

27th July, 2020

To all Members of the Council

You are hereby summoned to attend the **Parish Council** meeting of **Trunch Parish Council** to be held via **ZOOM** on **Wednesday 5th August, 2020** at **7.30 pm** for the purposes of transacting the following business.

Julie Chance

Clerk to Trunch Parish Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**
3. **MINUTES OF THE MEETING HELD ON WEDNESDAY 4th MARCH, 2020**
 - 3.1 To agree the Minutes of the meeting held on Wednesday 4th March, 2020
4. **CASUAL VACANCY**
 - 4.1 To note resignation of Mike Tyler and agree action.
5. **ELECTION OF VICE-CHAIRMAN**
 - 5.1 To elect a Vice-Chairman.
6. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**
 - 6.1 County Councillor's Report.
 - 6.2 District Councillor's Report.
7. **PUBLIC PARTICIPATION**

8. POLICE

- 8.1 To receive Police newsletter/SNAP update.
- 8.2 To receive information concerning Speed Watch and agree action.
- 8.3 To receive update concerning meeting with Police Inspector and agree action.
- 8.4 To receive information concerning car exhaust and agree action.
- 8.5 To receive information concerning a drone and agree action.

9. HIGHWAYS

- 9.1 To receive update concerning damage to parking area at Crown Inn and agree action.
- 9.2 To receive update concerning speed gates – Parish Partnership Funding and agree action.
- 9.3 To receive Temporary Traffic Orders - For information only.
- 9.4 To receive update concerning the North Walsham Road Drainage Scheme and agree action.
- 9.5 To receive update concerning road name signs and agree action.
- 9.6 To receive update concerning pot holes and agree action.
- 9.7 To receive update concerning overgrown hedges – Wrights Loke and agree action.
- 9.8 To receive information concerning the bus shelter Gimingham Road and agree action.
- 9.9 To receive information concerning the bridge at Swafield and agree action.
- 9.10 To receive information concerning a possible Trod on the North Walsham Road and agree action,.

10. PLAYING FIELD

- 10.1 To receive an update concerning the dog fouling on playing field:-
- 10.2 To receive update concerning work identified on the See Saw and agree action.
- 10.3 To receive information concerning forming Friends of Trunch Playing Field and agree action.
- 10.4 To receive information concerning cleaning of equipment and agree action.,
- 10.5 To receive update concerning skateboard park and agree action.
- 10.6 To receive update concerning dog and litter bins and agree action.
- 10.7 To receive update concerning Registering the Title and agree action.

11. FOOTPATHS

- 11.1 To receive update concerning maintenance of footpaths and agree action.

12. PLANNING

- 12.1 To receive information concerning Planning Application No. IB/20/0794 – Shepherds Huts and agree action.
To receive information concerning smoking shed and fence The Crown Inn and agree action.

- 12.2 To receive information concerning location of trailers – Hall Farm and agree action.
- 12.3 To receive information concerning deterioration of properties The Hill and North Walsham Road agree action.
- 12.4 To receive information concerning installation of metal container – Mundesley Road and agree action.

13. **NORFOLK ALC – WELL BEING INITIATIVE**

- 13.1 Various paper circulated for information only.

14. **FINANCE**

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| 14.1 | To consider payment of the following cheques:- | £ |
| | J I Chance – Salary and Office Allowance and Zoom | 446.59 |
| | HMRC – Tax | 95.60 |
| | Roger Canwell – Internal Auditor | 25.00 |
| | T T Jones Electrical – Street Lighting | 47.46 |
| | Stuart Hutcheson – Website Domain Renewal | 65.00 |
| | ICO – Data Protection | 40.00 |
- 14.2 To agree the annual accounts for the year ended 31st March, 2020.
 - 14.3 To agree Annual Governance for the year ended 31st March, 2020.
 - 14.4 To agree the supporting documentation for the year ended 31st March, 2020
 - 14.5 To receive the Internal Auditors Report for the year ended 31st March, 2020
 - 14.6 To agree date for Notice of Public Rights.
 - 14.7 To receive monthly figures for the month of April, May and June and agree action.
 - 14.8 To receive update concerning replacement shields and electricity for street lighting and agree action.
 - 14.9 To receive update concerning the Procurement Procedure and agree action.
 - 14.10 To consider proposals for a Welfare Fund and Trunch Trades Plan agree action.

15. **ALLOTMENTS**

- 15.1 To receive update concerning allotments and agree action.

16. **POLICIES TASK AND FINISH GROUP**

- 16.1 To receive update from Policies Task and Finish Group.

17. **CORRESPONDENCE**

- 17.1 Various

18. **DATE OF NEXT MEETING**

Wednesday 2nd September, 2020 at 7.30 pm via ZOOM

19. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS**
20. **To consider future grass maintenance of the Playing Field and agree action.**