

**MINUTES OF THE MEETING OF THE TRUNCH PARISH COUNCIL**  
**HELD ON WEDNESDAY 4<sup>TH</sup> APRIL, 2018 AT 7.30 PM**  
**IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD,**  
**TRUNCH**

**Present:-**

Chairman - Cllr. A. Fordham, Vice-Chairman - Cllr. G. Green,  
Cllr. R. Drury, Cllr. J. Jones, Cllr. T. Leeder, Cllr. C. Owen and Cllr. R. Walker.

County Councillor E. Maxfield.  
District Councillor N. Coppack.

Julie Chance MILCM - Clerk.

Two members of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. B. Boughton, Cllr. A. Hale and Cllr. N. Hurst.

- 1.1 Co-Option of New Member:-** It was **AGREED** to co-opt John Spencer to Trunch Parish Council.
- 1.2 Declaration of Acceptance of Office Form:-** Cllr. J. Spencer and the Clerk signed the Declaration of Acceptance of Office Form. The Clerk provided Cllr. Spencer with a Register of Interest Form which will need to be completed and returned to the Clerk at the next meeting.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Declarations of interest were received from Cllr. G. Green in respect of Planning Application No. PF/18/0337 - 29 Kingsleigh Close.

**3. MINUTES OF THE MEETING HELD ON WEDNESDAY 7<sup>TH</sup> FEBRUARY, 2018**

The Minutes of the meeting held on Wednesday 7<sup>th</sup> February 2018, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**

- 4.1 **County Councillor's Report:-** Attached. County Councillor Maxfield agreed to obtain the cost of a new drainage scheme for the North Walsham Road in order that Trunch Parish Council can set-up a fund for the works to be carried. County Councillor Maxfield will enquire whether any of his budget can be earmarked for this fund. This matter will be placed on the next agenda for an update.
- 4.2 **District Councillor's Report:-** Attached.

5. **PUBLIC PARTICIPATION**

None received.

6. **ST JAMES'S PLACE**

- 6.1 The Clerk confirmed that the necessary paperwork has been signed and the cheque is on this agenda for signature. The Clerk will write to St. James's Place forwarding the cheque and this matter will be placed on the next agenda for an update.

7. **POLICE**

- 7.1 **Police Newsletter/SNAP:-** Nothing to report.
- 7.2 **Community Speed Watch Scheme:-** Cllr. Owen reported that he is meeting with the Police and volunteers on Thursday and this matter will be placed on the next agenda for an update.
- 7.3 **Unlicensed Music Events:-** Circulated. Noted.

8. **HIGHWAYS**

- 8.1 **Temporary Traffic Orders:-** Circulated. Noted.
- 8.2 **School Bus:-** The Clerk reported that she has written to Sanders Coaches but to date has not received a reply. The Members reported that it is Marriotts Chariots and not Sanders Coaches. The Clerk will write to Marriotts Chariots and ask that they stop at the bus shelters on the North Walsham Road in order to make it safer for the school children to get on and off the bus. This matter will be placed on the next agenda for an update.
- 8.3 **Grit Bins:-** The Clerk reported that the request to fill the grit bin on Front Street has been met by Norfolk County Council. It was **AGREED** that the possible purchase of fibre glass grit bins to replace the plastic ones will be placed on the next agenda for discussion. The Clerk will obtain the cost of the fibre glass bins.

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- 8.4 **Verge - Cornish Avenue:-** It as reported that the verge on Cornish

Avenue has been badly damaged by the vehicles building the new housing. It was **AGREED** that the Clerk would write to the housing association and ask that they reinstate the verge once the work has been completed.

- 8.5 Overgrown Hedge:-** It was **AGREED** that the Chairman will place an article in the Mardle asking all residents to cut back their overgrown hedges.
- 8.6 Potholes:-** Several potholes were reported and the Clerk will report these to the County Council accordingly. This matter will be placed on the next agenda for an update.

## **9. PLAYING FIELD**

- 9.1 Playing Field Project Group:-** Cllr. Owen reported that the skate park area needs to have funding of £1,200 to bring the structure up to acceptable insurance standard. It also needs money spent on the wooden part of the structure. It was **AGREED** that a grant of £2,000 will be awarded to the group, with a proviso of a breakdown of costs is received by the Parish Council.
- 9.2 Gym Equipment:-** Cllr. Owen reported that he is still waiting for quotations and this matter will be placed on the next agenda for an update.
- 9.3 Concrete Pad:-**This matter will be placed on the next agenda for an update.
- 9.4 S106 Agreement:-** The Clerk reported that North Norfolk District Council have confirmed receipt of the £3,200 and this will shortly be received by Trunch Parish Council.
- 9.5 Car Park:-** It was **AGREED** that no action would be taken until the concrete pad has been removed from the playing field. This matter will be placed on the next agenda for an update.
- 9.6 Dog Fouling:-** The Clerk read an email received from North Norfolk District Council stating that the rangers will be visiting Trunch in the near future. It was **AGREED** that the Chairman will place an article in the Mardle informing members of the public of this visit.
- 9.7 Moles:-** The Clerk reported that one of the contacts for mole catching expressed concern that the playing field is a public area and there are implications if any children, adults, dogs or other animals get injured. The other contact quoted £25 per visit with two visits needed. The first visit will be to set the traps and the second one will be to remove the traps. It was **AGREED** that the cost of £50 for two visits will be accepted and the Clerk will action this matter. It was **AGREED** that the Chairman will place an article in the Mardle informing members of the public that the traps will be set on the playing field.
- 9.8 Grass Maintenance:-** It was **AGREED** that the Clerk will start the tender process. The Clerk will ask the current contractor to continue until this process has been completed.

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- 9.9 Fly Tipping:-** The Members reported that there has been fly tipping behind the bins on the playing field. Cllrs. Jones and Leeder will



that the grants for the financial year 2017/18 and the current financial year to 31<sup>st</sup> March 2019 would be paid at the May meeting.

**13. ALLOTMENTS**

**13.1 Entrance to Allotments:-** This matter will be placed on the next agenda for consideration of quotations.

**14. CORRESPONDENCE**

**14.1 Norfolk ALC - Newsletter:-** Circulated. Noted.

**14.2 NNDC - Blue Flag Award Ceremony:-** Circulated. Noted.

**14.3 NCC - Consultation Norfolk Access Improvement Plan:-**  
Circulated. Noted.

**14.4 NCC - Parish Council Public Transport Brief:-** Circulated. Noted.

**14.5 Email from Resident - Trunchonbury:-** Circulated. It was **AGREED** that the Clerk would invite the organisers of this event to the next Parish Council meeting to update the Members on arrangements.

**14.6 NNDC - New Ward Boundaries:-** Circulated. Noted.

**14.7 NNDC - North Norfolk Deep History Coast:-** Circulated. Noted.

**14.8 Environment Agency - Mundesley Beck Maintenance:-** Circulated. Noted.

**14.9 NNDC - Community Led Housing:-** Circulated. Noted.

**15. DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 2<sup>nd</sup> May, 2018 at 7.30 pm in the Methodist Church Rooms. Please note that this will be the Annual Parish Meeting and the Annual Meeting of the Parish Council.

**There being no other business the Chairman closed the meeting at 9.00 pm.**

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**Chairman**

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**Date**