

22nd September, 2019

To all Members of the Council

You are hereby summoned to attend the **Parish Council** meeting of **Trunch Parish Council** to be held in the Methodist Church Rooms on **Wednesday 2nd October, 2019** at **7.30 pm** for the purposes of transacting the following business.

Julie Chance
Clerk to Trunch Parish Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**
3. **MINUTES OF THE MEETING HELD ON WEDNESDAY 4th SEPTEMBER, 2019**
 - 3.1 To agree the Minutes of the meeting held on Wednesday 4th September, 2019
4. **CASUAL VACANCY**
 - 4.1 To consider co-option for the casual vacancy and agree action.
 - 4.2 New Member to completed and sign the Declaration of Acceptance to Office Form.
5. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**
 - 5.1 County Councillor's Report.
 - 5.2 District Councillor's Report.
6. **PUBLIC PARTICIPATION**
7. **POLICE**
 - 7.1 To receive Police newsletter/SNAP update.
 - 7.2 To receive information concerning Speed Watch and agree action.
 - 7.4 To consider any other Police matters and agree action.

8. HIGHWAYS

- 8.1 To receive update concerning pothole at Blacksmiths Close and agree action.
- 8.2 To receive update concerning damage to parking area at Crown Inn and agree action.
- 8.3 To receive update concerning SAM sign and agree action.
- 8.4 To receive update concerning speed gates – Parish Partnership Funding and agree action.
- 8.5 To receive update concerning road closure Front Street and agree action.
- 8.6 To receive update concerning litter bins and agree action.
- 8.7 To consider any highway matters and agree action.

9. PLAYING FIELD

- 9.1 To receive an update concerning Playing Field Project Group and agree action.
- 9.2 To receive an update concerning surfacing under swings and agree action.
- 9.3 To receive an update concerning the possibility of a dog ban on the playing field and agree action.
- 9.4 To receive an update concerning the sea saw and agree action.
- 9.5 To receive an update concerning the litter bin the play area and agree action.
- 9.6 To consider arrangements for tree planting and agree action.
- 9.7 To consider any other playing field matters and agree action.

10. FOOTPATHS

- 10.1 To receive update concerning Coronation Wood and agree action.
- 10.2 To receive update concerning overgrown FP12 and FP6 and agree action.
- 10.3 To consider any footpath matters and agree action.

11. PLANNING

- 11.1 To consider any planning applications and agree action
- 11.2 To consider any other planning matters and agree action.

12. SOCIAL MEDIA

- 12.1 To receive an update concerning adopting a Social Media Policy and introducing a facebook page agree action.

13. FINANCE

- 13.1 To consider payment of the following cheques:-

J I Chance – Salary and Office Allowance and Postage	£ 409.76
HMRC – Tax	95.60
T T Jones Street Lighting Repair	47.70
Norse – Grounds Maintenance – Six Months	521.63
Glasdon – New Litter Bin – Play Area	380.89
PKF Littlejohn LLP – External Audit	240.00
- 13.2 To receive monthly figures for the month of August and agree action.
- 13.3 To receive report from external auditor and agree action.
- 13.4 To consider any other financial matters and agree action.

14. ALLOTMENTS

14.1 To receive update concerning allotments and agree action.

15. POLICIES TASK AND FINISH GROUP

15.1 To receive recommendations concerning review of Financial Regulations and agree action.

16. CORRESPONDENCE

16.1 Duncan Baker – Defibrillators – Circulated.

16.2 Norfolk County Council – Dark Skies – Circulated.

16.3 CPRE Norfolk RHC – Circulated.

16.4 Norfolk ALC – Community Well Being Environment – Circulated.

17. DATE OF NEXT MEETING

Wednesday 2^{6th} November, 2019 at 7.30 pm in the Methodist Church Rooms.