

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL
HELD ON WEDNESDAY 7TH JUNE, 2017 AT 7.30 PM
IN THE METHODIST CHURCH ROOMS,NORTH WALSHAM ROAD,
TRUNCH

Present:-

Chairman - Cllr. A. Fordham, Vice-Chairman - Cllr. G. Green,
Cllr. B. Boughton, Cllr. A. Hale, Cllr. D. Hazell, Cllr. J. Jones,
Cllr. T. Leeder and Cllr. R. Walker.

District Councillor N. Coppack.

Julie Chance MILCM - Clerk.

Three members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. N. Hurst.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. Jones in respect of the cheque payment for the Methodist Church.

3. MINUTES OF THE MEETING HELD ON WEDNESDAY 3RD MAY, 2017

The Minutes of the meeting held on Wednesday 3rd May 2017, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. COUNTY AND DISTRICT COUNCILLORS' REPORTS

4.1 County Councillor's Report:- None received.

4.2 District Councillor's Report:- District Councillor Coppack reported that the computers went down at North Norfolk District Council which meant that no appointments to committees or cabinet could take place so the current committees stand. The district has been awarded six blue flag beaches in England which is very good news for the area. The Graham Allen Awards deadline for applications is Friday 30th June. This award is for contributions to the built environment. The election has taken up a lot of time for the District Councillors.

5. PUBLIC PARTICIPATION

A member of the public said it was with much regret that he is resigning from the Trunch Village Society due to the ill health of his wife. His priority needs to be with his wife. He hoped that he would be able to participate again in the future. The Members thanked him for his hard work and said that they were sad to hear about his wife's poor health and wished her well.

6. POLICE

6.1 Police Newsletter:- Circulated. Noted.

6.2 SNAP:- Report attached.

6.3 Community Speed Watch:- It was reported that Cllr. Owen has contacted PCSO Fathalla but has not received a reply. The Clerk will contact the Police and enquire why this matter is not being dealt with.

6.4 Youths - Playing Field:- The Clerk reported that she has contacted PCSO Fathalla but has not received a reply. The Clerk will chase accordingly.

6.5 PCC News:- Circulated. Noted.

7. HIGHWAYS

7.1 Pothole - Back Street:- It was reported that Cllr. Fordham, Cllr. Hazell and the Clerk met with the Highway Engineer. The Highway Engineer inspected the manhole cover and stated that Norfolk County Council would not be taking any action at this stage as he felt that the area was not a danger. It was **AGREED** that no further action would be taken in this matter.

7.2 Verge Outside Church:- The Clerk reported that Norfolk County Council are prepared to extend Trunch Parish Council's verge maintenance contract to include this bank. They would also add Fletcher Close and Forge Estate verges which would increase the income paid to the Parish Council to £263.19. The current agreement covers Kingsleigh Close/Chapel Road, Cornish Avenue, Blacksmiths Loke and Pyghtle Close and has an income of £90.89. It was **AGREED** that the Clerk would meet with the current contractor and obtain a cost for the additional work. This matter will be placed on the next agenda for further discussion.

-2-

7.3 Weed Killing - Front Street:- The Clerk reported that Norfolk

County Council weed kill in the village twice a year and the next visit is in June. It was **AGREED** that no further action would be taken in this matter. The Parish Council thanked Councillor Hurst for weed killing Front Street recently.

- 7.4 Sewers - Knapton Road:-** The Clerk reported that the Highway Engineer will report the smell from the sewers on Knapton Road to Anglian Water. It was **AGREED** that no further action would be taken in this matter.
- 7.5 Church Walls:-** The Clerk read an email received from Revd. Andrew Jones stating that they have obtained quotations for the required work which will be discussed at their next Church Council meeting. The Church needs to apply for a faculty in order to carry out any work and they do not have the funds at present for the work to take place immediately. It was **AGREED** that this matter will be monitored.
- 7.6 Overgrown Hedge - Church:-** The Clerk read an email received from Revd. Andrew Jones stating that he does not believe the hedge is affecting the highway or visibility for road users. They do not plan any action in the near future as it is the wrong time of year to cut hedges due to nesting birds. It is suggested that later in the year a working party is formed to cut back the hedge. It was **AGREED** that this matter would be monitored.
- 7.7 Overgrown Hedge - Corner Front Street:-** The Clerk reported that the hedge and area in front of the hedge is Highways. The Highway Engineer will be contacting the owners of the property to ask whether they would like to maintain the hedge. If Norfolk County Council cut the hedge they will probably cut it right down to ground level. This matter will be placed on the next agenda for an update.
- 7.8 Dog Bin - Junction of Front Street:-** The Clerk reported that Councillor Nick Hurst is dealing with this matter and will be installing a new post shortly. It was **AGREED** that no further action would be taken in this matter.
- 7.9 Hedge - North Walsham Road:-** It was reported that the hedge at 25 North Walsham Road is so overgrown it is blocking the footway. It was **AGREED** that the Clerk would report this matter to Norfolk County Council.
- 7.10 Kerb Stones - Church Close:-** It was reported that the kerb stones adjacent to a drainage gully in Church Close have collapsed. It was **AGREED** that the Clerk would report this matter to Norfolk County Council accordingly.

