

**MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL**  
**HELD ON WEDNESDAY 5<sup>TH</sup> JULY, 2017 AT 7.30 PM**  
**IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM,**  
**TRUNCH**

**Present:-**

Chairman - Cllr. A. Fordham, Vice-Chairman - Cllr. G. Green,  
Cllr. B. Boughton, Cllr. R Drury, Cllr. D. Hazell, Cllr. J. Jones,  
Cllr. T. Leeder, Cllr. C. Owen and Cllr. R. Walker.

County Councillor Edward Maxfield.  
District Councillor Nick Coppack.

Julie Chance MILCM - Clerk.

Two members of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. A. Hale and Cllr. N. Hurst.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

None received.

**3. MINUTES OF THE MEETING HELD ON WEDNESDAY 7<sup>TH</sup> JUNE, 2017**

The Minutes of the meeting held on Wednesday 7<sup>th</sup> June 2017, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

**4. COUNTY AND DISTRICT COUNCILLORS' REPORTS**

**4.1 County Councillor's Report:-** Attached. County Councillor Maxfield reported that he has a budget of £6,000 to spend on projects in his constituency. The Members requested whether he could look into the new drainage which is needed on the North Walsham Road and whether this can be done under the partnership scheme. The Members also asked whether his budget of £6,000 could be used to help with the funding. County Councillor Maxfield will look into this matter and report at the next meeting.

**4.2 District Councillor's Report:-** Attached.

**5. PUBLIC PARTICIPATION**

A member of the public reported that the footpath from the North Walsham Road to the playing field was very overgrown and her husband and son had cut it. It was **AGREED** that the Clerk would write to thank them for their hard work in clearing the footpath. The Parish Council paid for the footpath to be upgraded and therefore feel they are responsible for the maintenance. It was **AGREED** that the Clerk would ask the grass maintenance contractor how much it would cost to add this footpath to the contract and this matter will be placed on the next agenda for further discussion.

**6. POLICE**

**6.1 Police Newsletter:-** Circulated. Noted.

**6.2 SNAP:-** Nothing to report.

**6.3 Community Speed Watch:-** The Clerk reported that the PCSO for Trunch is Alex Spinks and not De Fathalla. Cllr. Owen reported that he is now liaising with PCSO Spinks on this matter to progress it. This matter will be placed on the next agenda for an update.

**6.4 Youths Gathering on Playing Field:-** The Clerk reported that she has been liaising with PC Peter Davison who has confirmed that this matter will be monitored.

**7. HIGHWAYS**

**7.1 Verge Outside Church:-** The Clerk reported that she has met with the contractor who has agreed to cut this verge and other additional verges which Norfolk County Council have highlighted, for an extra £100 per annum. It was **AGREED** that the Clerk would confirm with the contractor that this is acceptable and ask Norfolk County Council for the new agreement for signature.

**7.2 Hedge - Corner of Front Street:-** It was reported that this hedge has been cut but very poorly and the cuttings have been left on the verge in front of the hedge which looks unsightly. It was **AGREED** that the Clerk would contact Norfolk County Council and ask them who cut the hedge and whether they can take any action to remove all the rubbish from the verge.

**7.3 Hedge - North Walsham Road:-** It was reported that the overgrown hedge has now been cut back. It was reported that the hedges at No.26 and No.27 North Walsham Road are very overgrown and the post office box cannot be seen. It was **AGREED** that the Clerk would contact Norfolk County Council to ask whether they can deal with this matter.

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**7.4 Dog Bin - Corner of Front Street:-** It was reported that the post has

not yet been replaced and the Clerk will make enquiries into this matter.

- 7.5 Emptying of Dog Bins:-** The Clerk reported that she had received a complaint that the dog bins had not been emptied and were overflowing throughout the village. The Clerk contacted North Norfolk District Council to report this matter and it has been reported that the bins have now been emptied. This matter will be monitored.
- 7.6 Kerb Stones - Church Close:-** It was reported that these have not been repaired and the Clerk will chase accordingly.
- 7.7 Norfolk County Council - Partnership Funding:-** The Clerk reported place that the partnership funding for highway improvements is in again this year. Noted.

