



## Trunch Parish Council

May 2021

Jane Wisson  
Clerk to the Trunch Parish Council

### To all **Members of the Council**

You are hereby summoned to attend the Annual Parish Meeting and the Annual Meeting of the Parish Council to be held via **Zoom** on **Wednesday 5<sup>th</sup> May at 7.00pm** for the purpose of transacting the following business.

ID 844 8525 9579

Password 104236

### **ANNUAL PARISH MEETING**

#### **AGENDA**

- 1. TO CONSIDER APOLOGIES FOR ABSENCE**
- 2. TO CONFIRM THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON WEDNESDAY 3rd MAY 2019**
- 3. CHAIRMAN'S REPORT**
- 4. REPORTS FROM LOCAL ORGANISATIONS**
- 5. QUESTIONS AND ANSWERS SESSION FOR MEMBERS OF THE PUBLIC**

### **ANNUAL MEETING of the COUNCIL**

#### **AGENDA**

- 1. ELECTION OF CHAIRMAN**
  - 1.1 Chairman to sign the Declaration of Acceptance of Office Form witnessed by the Clerk.
- 2. ELECTION OF VICE-CHAIRMAN**
  - 2.1 Vice-chairman to sign the Declaration of Acceptance of Office Form witnessed by the Clerk.
- 3. MINUTES OF THE MEETINGS HELD ON 7<sup>th</sup> April 2021**
- 4. PUBLIC PARTICIPATION**

## **5. COUNTY AND DISTRICT COUNCILLORS REPORT**

- 5.1 County Councillors report
- 5.2 District Councillors report

## **6. FINANCE MATTERS**

- 6.1 To agree the following cheques for payment:
  - IDVERDE – £146.59
  - Clerks Salary £310.80
  - HMRC £71.20
- 6.2 Monthly figures for March 2021.
- 6.3 Agree AGAR and End of Year accounts before sending to the Auditor.
- 6.4 Hardship/Welfare funds – to receive update and agree action.
- 6.5 To consider any other financial matters and agree action.

## **7. POLICE**

- 7.1 Newsletter - circulated.
- 7.2 Speed watch - to receive update and agree actions.
- 7.3 To consider any other police matters and agree actions.

## **8. HIGHWAYS**

- 8.1 Speed gates – to receive update.
- 8.2 Road Name sign – to receive update.
- 8.3 Potholes – to receive update and agree actions.
- 8.4 Bus shelter - to receive update and agree actions.
- 8.5 SAM2 Speed Activated Monitor – to receive update and agree action.
- 8.6 Road Deterioration – to receive update and agree action.
- 8.7 To receive any other Highways matters and agree action.

## **9. PLAYING FIELD**

- 9.1 Registering of Title – to receive update and agree action.
- 9.2 Inspection of trees – to receive update and agree action.
- 9.3 Play Equipment and Fencing maintenance – To receive update.
- 9.4 Improvement of access from Amis Close and North Walsham Road – To consider and agree actions.
- 9.5 To receive other playing field matters and agree actions.

## **10. VILLIAGE ASSET**

- 10.1 Village Sign base – to receive update and agree actions.

## **11. FOOTPATHS**

- 11.1 To receive footpath matters and agree actions.

## **12. PLANNING**

- 12.1 To receive update Planning Applications and agree actions.
- 12.2 To receive any other Planning matters and agree actions.

## **13. NORFOLKNALC – WELLBEING INITIATIVE**

- 13.1 Various papers circulated for information.

#### **14. STEERING GROUP**

14.1 Neighbourhood plan – To receive update and agree actions.

#### **15. TASK AND FINISH GROUP**

15.1 Allotments – To receive update and agree actions.

15.2 Policies – to confirm acceptance of Health and Safety and Equality Policy

#### **16. COUNCILLOR AND CLERK TRAINING**

16.1 Update from Clerk regarding CILCA.

#### **17. PARISH MATTERS**

17.1 Community Asset - The Crown – To receive update and agree action.

17.2 Village Hall – to receive information and consider matters.

17.3 Empty homes – To receive update and agree actions.

17.4 Village Social Event – To consider and agree actions.

17.5 Annual Parish Meeting – to received update and agree actions.

17.6 Return to Face-to-Face meetings - to received update and agree actions.

17.7 No Cold Caller Zone – To report and agree action.

17.8 Noise nuisance -To report and agree action.

#### **18. CORRESPONDENCE**

18.1 Norfolk ALC Bulletin – circulated

18.2 NALC Wellbeing Initiative – various circulated

#### **19. DATE OF NEXT MEETING**

Wednesday 2<sup>nd</sup> June 2021 at 7.30pm by Zoom.