

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL
HELD ON WEDNESDAY 3RD OCTOBER, 2018 AT 7.30 PM
IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD,
TRUNCH

Present:-

Chairman - Cllr. B. Boughton, Vice-Chairman - Cllr. G. Green,
Cllr. A. Fordham, Cllr. N. Hurst, Cllr. J. Jones, Cllr. T. Leeder,
Cllr. C. Owen, Cllr. C. Owers, Cllr. J. Spencer and Cllr. R. Walker.

County Councillor E. Maxfield.

Julie Chance PSLCC - Clerk.

1. APOLOGIES FOR ABSENCE

None received.

1.1 Casual Vacancy:- The Clerk reported that one expression of interest has been received. The deadline for expressions of interest is Friday 19th October and the Clerk will keep the Members informed.

2. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

None received.

3. MINUTES OF THE MEETING HELD ON WEDNESDAY 12TH SEPTEMBER, 2018

The Minutes of the meeting held on Wednesday 12th September 2018, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. COUNTY AND DISTRICT COUNCILLORS' REPORTS

4.1 County Councillor's Report:- Attached. County Councillor Maxfield asked the Members to let him know if there is any fly tipping in the village due to the rises in DIY waste charges. County Councillor Maxfield encouraged Members to respond to the consultation concerning the cuts in children's services. The only children's centre which will remain is the one in Holt. Mundesley and North Walsham are earmarked as closing with the cuts.

4.2 **District Councillor's Report:-** None given.

5. **PUBLIC PARTICIPATION**

No members of the public were at the meeting.

6. **POLICE**

6.1 **Police Newsletter:-** Circulated.

SNAP:- Nothing to report.

6.2 **Community Speed Watch:-** The Chairman reported that some sessions have been carried out in the village. The volunteers are feeling a bit despondent as they are unable to book anyone who is driving up to 35 mph. Several suggestions were made including the installation of speed humps on the North Walsham Road. It was **AGREED** that the Clerk would liaise with Thorpe Market and Antingham Parish Councils to ascertain how successful the new flashing SAM signs have been. This matter will be placed on the next agenda for an update and further discussion.

6.3 **Community Speed Watch Figures:-** Circulated. Noted.

7. **HIGHWAYS**

7.1 **North Walsham Road Drainage:-** The Chairman circulated a letter received from Norfolk County Council which was sent to Norman Lamb MP in response to his letter asking for the new drainage to be reconsidered. It was **AGREED** that the Clerk would invite Norman Lamb MP and the Highway Engineer from Norfolk County Council to meet on site to discuss the matter further.

7.2 **Notice Board - Crown Inn:-** County Councillor Maxfield reported that he has been told that it has been updated. The Members confirmed that this is not the case and he will chase accordingly.

7.3 **Fibre Glass Grit Bin:-** Cllr. Hurst reported that the new bin is now in place and filled with grit. The old bin is in storage if anyone would like it for their own use. The Members thanked Cllr. Hurst for his hard work.

7.4 **Primrose Close:-** The Clerk read an email from North Norfolk District Council stating that they are in contact with Kier concerning the damage and have requested a report back on their actions to repair the area. The Clerk also read an email from Norfolk County Council who has suggested increasing the radius of the kerb and installing a concrete backing. It was **AGREED** that this matter will be placed on the next agenda in order to give Kier a chance to repair the damage and report back to North Norfolk District Council.

7.5 **Potholes:-** It was reported that some of the potholes and other work has been carried out. It was **AGREED** to place this matter on the next agenda for an update.

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7.6 **Flashing Speed Sign:-** The Clerk reported that this has been repaired

but now seems to be on permanently. The Clerk will report this matter again.

- 7.7 Dog Fouling:-** The Clerk reported that she has reported the matter to North Norfolk District Council and asked that Trunch be treated as a hot spot but to date she has not received a reply. The Clerk will chase accordingly.