## **8. PLAYING FIELD**

- 8.1 Playing Field Project Group:-** Nothing to report. It was reported that the car boot which the Parish Council gave permission for will not be going ahead in the near future.
- 8.2 Anglian Water:-** The Clerk reported that another invoice has been received that she is dealing with. The water was disconnected on 8<sup>th</sup> February 2017.
- 8.3 Maintenance - Play Equipment:-** The Clerk circulated the email from the contractor stating that he is unable to remove the bearing and its housing from the turnstile as it has rusted on. It was **AGREED** that the Clerk would arrange for the contractor to meet with herself and Cllr. Leeder to discuss the matter. It was reported that the concrete on the basket ball court has cracked again following the recent repair. This will be discussed with the contractor.
- 8.4 Grass Maintenance - Playing Field:-** It was reported that complaints are being received about the grass being left on the playing field when it is cut. It was reported that this matter has been investigated and to use cutting equipment to remove the grass would increase the cost of the grass cutting to an unacceptable level. It was **AGREED** that no further action would be taken in this matter.

## **9. FOOTPATHS**

- 9.1 Craunchings Loke Footpath:-** It was reported that the hedges along this footpath are very overgrown. Cllr. Leeder will speak to the landowner and ask whether they can be cut back.

## **10. PLANNING**

- 10.1 Planning Application No. PF/17/0848 - Erection of outbuilding to front of dwelling - The Old Cart House, Brewery Road, Trunch, NR28:-** No objections.

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**Planning Application No. PF/17/0998 - Single storey extension to side of dwelling and porch to front Stable Cottage, Brewery Road,**

**Trunch:-** It was reported that this application has been withdrawn.  
**Planning Application No., PF/17/0826 - Erection of detached single storey bike store - Tall Oaks, Knapton Road, Trunch, NR28:-** No objections.

**10.2 Permissions Given:-** None.

**10.3 Park Farm:-** District Councillor Coppack reported that that reason for refusal was that the development is in the countryside and North Norfolk District Council are not allowing building in the countryside. North Norfolk District Council say that the house needs to be totally worthy in order to grant permission for building in the countryside and this property does not meet the criteria. The Members pointed out that North Norfolk District Council gave permission for two bungalows on the other side of the road which is also in the countryside and that there is already a property on the site. District Councillor Coppack said that he had voted for the property at Development Committee and it is now at appeal stage. It was **AGREED** that the Clerk would write again to North Norfolk District Council stating that they feel this is not a strong reason for refusal and that they support the proposal.

**10.4 NNDC - Local Green Space Designations:-** Circulated. It was **AGREED** that all Members would send the Clerk a list of green spaces they would like included for consideration. The Clerk will prepare a notice for the notice board and Trunch Stores to inform the public. The deadline for replies to North Norfolk District Council is 11<sup>th</sup> August, 2017.

## **11. ALLOTMENTS**

**11.1** The Clerk reported that she is reallocating one half of an allotment to the next person on the waiting list.

**11.2 New Sign:-** It was **AGREED** that the Clerk would obtain a cost for a new sign saying "Private Land - No Public Right of Way". This matter will be placed on the next agenda for further discussion.

## **12. FINANCE**

<b>12.1</b> The following cheques were <b>AGREED</b> and signed:-	<b>£</b>
Julie Chance - Salary, Office Allowance and Postage - July	379.16
Julie Chance - Salary, Office Allowance and Postage - August	359.73
HM Revenue & Customs - Tax - July	83.60
HM Revenue & customs - Tax - August	83.60
NNDC - Litter and Dog Bins - Annual	936.00
T.T. Jones Electrical - Street Lighting	44.57
Stuart Hutcheson - Website Hosting	40.00
LDM Home and Garden Services Limited	525.00
Bradfield Cricket Club - S137 Grant	200.00

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**12.2 Monthly Accounts - April and May:-** Circulated. **AGREED.**

## **13. CORRESPONDENCE**

- 13.1 **Norfolk ALC Newsletters:-** Circulated. Noted.
- 13.2 **Email - Music:-** The Clerk circulated an email received from a member of the public complaining about loud music in the village. It was **AGREED** that the Clerk would inform the writer that they need to contact North Norfolk District Council Environmental Health Department to register a complaint.
- 13.3 **Community Ponds Project:-** Circulated. It was **AGREED** to look into this matter further and County Councillor Maxfield will make further enquiries. This matter will be placed on the next agenda for an update and further discussion.

14. **DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 6<sup>th</sup> September, 2017.

**There being no other business the Chairman closed the meeting at 8.55 pm.**

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**Chairman**

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**Date**