

**MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL**  
**HELD ON WEDNESDAY 1<sup>ST</sup> NOVEMBER, 2017 AT 7.30 PM**  
**IN THE METHODIST CHURCH ROOMS**  
**NORTH WALSHAM ROAD, TRUNCH**

**Present:-**

Chairman - Cllr. A. Fordham, Vice-Chairman - Cllr. G. Green,  
Cllr. B. Boughton, Cllr. R. Drury, Cllr. A. Hale. Cllr. D. Hazell,  
Cllr. N. Hurst, Cllr. T. Leeder, Cllr. J. Jones, Cllr. C. Owen and Cllr. R Walker.

District Councillor N. Coppack.

Julie Chance MILCM - Clerk.

One member of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from County Councillor. E. Maxfield.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

None received.

**3. MINUTES OF THE MEETING HELD ON 4<sup>TH</sup> OCTOBER, 2017**

The Minutes of the meeting held on 4<sup>th</sup> October 2017, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

**4. COUNTY AND DISTRICT COUNCILLORS' REPORTS**

**4.1 County Councillor's Report:-** Attached.

**4.2 District Councillor's Report:-** A new ten year contract has been awarded to Openwide for Cromer Pier. Households should be aware of rouge traders operating in the area trying to get building work. In some cases the rouge traders are causing damage to property in order to get work. North Norfolk District Council and Norfolk County Council have no connection with any tradesmen. County Councillor Coppack has become an Independent Councillor. He is one of seven at North Norfolk District Council which means the Conservative administration no longer has overall control. The switch will not change what he does for his parishes. The Members wished him good luck.

**5. PUBLIC PARTICIPATION**

None received.

**6. DEBRA WAIT - ST JAMES'S PLACE**

**6.1** The Clerk reported that she has received the recommendations for investment which she will circulate to all Members. This matter will be placed on the next agenda for further discussion.

**7. POLICE**

**7.1 Police Newsletter:-** Circulated. Noted.

**7.2 SNAP:-** No report given.

**7.3 Community Speedwatch:-** Cllr. Owen reported that he needs to find further volunteers as some have stepped down.

**7.4 PCSO Cuts:-** The Clerk circulated information concerning the proposed PCSO cuts. The Clerk will keep the Members updated on this matter.

**8. HIGHWAYS**

**8.1 Dog Bins:-** It was reported that North Norfolk District Council are monitoring the situation. It was **AGREED** that no further action would be taken in this matter.

**8.2 Beech Tree - Village Green:-** The Clerk reported that she has received one quotation. It was **AGREED** that this matter will be placed on the next agenda for an update.

**8.3 Temporary Traffic Orders:-** Circulated. Noted.

- 8.4** The Clerk read an email received from a resident expressing concern about speeding on Old Forge Close. It was **AGREED** that the Clerk would reply stating that the Parish Council do not have any powers to deal with this matter. The Members are sympathetic and have asked the Clerk to write to Broadland Housing passing on his concerns. The Clerk will also suggest that the resident contact the Police to discuss the matter.
- 8.5 North Walsham Road - Drainage:-** The Clerk circulated an email from County Councillor Maxfield requesting Members to keep a record over the winter. It was **AGREED** this would be done.

## **9. PLAYING FIELD**

- 9.1 Playing Field Project Group:-** Cllr. Owen reported that the skate park equipment will be erected at the weekend. This will be inspected once a month by a volunteer who will give a report to the Clerk for insurance purposes. The equipment will be added to the annual safety inspection.
- 9.2 Play Equipment:-** The Clerk reported that the hexastep has been repaired and the work on the hard standing for the basket ball net will commence shortly.
- 9.3 Gym Equipment:-** It was **AGREED** that Cllr. Owen will put together a proposal on equipment and cost for discussion at the next meeting.
- 9.4 Concrete Pad:-** It was **AGREED** that the Clerk would obtain some quotations for removal of the concrete pad and this matter will be placed on the next agenda for further discussion.

## **10. FOOTPATHS**

- 10.1 Footpath No.1:-** The Chairman confirmed that he has placed an article in the Mardle requesting the properties to cut back their overgrown foliage.

## **11. PLANNING**

- 11.1 Planning Application No.:- PF/17/1672 - Single storey extension to rear of dwelling - 13 Dawn Crescent, Trunch:-** No objections.
- 11.2 Planning Permissions:-** None received.
- 11.3 Park Farm Application:-** It was **AGREED** that District Councillor Coppack will request North Norfolk District Council to revisit this application. This matter will be placed on the next agenda for an update.

## 12. FINANCE

- 12.1 The following cheques were **AGREED** and signed:- £
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|--|--------|
| J I Chance - Salary, Office Allowance and Postage        | 359.73 |
| HM Revenue and Customs - Tax                             | 83.60  |
| ALS Lawns & Fencing - Grass Maintenance                  | 100.00 |
| Came & Company - Skate Park Equipment                    | 73.56  |
| LDM Home & Garden - Hexastep and Basket Ball<br>Concrete | 280.00 |
| Trevor Smith - Cleaning Bus Shelters                     | 120.00 |
- 12.2 **Insurance - Skate Park:-** The Clerk reported that the skate park will need to be inspected monthly with a written report for insurance purposes. The extra premium for public liability and the equipment will be £73.56 for the remainder of the insurance year.
- 12.3 **Monthly Figures - September:- AGREED.**
- 12.4 **Precept Form:-** The Precept form for the year 2018/19 was completed in the sum of £17,000 and signed by the Chairman and Clerk.

## 13. ALLOTMENTS

- 13.1 **New Sign:-** Cllr. Hurst and Cllr. Owen will be erecting the new sign shortly.

## 14. POLICIES - REVIEW

- 14.1 **Asset Register:-** The Clerk circulated the amended Asset Register. **AGREED.**
- 14.2 **Child Protection Policy:-** This matter will be placed on the next agenda for an update.

## 15. CORRESPONDENCE

- 15.1 **Norfolk ALC - Newsletters:-** Circulated. Noted.
- 15.2 **Vattenfall:-** Circulated. Noted.
- 15.3 **Cromer Civic Service:-** Noted.
- 15.4 **NCC - Have Your Say:-** Circulated. Noted.
- 15.5 **Norfolk ALC - Consultation on Disqualification of Councillors:-** Circulated. Noted.
- 15.6 **Trunch Interchurch Committee:-** The Chairman read a letter inviting all Members to a Carol and Reading Event on Friday 15<sup>th</sup> December at 6.30 pm. Noted.

**16. DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 6<sup>th</sup> December, 2017 at 7.30 pm in the Methodist Church Rooms.

**There being no other business the Chairman closed the meeting at 8.55 pm.**

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**Chairman**

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**Date**