan and agree action.**
- 12.3 To consider any other planning matters and agree action.**

**13. ALLOTMENTS**

- 13.1 To receive update concerning track and agree action.**
- 13.2 To consider any other allotments matters and agree action.**

**14. FINANCE**

<b>14.1</b>	<b>To consider payment of the following cheques:-</b>	<b>£</b>
	<b>J I Chance – Salary, Office Allowance and Postage</b>	<b>359.73</b>
	<b>HM Revenue &amp; Customs – Tax</b>	<b>83.60</b>
	<b>T T Jones Electrical Limited – Street Lighting</b>	<b>43.91</b>
	<b>Norfolk ALC – Annual Subscription Renewal</b>	<b>185.55</b>
	<b>ALS Lawns and Fencing – Concrete for new bench</b>	<b>275.00</b>
<b>14.2</b>	<b>To receive update concerning new Quality Council scheme and agree action.</b>	
<b>14.3</b>	<b>To agree the Annual Accounts for the year ended 31<sup>st</sup> March, 2016.</b>	
<b>14.4</b>	<b>To agree the Annual Governance Statement for the year ended 31<sup>st</sup> March, 2016.</b>	
<b>14.5</b>	<b>To sign the Annual Return for the year ended 31<sup>st</sup> March, 2016.</b>	
<b>14.6</b>	<b>To receive update concerning annual asset inspection and agree action.</b>	
<b>14.7</b>	<b>To consider any other financial matters and agree action.</b>	

**15. CORRESPONDENCE**

- 15.1** To consider the North Norfolk Town and Parish Forum letter and agree action.  
Circulated.

**16. DATE OF NEXT MEETING**

**Wednesday 1<sup>st</sup> June 2016.**