

27<sup>th</sup> September, 2016

**To all Members of the Council**

You are hereby summoned to attend the **Parish Council** meeting of **Trunch Parish Council** to be held in the Methodist Church Rooms on **Wednesday 5<sup>th</sup> October , 2016** at **7.30 pm** for the purposes of transacting the following business.

**Julie Chance**

**Clerk to Trunch Parish Council**

**AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
3. **MINUTES OF THE MEETING HELD ON WEDNESDAY 7<sup>th</sup> SEPTEMBER, 2016**
  - 3.1 To agree the Minutes of the meeting held on Wednesday 7<sup>th</sup> September, 2016.
4. **NEIGHBOURHOOD PLAN**
  - 4.1 To consider preparing a neighbourhood plan and agree action.
5. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**
  - 5.1 County Councillor's Report.
  - 5.2 District Councillor's Report.
6. **PUBLIC PARTICIPATION**
7. **POLICE**
  - 7.1 To receive Police report.
  - 7.2 To receive report from Cllr. Walker concerning SNAP.
  - 7.3 To receive information concerning Speed Watch and agree action.
  - 7.3 To consider any other Police matters and agree action.

**8. HIGHWAYS**

- 8.1 To receive update concerning overgrown hedge – North Walsham Road and agree action.
- 8.2 To consider any other highway matters and agree action.

**9. PLAYING FIELD**

- 9.1 To receive an update concerning Playing Field Project Group and agree action.
- 9.2 To receive update concerning pavilion and agree action.
- 9.3 To receive update concerning new sign and agree action.
- 9.4 To receive update concerning emptying schedule for new litter bin and agree action.
- 9.7 To consider any other playing field matters and agree action.

**10. FOOTPATHS**

- 10.1 To receive any footpath matters and agree action.

**11. PLANNING**

- 11.1 To consider any planning applications and agree action.
- 11.2 To receive information concerning any permissions given.
- 11.3 To consider any other planning matters and agree action.

**12. ALLOTMENTS**

- 12.1 To receive update concerning track and lease and agree action.
- 12.2 To consider any other allotments matters and agree action.

**13. FOUNDATION AWARD**

- 13.1 To receive an update concerning the Foundation Award application and agree action.

**14. FINANCE**

- 14.1 To consider payment of the following cheques:-

	£
J I Chance – Salary, Office Allowance and Stationery	378.62
HM Revenue & Customs – Tax	83.60
PBL Builders Limited – Bench Repairs	395.00
Stuart Hutcheson – IT and New Financial Programme	75.00
ALS Lawns and Fences – Verges and Cemetery	1,555.00
Norwich Diocesan Board of Finance – Allotments	150.00
- 14.2 To agree October Finance Sheets.
- 14.3 To receive information concerning broken dog bin post and agree action.
- 14.4 To consider any other financial matters and agree action.

**15. MEETING DATES 2017**

**15.1 To agree meeting dates for 2017.**

**16. CORRESPONDENCE**

**16.1 To receive update concerning Norfolk County Council – Changes to Pre-book Transport and agree action.**

**16.2 Norfolk ALC Newsletter – Circulated.**

**16.3 NNDC – Planning Services Changes – Circulated.**

**16.4 NNDC – Local Plan Newsletter – Circulated.**

**17. DATE OF NEXT MEETING**

**Wednesday 2<sup>nd</sup> November, 2016 at 7.30 pm in the Methodist Church Rooms.**