- 8.1 Playing Field Project Group:-** Nothing to report.
- 8.2 Litter Bins:-** The Clerk reported that she has reported to North Norfolk District Council that the litter bins are not being emptied regularly. This matter is in hand. It was **AGREED** that no further action would be taken in this matter.
- 8.3 Maintenance Work:-** The Clerk reported that the maintenance work is almost complete. Members expressed concern that the surfaces did not look any different. It was **AGREED** that the Clerk would contact the contractor and ask whether he could pressure wash the surfaces again. It was reported that some nails has been left sticking up from the repair to the fence. The Clerk will mention this to the contractor. Councillor Leeder will remove the nails.

9. FOOTPATHS

- 9.1 Notice of Decision - Footpath 9:-** Circulated. Noted.

10. PLANNING

- 10.1 Planning Application No. PF/17/0720 - Single storey extensions to rear and new roof with roof lanterns to covered walkway between dwelling and garage - 7 Pyghtle Close, Trunch:-** No objections.
- 10.2 Permissions:-** Permission was granted for Land off Cornish Avenue, Trunch.
- 10.3 New Street Name:-** The Clerk reported that the contractor for the development at Cornish Avenue has requested the name Fullers Lane for the new development. It was reported that the Parish Council had suggested this name be agreed. The Clerk will inform North Norfolk District Council accordingly.
- 10.4 Stopping Up Order - Cornish Avenue:-** Circulated. Noted.
- 10.5 Turf Turning - Cornish Avenue - New Development:-** The Clerk circulated an email from Broadland Housing inviting Members to the Turf Turning on Wednesday 5th July at 10.30 am. Noted. The Clerk will inform Broadland Housing that some Members will be attending.
- 10.6 Mardle Report:-** The Clerk circulated the piece that Broadland Housing have requested is included in the Mardle. The Chairman will arrange this accordingly.

- 10.7 Park Farm - PF/16/1528:-** The Members expressed concern to District Councillor Coppack that this application had been refused on various grounds including poor access to a full range of basic services

when larger developments have been approved in the village. It was **AGREED** that the Clerk would forward all the correspondence on this matter to District Councillor Coppack and ask that this matter be looked at again. The Parish Council is in full support of the application. This matter will be placed on the next agenda for an update.

11. ALLOTMENTS

11.1 The Clerk read an email received from a member of the public enquiring whether there is a limit on the use of strimmers on the allotments. She was unable to be in her garden for any length of time due to frequent nuisance of a strimmer being used on the allotments. The Clerk informed her that she would need to contact North Norfolk District Council concerning the noise but there is no limit on the use of strimmers on the allotments. Noted. It was **AGREED** that no further action would be taken in this matter.

12. FINANCE

- 12.1 The following cheques were **AGREED** and signed:- £
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| J I Chance - Salary, Office Allowance and Postage | 359.73 |
| HM Revenue and Customs - Tax | 83.60 |
| Trunch Methodist Church Rooms - Hall Hire | 130.00 |
| Norfolk ALC - Annual Subscription Renewal | 191.67 |
| S.W. Witham - Playing Field Edges Clearance | 276.00 |
| Norse - Playing Field Grass Maintenance | 496.50 |
| Stuart Hutcheson - IT Support | 10.00 |
- 12.2 **Annual Accounts for the year ended 31st March, 2017:-** **AGREED** and signed by the Chairman and Clerk.
- 12.3 **Annual Governance for the year ended 31st March, 2017:-** **AGREED** and signed by the Chairman and Clerk.
- 12.4 **Annual Return for the year ended 31st March, 2017:-** **AGREED** and signed by the Chairman and Clerk.
- 12.5 **End of Year Bank Statements:-** The end of year bank statements were signed by all Members present.
- 12.6 **Bradfield Cricket Club - Grant Request:-** The Clerk circulated a request from Bradfield Cricket Club for a grant towards the refurbishment of their club house. It was **AGREED** to award £200.

-5-

13. CORRESPONDENCE

13.1 **Norfolk ALC Newsletters:-** Circulated. Noted.

13.2 Coastal Special Interest Group Newsletter:- Circulated. Noted.

13.3 Thank You Card:- The Clerk read a thank you card received from the Mundesley Brownies for the recent grant award. Noted.

14. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 5th July, 2017 at 7.30 pm in the Methodist Church Rooms.

There being no other business the Chairman closed the meeting at 8.30 pm.

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Chairman

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Date