8. PLAYING FIELD

- 8.1 Playing Field Project Group:-** Nothing to report.
- 8.2 Gym Equipment:-** Cllr. Owen reported that he has now received two quotations. It was **AGREED** that the quotation in the sum of £4,069.90 plus VAT will be accepted. It was **AGREED** that the Clerk will ask the successful company to meet with the Members to decide on the position of the equipment.
- 8.3 Car Park:-** Cllr. Spencer circulated notes on the site inspection of the car park. It was **AGREED** that the Clerk would obtain quotations for repair of the car park and the installation of removable posts at the entrance to the car park to prevent any future damage. This matter will be placed on the next agenda for an update.
- 8.4 Old Pavilion Area:-** Cllr. Hurst reported that the grass is now growing well and the temporary fencing has been removed. It was **AGREED** that no further action would be taken in this matter.
- 8.5 Posts:-** It was reported that there are three posts left over from the removal of the pavilion. Cllr. Hurst will look at a solution and report to the next meeting.
- 8.6 Nettles and Weeds:-** It was **AGREED** that a working group consisting of Cllrs. Boughton, Jones, Leeder and Spencer will form a working party to clear the area at the eastern edge of the playing field. Cllr. Spencer will co-ordinate the working party.
- 8.7 Sign - Half Pipe:-** This sign has been received and Cllr. Owen will arrange to have it erected on the half pipe equipment.
- 8.8 Trees:-** The Clerk reported that she has visited the properties concerned with a tree surgeon. It was **AGREED** to accept the quotation in the sum of £450 for the work required to resolve the issue. The Clerk will inform the residents concerned accordingly.
- 8.9 Tree Safety Report:-** It was **AGREED** that the Clerk would obtain quotations for the tree safety report. This matter will be placed on the next agenda for discussion.
- 8.10 Litter Bin:-** It was reported that the litter bin at the entrance to the car park is being covered by overgrown foliage. It was **AGREED** that the working party would cut back the foliage when they clear the weeds.
- 8.11 Litter Bin - Half Pipe:-** It was **AGREED** that Cllr. Owen will place a litter bin near the half pipe and Cllr. Jones will empty the bin on a regularly basis.

- 8.12** Cllr. Leeder reported that he has spoken to the youths who were

driving around the playing field. They have assured him they will cease this activity.

9. FOOTPATHS

- 9.1 **Footpath No.1 Sign:-** The Clerk reported that Cllr. Hurst has repaired the broken sign for footpath No.1. The Members thanked Cllr. Hurst for his hard work.
- 9.2 **Footpath - Brewery Road:-** It was reported that tree roots are growing through the tarmac and are a trip hazard. The Clerk will report this matter to Norfolk County Council. This matter will be placed on the next agenda for an update.
- 9.3 It was reported that a tree has fallen between Honeybee Cottage and the Old Mundesley Road. It is on private land. Cllr. Owen will speak to the land owner concerned.

10. PLANNING

- 10.1 **Planning Applications:-** None received.

11. FINANCE

- 11.1 The following cheques were **AGREED** and signed:-
- | | £ |
|--|--------|
| J I Chance - Salary and Office Allowance | 413.47 |
| HM Revenue and Customs - Tax | 95.60 |
| Norse - Playing Field - Six Months | 511.19 |
| PKF Littlejohn LLP - External Auditors | 240.00 |
| Norwich Diocesan Board of Finance Limited - Allotments | 185.00 |
| T T Jones Electrical Limited - Street Lighting | 74.08 |
| Graphic Edge - Sign Half Pipe | 11.00 |
- 11.2 **Monthly Figures - August:-** Circulated. **AGREED.**
- 11.3 **Annual Return for the year ended 31st March, 2018:-** The Clerk reported that the Annual Return for the year ended 31st March, 2018 has been received back from the external auditors with no comments once again this year.
- 11.4 **St James's Place:-** The Chairman circulated information concerning a meeting which has been called in order to change a manager and the name of one of the investments. It was **AGREED** that a proxy vote would be submitted to the meeting. Trunch Parish Council's £10,000 has made over £300 in the short time it has been invested.

12. GENERAL DATA PROTECTION REGULATION

- 12.1 **New Risk Assessment:-** Circulated. **AGREED.**

13. ALLOTMENTS

13.1 The Clerk read a letter from the Diocese of Norwich informing the Members about the removal of 3 small dead elms along the roadside of Gunthorpe Lane. Noted.

14. **PARISH MATTERS**

14.1 The Clerk read an email received from a member of the public suggesting that an Asset of Community Value Bid be submitted for the Crown Inn. It was **AGREED** that the Clerk would reply and ask them to submit the bid which will be more favourably considered coming from the public. The Parish Council will support the bid.

15. **CORRESPONDENCE**

15.1 **Norfolk Wildlife Trust:-** Circulated. Noted.

15.2 **NNDC - Poppy Seeds:-** The Clerk reported that NNDC have sent the Parish Council some poppy seeds to commemorate the Centenary of the World War I Armistice. The Clerk distributed the packets of seeds to Members to be placed around the village.

15.3 **Post Office - Scam Mail:-** The Clerk will circulate to Members.

15.4 **NALC - Newsletter:-** Circulated.

15.5 **Clerk of the Year - AGM:-** The Chairman reported that the Clerk has been short listed for Clerk of the year. The award will be presented at the AGM on Thursday 22nd November. Cllrs. Boughton, Jones and Walker will attend the AGM together with the Clerk. The Members congratulated the Clerk.

16. **DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 7th November, 2018 at 7.30 pm in the Methodist Church Rooms.

There being no other business the Chairman closed the meeting at 8.56 pm.

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Chairman

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Date