

**MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL**  
**HELD ON WEDNESDAY 7<sup>TH</sup> DECEMBER, 2016 AT 7.30 PM**  
**IN THE METHODIST CHURCH ROOMS, TRUNCH**

**Present:-**

Chairman - Cllr. A. Fordham, Vice-Chairman - Cllr. T. Leeder,  
Cllr. R. Drury, Cllr. G. Green, Cllr. A. Hale, Cllr. D. Hazell,  
Cllr. N. Hurst, Cllr. J. Jones, Cllr. C. Owen and Cllr. R. Walker.

PCSO R. King

Julie Chance MILCM - Clerk.

Five members of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. B. Boughton, County Councillor W. Northam and District Councillor N. Coppack.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

None received.

**3. MINUTES OF THE MEETING HELD ON WEDNESDAY 2<sup>ND</sup> NOVEMBER, 2016.**

The Minutes of the meeting held on Wednesday 2<sup>nd</sup> November, 2016, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

**4. COUNTY AND DISTRICT COUNCILLORS' REPORTS**

**4.1 County Councillor's Report:-** None given.

**4.2 District Councillor's Report:-** Attached.

## 5. PUBLIC PARTICIPATION

A member of the public said that the speeding past Church Close is getting worse.

A member of the public reported that the oak trees opposite Church Close are overgrown and some of the branches are almost reaching his property. The trees need trimming. The gutters are blocked due to the falling leaves. It was **AGREED** that the Clerk would contact the family who are responsible for the trees and ask whether they can be cut back. It was **AGREED** that the Clerk would request a road sweeper from North Norfolk District Council for the area.

A member of the public reported that there is a large pothole in Church Close where the mains drains were installed. It was **AGREED** that the Clerk would report this to Norfolk County Council.

## 6. POLICE

- 6.1 **Police Report:-** PCSO King reported that no crimes have been reported for the period from 5<sup>th</sup> October 2016 to 7<sup>th</sup> November 2016. The next SNAP meeting will be held on 8<sup>th</sup> February, 2017 at the Atrium in North Walsham.
- 6.2 **SNAP:-** No report received.
- 6.3 **Speed Watch:-** Cllr. Owen reported that he now has five volunteers for this project. He will keep trying to get two more in order that the project can go forward for Trunch.
- 6.4 **Speeding:-** PCSO King reported that he has carried out speed checks and he will forward the results to the Clerk. PCSO King noted the comments from the public about speeding increasing and will request some speed strips to go across the road close to Church Close.

## 7. HIGHWAYS

- 7.1 **Overgrown Hedges - North Walsham Road:-** It was reported that three of the five properties have cut back their hedges. It was **AGREED** that no further action would be taken in this matter.
- 7.2 **Proposed Stopping Up Order:-** The Clerk confirmed that the Proposed Stopping Up Order has been put in place by Norfolk County Council to allow the closing or diverting of highways to allow for development. Noted. It was **AGREED** that no further action would be taken in this matter.
- 7.3 **Traffic Orders:-** Meadow Way Drive for new water connection from 19<sup>th</sup> December to 21<sup>st</sup> December. Circulated. Noted.  
Tower Lane - Sidestrand for new electrical connection from 19<sup>th</sup> December to 23<sup>rd</sup> December. Circulated. Noted.

- 7.4 **Pothole - Gunthorpe Lane:-** It was reported that this has not been

repaired and the Clerk will chase accordingly.

**7.5 Dead Tree - Gunthorpe Lane:-** Cllr. Hurst kindly offered to remove this dead tree.

## **8. PLAYING FIELD**

**8.1 Playing Field Project Group:-**Cllr. Owen reported that the group are arranging fundraising events and looking at grant funding. Cllr. Owen will keep the Members informed.

**8.2 Hedges Playing Field:-** The Clerk reported that she is meeting with a contractor next week to obtain a cost for the cutting back of the hedges and trees that surround the playing field. Cllr. Leeder will join the Clerk at the meeting.

**8.3 Play Equipment Annual Inspection:-** The Clerk reported that the annual inspection will take place the first week of December at a cost of £75.

**8.4 New Sign:-** It was reported that the new sign will be erected once the weather allows.

## **9. FOOTPATHS**

**9.1 Consultation FP10:-** The Clerk reported that the land does not belong to the Clabon family. The Clerk reported that Norfolk County Council have stated that they do not expect any trees to be removed in order to upgrade the footpath to a Restricted Byway. It was **AGREED** that no further action would be taken in this matter.

**9.2 Fence - FP1:-** The Clerk confirmed that she has reported the fence which needs repair. Norfolk County Council have confirmed that this matter is in hand.

## **10. PLANNING**

**10.1 Planning Application No. PF/16/1528 - Erection of two storey dwelling - Land to the front of Park Barn, Knapton Road, Trunch, NR28:-** Support.

**Planning Application No. PF/16/1551 - Erection of cart lodge garage with room above and detached outbuilding to provide garden room - 3 Malthouse Cottages, Mundesley Road, Trunch, NR28 OQB:-** No objections.

**10.2 Permissions Given:-** None received.

## **11. ALLOTMENTS**

**11.1 Track:-** It was reported that the track has not been rolled and the Clerk will chase accordingly.

**11.2 Lease:-** The Clerk reported that the Notices relating to the Tenancy Agreement have been received. The Chairman and the Clerk signed the Notices. The Clerk will return the signed Notices in order for the Lease to be prepared.

**12. FOUNDATION AWARD**

**12.1 Action Plan:-** The Clerk circulated the Action Plan which was **AGREED.**

**12.2** It was **AGREED** that all the necessary paperwork is now in place to register for the Foundation Award.

**13. FINANCE**

**13.1** The following cheques were **AGREED** and signed:- £

Julie Chance - Salary, Office Allowance and Stationery	360.37
HM Revenue and Customs	83.60
Royal British Legion - Wreath	17.00
Trevor Smith - Bus Shelter Cleaning	120.00
Anglian Water - Pavilion	19.28

**13.2 December Finance:-** **AGREED.**

**14. CORRESPONDENCE**

**14.1 Norfolk ALC Newsletter:-** Circulated. Noted.

**14.2 Electoral Review of North Norfolk:-** Circulated. Noted.

**14.3 BT Payphone Removal:-** Circulated. It was noted that the BT payphone near the Village Shop is due to be removed.

**14.4 NNDC - Norfolk Coast Sustainable Development Fund 2017/18:-** Circulated. Noted.

**15. DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 4<sup>th</sup> January, 2017 at 7.30 pm in the Methodist Church Rooms.

**There being no other business the Chairman closed the meeting at 8.20 pm.**

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**Chairman**

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**Dated**