

**MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL**  
**HELD ON WEDNESDAY 2<sup>ND</sup> NOVEMBER, 2016 AT 7.30 PM**  
**IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD**  
**TRUNCH**

**Present:-**

Chairman - Cllr. A. Fordham, Vice-Chairman - Cllr. T. Leeder,  
Cllr. B. Boughton, Cllr. R. Drury, Cllr. G. Green, Cllr. D. Hazell, Cllr. A. Hale,  
Cllr. N. Hurst, Cllr. J. Jones, Cllr. C. Owen and Cllr. R. Walker.

Julie Chance MILCM - Clerk.

One member of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from County Councillor W. Northam,  
District Councillor N. Coppack and PCSO R. King.

**2. DECLARATIONS OF INTEREST**

Declarations of interest were received from Cllr. G. Green and Cllr. R. Walker  
in connection with any Village Hall matters.

**3. MINUTES OF THE MEETING HELD ON WEDNESDAY 5<sup>TH</sup>  
**OCTOBER, 2016****

The Minutes of the meeting held on Wednesday 5<sup>th</sup> October 2016, having been  
circulated, were taken as read, **AGREED** and signed by the Chairman.

**4. COUNTY AND DISTRICT COUNCILLORS' REPORTS**

**4.1 County Councillor's Report:-** None given.

**4.2 District Councillor's Report:-** None given.

**5. PUBLIC PARTICIPATION**

None.

## 6. POLICE

- 6.1 **Police Report:-** It was noted that for the period 7<sup>th</sup> October 2016 to 2<sup>nd</sup> November 2016 1 crime was reported. An assault without injury.
- 6.2 **SNAP:-** Nothing to report.
- 6.3 **Speed Watch:-** Cllr. Owen is trying to encourage more volunteers for this initiative.
- 6.4 **Speeding:-** The Police carried out speed checks on 29<sup>th</sup> October outside the chapel concentrating on the North Walsham Road and as a result two tickets were issued for speeding.

## 7. HIGHWAYS

- 7.1 **Overgrown Hedge - North Walsham Road:-** It was reported that a site meeting had been held with the Highway Engineer who has requested Victory Housing to contact their tenants and ask that the hedges be cut back.
- 7.2 **Dog Bin - Trunch Garage:-** It was **AGREED** to record a note of thanks to Cllr. Hurst for strimming the foliage from around this dog bin.
- 7.3 **Potholes:-** It was reported that there is a pothole in Gunthorpe Road and the Clerk will report accordingly.

## 8. PLAYING FIELD

- 8.1 **Playing Field Project:-** Cllr. Owen reported that the first meeting of the group was held on Sunday. Everyone is positive about the project and they are awaiting paperwork from the Clerk. Cllr. Owen will keep the Members informed.
- 8.2 **New Sign - Car Park:-** Cllr. Leeder and Cllr. Hurst have kindly offered to erect the new sign. It was **AGREED** that no further action will be taken in this matter.
- 8.3 **New Litter Bin:-** The Clerk confirmed that the new litter bin has been added to the emptying schedule. The schedule for the litter bins is weekly in the summer and fortnightly in the winter. The schedule for the dog bins is twice a week on a Monday and Friday. Noted.
- 8.4 **Edges of Playing Field:-** It was **AGREED** that the Clerk would obtain quotations for cutting the hedges back on the edge of the playing field. This matter will be placed on the next agenda for further discussion.

## 9. FOOTPATHS

- 9.1 Consultation - FP10:-** The Clerk circulated the information concerning the modification application to upgrade FP10 to a restricted byway. It was **AGREED** that the Clerk will write to the land owner and ask the reason for this upgrade and whether any trees will be removed. It was **AGREED** that the Clerk would write to Norfolk County Council and ask for more detail.
- 9.2 Footpath Gimingham Road/Brewery Road:-** It was reported that the fence is unstable. It was **AGREED** that the Clerk will report accordingly.

## **10. PLANNING**

- 10.1 Planning Application No. PF/16/1381 - Erection of single storey extension to rear and erection of conservatory to side of property - 10 Wades Way, Trunch:** No objections.
- 10.2 Permissions Given:-** Construction of garden room and creation of temporary access - Trunch Hall, Bradfield Road, Trunch.
- 10.3 Parking on Front Street:-** The Clerk confirmed that she has written to the properties concerned to say that Trunch Parish Council support their request for alterations to the back of their properties in order to create off street parking. The Clerk stressed that the decision of the Members would be based on the planning application received at the time.
- 10.4 Proposed Stopping Up Order - Cornish Avenue:-** It was **AGREED** that the Clerk would write to Norfolk County Council and ask for the meaning of the order and more detail.
- 10.5 Changes to NNDC Planning System:-** Circulated. Noted.

## **11. ALLOTMENTS**

- 11.1 Track and Lease:-** The Clerk read an email from the Diocese of Norwich with the draft details to be included in the new lease. There will be an increase in the rent to the Diocese from £150 to £185 per annum. It was **AGREED** that once the new lease is received legal advice will be sought concerning the use and maintenance responsibilities of the track. It was **AGREED** that the Clerk would ask the contractor to heavy roll the repairs he has recently carried out as two of the allotment holders have tripped on the rubble recently.
- 11.2 Terms and Conditions:-** Circulated. It was **AGREED** that an addition would be made to item 15 to read "if there is a waiting list".
- 11.3 Bonfire:-** Cllr. Owen reported that he will be having a bonfire on his allotment to burn the trees that have fallen over in the bad weather.

12. **FOUNDATION AWARD**

12.1 The Clerk reported that she has now registered Trunch Parish Council and the paperwork will be submitted shortly.

13. **PRE-BOOK TRANSPORT IN NORTH NORFOLK**

13.1 The Clerk read an email received from Norfolk County Council stating that the use of the Poppybus had declined and there was duplication. Noted.

14. **FINANCE**

14.1 The following cheques were **AGREED** and signed:-      **£**  
J I Chance - Salary, Office Allowance and Stationery      389.41  
HM Revenue and Customs - Tax      83.60  
Norse - Grounds Maintenance - Six Months      496.50  
Stuart Hutcheson - IT      15.00  
T.T. Jones Electrical - Street Lighting      43.91  
Mazars - External Auditors      150.00  
Graphic Edge - New Sign Playing Field      14.00

14.2 **November Finance Sheets:- AGREED.**

14.3 **Quotation - Street Lighting:-** It was **AGREED** to accept the quotation in the sum of £63.38 for a replacement bowl.

14.4 **Budget for the year ending 31<sup>st</sup> March 2018:-** The Clerk circulated the draft budget which was **AGREED**.

14.5 **Precept for the year ending 31<sup>st</sup> March 2018:-** It was **AGREED** to request a Precept of £17,000. There has been no increase from last year. The Precept form was completed and signed by The Chairman, two Members and the Clerk.

15. **CORRESPONDENCE**

15.1 **NNDC - BT Payphone Removal Consultation:-** Circulated. Noted.

15.2 **Norman Lamb - Give us the internet we need:-** Circulated. Noted.

15.3 **NNDC - Local Plan:-** Circulated. Noted.

15.4 **NALC - AGM:-** Circulated. Noted.

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16. **DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 7<sup>th</sup> December, 2016 at

7.30 pm in the Methodist Church Rooms.

**There being no other business the Chairman closed the meeting at 8.45 pm.**

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**Chairman**

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**Date**