

**MINUTES OF THE MEETING OF THE TRUNCH PARISH COUNCIL**  
**HELD ON WEDNESDAY 5<sup>TH</sup> OCTOBER, 2016 AT 7.30 PM**  
**IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD**  
**TRUNCH**

**Present:-**

Chairman - Cllr. A. Fordham, Cllr. R. Drury, Cllr. A. Hale,  
Cllr. G. Green, Cllr. J. Jones and Cllr. C. Owen.

County Councillor W. Northam.  
District Councillor N. Coppack.

Julie Chance MILCM - Clerk.

One member of the public also attended the meeting.

**1. APOLIOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. B. Boughton, Cllr. N. Hurst, Cllr. T. Leeder, Cllr. R. Walker and PCSO R. King.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

None received.

**3. MINUTES OF THE MEETING HELD ON WEDNESDAY 7<sup>TH</sup> SEPTEMBER, 2016**

The Minutes of the meeting held on Wednesday 7<sup>th</sup> September 2016, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

**4. NEIGHBOURHOOD PLAN**

**4.1** It was **AGREED** that no further action would be taken in this matter.

**5. COUNTY AND DISTRICT COUNCILLORS' REPORTS**

**5.1 County Councillor's Report:-** Attached.

**5.2 District Councillor's Report:-** Attached.

## 6. PUBLIC PARTICIPATION

None received.

## 7. POLICE

7.1 **Police Report:-** None received.

7.2 **SNAP Report:-** None received.

7.3 **Speed Watch:-** Cllr. Owen reported that he has 4/5 volunteers in the village for this scheme. The Clerk reported that at least 6 volunteers are needed. Cllr. Owen will try and recruit more volunteers.

7.4 **PCSO R. King:-** The Clerk reported that PCSO King has produced a poster with some information about himself which will be posted on the Notice Board and in the Corner Stores.

## 8. HIGHWAYS

8.1 **Overgrown Hedge - North Walsham Road:-** The Clerk reported that Victory Housing and Norfolk County Council do not consider that any hedges along the North Walsham Road are overgrown. It was **AGREED** that the Clerk would arrange a site meeting with the Highway Engineer. Cllr. Green and Cllr. Jones will attend the site meeting.

8.2 **Dog Bin - Trunch Garage:-** It was reported that the dog bin is difficult to use due to overgrown foliage. It was **AGREED** that a working party would be formed and this matter will be placed on the next agenda for further discussion.

## 9. PLAYING FIELD

9.1 **Playing Field Project Group:-** Cllr. Owen reported that the group are meeting on 23<sup>rd</sup> October. This matter will be placed on the next agenda for a report from that meeting.

9.2 **Pavilion:-** The Clerk reported that the water has now been disconnected. It was **AGREED** that this item will be removed from the agenda until the Playing Field Project Group have had a chance to consult the parishioners about what they would like to see on the playing field.

9.3 **New Sign - Car Park:-** The Clerk circulated the wording for the new sign and reported that the cost would be £14.00. It was **AGREED** that the Clerk would order this sign and once received would arrange for it to be erected on the car park to the playing field.

9.4 **New Litter Bin:-** The Clerk reported that she has contacted North Norfolk District Council concerning the schedule for emptying all the litter bins in Trunch but to date has not received this. The Clerk will chase accordingly.

9.5 It was reported that some of the properties backing on to the playing

field are emptying their grass and garden cuttings onto the playing field. It was **AGREED** to place this matter on the next agenda for further discussion and to monitor the situation in the meantime.

9.6 It was **AGREED** that a working party would be formed to clear the edges of the playing field. This matter will be placed on the next agenda for further discussion.

10. **FOOTPATHS**

10.1 It as reported that the blockage in the Loke has now been cleared.

11. **PLANNING**

11.1 **Planning Applications:-** None received.

11.2 **Planning Permissions:-** None received.

12. **ALLOTMENTS**

12.1 **Track and Lease:-** The Clerk read an email received from the Diocese of Norwich stating that their surveyor's findings specifically in relation to the access track to the rear of Belmont were that it is accepted that there is evidence of an access that has been used by the owners of the property known as Belmont. This access is limited to the existing use being for agricultural purposes with the land being used at the time of inspection for the grazing of horses. This access does only however go as far as the first entrance part way down the track where the owners have got two posts in place. It is therefore deemed to be appropriate for contributions to be made towards maintenance over this part of the track on an according to user basis. The new lease agreement is in the process of being prepared. This matter will be placed on the next agenda for further discussion.

12.2 The Clerk reported that all the renewals for the allotments have been sent for the current year. It was **AGREED** that the Clerk would circulate a copy of the rules and regulations for the allotments to be discussed at the next meeting.

13. **FOUNDATION AWARD**

13.1 The Clerk reported that she and the Chairman are working on the information for this award.

14. **FINANCE**

<b>14.1</b>	The following cheques were <b>AGREED</b> and signed:-	<b>£</b>
	J I Chance - Salary, Office Allowance and Stationery	378.62
	HM Revenue and Customs - Tax	83.60
	PBL Builders Limited - Bench Repairs	395.00
	Stuart Hutcheson - IT and New Financial Programme	75.00
	ALS Lawns and Fences - Verges and Cemetery	1,555.00
	Norwich Diocesan Board of Finance - Allotments	150.00

**14.2** **October Finance Sheets:- AGREED.**

**14.3** **Broken Dog Bin Post:-** The Clerk reported that Cllr. Hurst very kindly replaced a broken dog bin post free of charge.

**15. MEETING DATES 2017**

**15.1** The Clerk circulated the meeting dates for 2017 which were **AGREED.**

**16. CORRESPONDENCE**

**16.1** **Norfolk County Council - Changes to Pre-book Transport:-** The Clerk reported that she has liaised with Norfolk County Council who have confirmed that North Norfolk Community Transport will still be running pre-booked transport to Trunch. It is only the Poppybus which has changed and will no longer be coming to Trunch. It was **AGREED** that the Clerk would write to Norfolk County Council and ask what their decision was based on to stop the Poppybus to Trunch. The Poppybus used to serve a lot of residents in Trunch and the Parish Council gives a grant each year for the service. The cessation of this service will make a big difference to the residents of Trunch and the Parish Council will have to reconsider their annual contribution.

**16.2** **Norfolk ALC Newsletters:-** Circulated. Noted.

**16.3** **NNDC - Planning Services Changes:-** Circulated. Noted.

**16.4** **NNDC - Local Plan Newsletter:-** Circulated. Noted.

**16.5** **Norfolk ALC - Precept Consultation:-** Circulated. Noted.

**16.6** **Department for Transport - Proposed Stopping Up of Highway at Cornish Avenue:-** Cllr. Owen received information concerning this matter but nothing has been sent to the Parish Council. It was **AGREED** that the Clerk would ask Norfolk County Council why this information has not been sent to the Parish Council. This matter will be on the next agenda for further discussion.

**16.7** Cllr. Owen reported that two properties on Front Street wish to put in planning permission to make an entrance at the back of their properties in order to park off road. It was **AGREED** that the Clerk would write to the two properties stating that the Parish Council support this course of action in principle but will need to see the planning application once it has been submitted.

**17. DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 2<sup>nd</sup> November 2016 at 7.30 pm in the Methodist Church Rooms, North Walsham Road, Trunch.

Cllr. Owen reported that Chapel Street will be closed just before Christmas for a water connection to be installed.

**There being no other business the Chairman closed the meeting at 8.25 pm.**

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**Chairman**

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**Date**