

# Trunch Parish Council

February 2021

To all **Members of the Council**

You are hereby summoned to attend the Additional Ordinary Meeting of the Trunch Parish Council to be held via **Zoom** on **Wednesday 3<sup>rd</sup> March at 7.30pm** for the purpose of transacting the following business.

Jane Wisson

Clerk to the Trunch Parish Council

Meeting ID 811 1824 9209

Password 986189

## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**
3. **MINUTES OF THE MEETINGS HELD ON 3<sup>RD</sup> AND 10<sup>TH</sup> FEBRUARY 2021**
4. **PUBLIC PARTICIPATION**
5. **COUNTY AND DISTRICT COUNCILLORS REPORT**
  - 5.1 County Councillors report
  - 5.2 District Councillors report
6. **FINANCE MATTERS**
  - 6.1 To agree the following cheques for payment:
    - Cllr D Burns – reimbursement for Hardship fund £200
    - NCF – Grant repayment £800.00
    - IBS Asbestos - £204.60
    - Cheverton and Sons - £54.00
    - HMRC — £142.40 (2 months)
    - Clerk Salary - £310.80
    - Iverde - £146.59
    - NALC – CILCA training for Clerk - TBC
  - 6.2 Monthly figures for January 2021
  - 6.3 Hardship/Welfare funds – to receive update and agree action.
  - 6.4 Grant Awards – To consider and agree action.
  - 6.5 Internal Auditor – to consider and agree action.
  - 6.6 Insurance – to consider and agree actions
  - 6.7 To consider any other financial matters and agree action.
7. **POLICE**
  - 7.1 Newsletter - circulated.
  - 7.2 Speed watch - to receive update and agree actions.
  - 7.3 To consider any other police matters and agree actions.

## **8. HIGHWAYS**

- 8.1 Speed gates – to receive update.
- 8.2 Road Name sign – to receive update.
- 8.3 Potholes – to receive update and agree actions.
- 8.4 Bus shelter - to receive update and agree actions.
- 8.5 Drainage System – to notate that this is still awaiting confirmation of date.
- 8.6 SAM2 Speed Activated Monitor – to receive update and agree action.
- 8.7 Road Deterioration – to receive update and agree action
- 8.8 To receive any other Highways matters and agree action.

## **9. PLAYING FIELD**

- 9.1 Registering of Title – to receive update and agree action.
- 9.2 Inspection of trees – to receive update and agree action.
- 9.3 Play Equipment and Fencing maintenance – To receive update
- 9.4 To receive other playing field matters and agree actions

## **10. VILLIAGE ASSET**

- 10.1 Village Sign base – to receive update and agree actions.

## **11. FOOTPATHS**

- 11.1 To receive footpath matters and agree actions.

## **12. PLANNING**

- 12.1 To receive update Planning Applications and agree actions.
- 12.2 To receive any other Planning matters and agree actions.

## **13. NORFOLKNALC – WELLBEING INITIATIVE**

- 13.1 Various papers circulated for information.

## **14. STEERING GROUP**

- 14.1 Neighbourhood plan – To receive update and agree actions.

## **15. TASK AND FINISH GROUP**

- 15.1 Allotments – To receive update and agree actions
- 15.2 Allotment Notice and Tenancy Agreement with Diocese – To agree for signature.
- 15.3 Records and Minutes – to receive a report and agree actions

## **16. COUNCILLOR AND CLERK TRAINING**

- 16.1 Update by Cllr. D. Burns on Being an Effective Councillor training -vision/mission/strategy Statement.
- 16.2 Update from Clerk

## **17. PARISH MATTERS**

- 17.1 Community Asset - The Crown – To receive update and agree action.
- 17.2 Village Hall – to receive information and consider matters.
- 17.3 Empty homes – To receive update and agree actions.

17.4 Village Social Event – To consider and agree actions.

**18. CORRESPONDENCE**

18.1 Norfolk ALC Bulletin – circulated

18.2 NALC Wellbeing Initiative – various circulated

**19. DATE OF NEXT MEETING**

Wednesday 3rd March 2021 at 7.30pm by Zoom.