

3rd September, 2018

To all Members of the Council

You are hereby summoned to attend the **Parish Council** meeting of **Trunch Parish Council** to be held in the Methodist Church Rooms on **Wednesday 12th September, 2018 at 7.30 pm** for the purposes of transacting the following business.

Julie Chance

Clerk to Trunch Parish Council

AGENDA

1. APOLOGIES FOR ABSENCE

- 1.1 To consider co-option of Carole Owers to Trunch Parish Council and agree action.
- 1.2 To complete and sign Declaration of Acceptance of Office forms and GDPR consent form.
- 1.3 To consider resignation of Member and agree action

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

3. MINUTES OF THE MEETING HELD ON WEDNESDAY 4th JULY, 2018

- 3.1 To agree the Minutes of the meeting held on Wednesday 4th July, 2018

4. COUNTY AND DISTRICT COUNCILLORS' REPORTS

- 4.1 County Councillor's Report.
- 4.2 District Councillor's Report.

5. PUBLIC PARTICIPATION

6. POLICE

- 6.1 To receive Police newsletter/SNAP update.
- 6.2 To receive information concerning Speed Watch and agree action.
- 6.3 To consider any other Police matters and agree action.

7. HIGHWAYS

- 7.1 To receive temporary traffic order – for information only – Circulated.
- 7.2 To receive update concerning North Walsham Road drainage system and agree action.

- 7.3 To receive update concerning notice board at Crown Inn and agree action.
- 7.4 To receive update concerning new fibre glass grit bin and agree action.
- 7.5 To consider any highway matters and agree action.

8. PLAYING FIELD

- 8.1 To receive an update concerning Playing Field Project Group and agree action.
- 8.2 To receive update concerning gym equipment and agree action.
- 8.3 To receive update concerning the concrete pad and agree action.
- 8.4 To receive update concerning condition of car park and agree action.
- 8.5 To consider sign for half pipe and agree action.
- 8.5 To consider any other playing field matters and agree action.

9. FOOTPATHS

- 9.1 To consider any footpath matters and agree action.

10. PLANNING

- 10.1 To consider Planning Application No. PF/18/1150 – Detached single storey outbuilding – Bay Tree House, Front Street, Trunch, NR28 OAH and agree action.
To consider Planning Application No. PF/19/1239 – Re-position access for both properties (approved in planning permission PF/15/0953 and addition of conservatory to plot 2 – Land at Hall Farm, Mundesley Road, Trunch and agree action.
To consider Planning Application No. PF/18/1476 – Variation of condition 2 of planning permission PF/17/1889 to replace the Jeld Wen windows and Reeve castle doors with Genus windows and doors to front and Modus windows and doors to the side and rear elevations – Land off Fuller’s Lane, Trunch and agree action.
- 10.2 To consider Local Plan Event invitation – Circulated.
- 10.2 To consider any other planning matters and agree action.

11. FINANCE

- 11.1 To consider payment of the following cheques:-

	£
J I Chance – Salary and Office Allowance - July	448.48
HM Revenue and Customs – Tax - July	83.60
Nick Hurst – Maintenance of Assets	395.00
Nick Hurst – Removal of Concrete Pad	925.00
Stuart Hutcheson – IT	35.00
- 11.2 To receive monthly figures for the months of July and August and agree action.
- 11.3 To consider draft budget for 2019/20 and agree action.
- 13.4 To consider information concerning Village Hall kitchen and agree action.
- 11.4 To consider any other financial matters and agree action.

12. GENERAL DATA PROTECTION REGULATION

- 12.1 New Risk Assessment.
- 12.2 List of Documents for retention or disposal
- 12.3 Information Audit
- 12.4 Consent Form for Grants

13. ALLOTMENTS

- 13.1 To receive update concerning consent forms for allotments.
- 13.2 To receive any allotment matters and agree action.

14. MEETING DATES FOR 2019

- 14.1 To consider meeting dates for 2019 and agree action.

15. PARISH MATTERS

- 15.1 To receive update and agree action.

16. CORRESPONDENCE

- 16.1 Norfolk ALC Newsletter – Circulated.
- 16.2 NNDC – One2One – Circulated.
- 16.3 NNDC – Trunch War Memorial Designation – Circulated.
- 16.4 Bradfield Cricket Club Invitation – Circulated.
- 16.5 Trunchonbury Festival Notes.

17. DATE OF NEXT MEETING

Wednesday 3rd October, 2018 at 7.30 pm in the Methodist Church Rooms.