



## Trunch Parish Council

24/9/2021

To all **Members of the Council**

You are hereby summoned to attend the Ordinary Meeting of the Trunch Parish Council to be held on **6<sup>th</sup> October via Zoom at 7.30pm – please also be prepared for a ratification meeting on the 8<sup>th</sup> October at the Village Hall (if required)** for the purpose of transacting the following business.

Join Zoom Meeting

<https://zoom.us/j/99778138828?pwd=Sk9vVy9KS2hPYkICVVcwdjlkQklrdz09>

Meeting ID: 997 7813 8828

Passcode: 559757

Jane Wisson

Clerk to the Trunch Parish Council

### AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**
3. **MINUTES OF THE MEETINGS HELD ON 10<sup>th</sup> September 2021.**
4. **COUNTY AND DISTRICT COUNCILLORS REPORT**
  - 4.1 County Councillors report
  - 4.2 District Councillors report
5. **PUBLIC PARTICIPATION**
6. **FINANCE MATTERS**
  - 6.1 To agree the following cheques for payment
  - 6.2 To agree and late Invoice payment requests
  - 6.3 Monthly figures for August 2021
  - 6.4 To consider the introduction of a finance system – Scribe – to receive paper and costs.
  - 6.5 Timetable for Budget Setting – Clerk to update
  - 6.6 Hardship/Welfare funds – to receive update and agree action.
  - 6.7 Grant Awards – To consider and agree action.
  - 6.8 To consider any other financial matters and agree action.
7. **POLICE**
  - 7.1 Newsletter - circulated.
  - 7.2 To consider any other police matters and agree actions.
8. **KEY DECISIONS**

8.1 **To** agree any key decisions

8.1.1 Tree Planting – to receive update and agree actions

8.1.2 Old Minutes – to receive update and agree actions

**9. HIGHWAYS**

9.1 North Walsham Drainage – to receive update.

9.2 Wrights Loke – to receive update and agree actions.

9.3 SAM2 Speed Activated Monitor – to receive update and agree action.

9.4 To receive any other Highways matters and agree action.

**10 PLAYING FIELD**

10.1 Public Space Protection Order – Clerk to update

10.2 Registering of Title – to receive update.

10.3 Inspection of trees – to receive update on quotes and agree next actions.

10.4 To receive other playing field matters and agree actions.

**10 PLANNING**

11.1 To receive update on Planning Applications and agree actions:

11.1.1 : EF/21/1877 -3 Pyghtle Close Trunch Norfolk NR28 0QF – confirmed as decided  
– Permitted development (Lawful) NFA

11.2 Local Plan Phase 2 – to receive an update

11.3 Neighbourhood Plan – to receive an update

11.4 To receive any other Planning matters and agree actions.

**12 FOOTPATHS**

12.1 Verge Cutting costs – to receive information and agree action.

12.2 To receive footpath matters and agree action

**13 TASK AND FINISH GROUP**

13.1 Allotments – To receive update and agree actions

13.2 Grants – to receive an update

**14 PARISH MATTERS**

14.1 No cold Calling Zone – to receive an update

14.2 CPR/defibrillator sessions – new dates

14.3 Grass Cutting Contract – to receive an update and agree actions

14.4 Parish Council Website – Clerk to update

14.5 Village Pump – Plate with history on needs repainting – to discuss and agree actions.

14.6 Community Plaque – to receive an update from Clerk

14.7 Elections – to receive update and agree actions

14.8 Other Parish Matters

**15 NORFOLK ALC – WELLBEING INITIATIVE**

15.1 Various papers - circulated for information

**16 CORRESPONDENCE**

16.1 Norfolk ALC Bulletin – circulated for information

16.2 Correspondence – circulated for information

Next Meeting: 8<sup>th</sup> October – Village Hall Ratification on decision meeting