

**MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL**  
**HELD ON WEDNESDAY 5<sup>TH</sup> APRIL, 2017 AT 7.30 PM**  
**IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD,**  
**TRUNCH**

**Present:-**

Chairman - Cllr. A. Fordham, Vice-Chairman - Cllr. T. Leeder,  
Cllr. B. Boughton, Cllr. R. Drury, Cllr. D. Hazell, Cllr. C. Owen,  
Cllr. J. Jones and Cllr. R. Walker.

County Councillor W. Northam,  
District Councillor N. Coppack.  
Prospective County Councillor F. Turner.

Julie Chance MILCM - Clerk.

Four members of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. G. Green and Cllr. A. Hale.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

None received.

**3. MINUTES OF THE MEETING HELD ON WEDNESDAY 1<sup>ST</sup> MARCH, 2017**

The Minutes of the meeting held on Wednesday 1<sup>st</sup> March 2017, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

**4. COUNTY AND DISTRICT COUNCILLORS' REPORTS**

**4.1 County Councillor's Report:-** Attached.

**4.2 District Councillor's Report:-** Attached.

**5. PUBLIC PARTICIPATION**

None.

## 6. POLICE

- 6.1 **Police Newsletter:-** Circulated. Noted.
- 6.2 **SNAP:-** It was reported that this matter is contained in the newsletter.
- 6.3 **Community Speed Watch:-** Cllr. Owen reported that two of the volunteers dropped out but he has managed to find two more and will be liaising with the Police to set-up this project shortly.
- 6.4 **Police Correspondence:-**
  - NNDC - Public Forum:-** Circulated. Noted.
  - Office of the Police and Crime Commissioner for Norfolk:-** Circulated. Noted
  - P.C. Creswell - Chief Constable - Cromer:-** Circulated. Noted.
  - Your PCC News Update:-** Circulated. Noted.
  - Norfolk's Police & Crime Plan:-** Circulated. Noted.

## 7. HIGHWAYS

- 7.1 **Pothole - Back Street:-** It was reported that this has still not been repaired and the Clerk will chase accordingly.
- 7.2 **Verge Outside Church:-** It was reported that the verge outside the Church has not been cut for some time. It was **AGREED** that the Clerk would write and ask Norfolk County Council to cut this verge as a matter of urgency.
- 7.3 **Weed Killing - Front Street:-** It was reported that the weeds are out of control in Front Street at the base of the Church wall. It was **AGREED** that the Clerk would write to Norfolk County Council and ask whether they can carry out some weed killing in the village.
- 7.4 It was reported that the village had been swept and the white lines refreshed. The Clerk will write and thank Norfolk County Council accordingly.

## 8. PLAYING FIELD

- 8.1 **Playing Field Project Group:-** Nothing to report.
- 8.2 **Clearing Edges of Playing Field:-** The Chairman reported that he had received complaints about the ruts in around the edge of the playing field made by the equipment. It was **AGREED** that no action would be taken in this matter as it is felt that this will correct itself naturally. The cutting of the edges of the playing field needed to be carried out before the nesting season and the contractor has done a good job.
- 8.3 **Signs - Safety Report:-** The Clerk reported that the Norfolk County Council will be installing the new signs within the next two months. The new signs have been requested by the Inspector who carried out the recent safety inspection on the play equipment.

## 9. FOOTPATHS

- 9.1 FP1:-** The Clerk read an email received from Norfolk County Council confirming that they will remove the damaged fence and chicane but they will not be replaced. Noted. It was **AGREED** that no further action would be taken in this matter.
- 9.2 FP10:-** The Clerk read an email received from Norfolk County Council stating that they have no powers to deal with vehicles driving on footpaths. It is the responsibility of the land owner and the Police. It was **AGREED** that no further action would be taken in this matter.
- 9.3 FP6:-** The Clerk circulated an email from Norfolk County Council stating that some trees had fallen onto the bridge, smashing through the handrails leaving the structure unstable. It was reported that the tree has been removed and repair work is in progress on the bridge. Noted.

## **10. PLANNING**

- 10.1 Planning Applications:-** None received.
- 10.2 Planning Permissions:-** Ivy Farmhouse, Mundesley Road, Trunch. The application for Tall Oaks, Knapton Road, Trunch has been withdrawn. Noted.
- 10.3 Land - Park Barn:-** The Clerk read an email received from North Norfolk District Council stating that they will not reconsider their decision to refuse this planning application. It was **AGREED** that no further action would be taken in this matter but that it would be noted that the Members are very disappointed with this decision.
- 10.4 Broadland Housing:-** Nothing to report.

## **11. ALLOTMENTS**

- 11.1 Track:-** The Clerk reported that she has still not had any response from the landowner to her letter. It was **AGREED** that the Clerk would send an invoice for one third of the cost of the repair to the track. The total cost of the repair was £430. It was **AGREED** that if no response is received concerning the invoice, the Parish Council will take legal advice on whether they can erect a barrier to stop the tenants of the landowner using the track.
- 11.2 Fallen Trees:-** It was reported that the fallen trees have been removed. It was **AGREED** that no further action would be taken in this matter.

## **12. FINANCE**

<b>12.1</b>	The following cheques were <b>AGREED</b> and signed:-	£
	J I Chance - Salary, Office Allowance and Postage	443.33
	T T Jones Electrical - Street Lighting	69.64
	Trunch Parochial Church Council - Replacement Cheque	
	S137 Grant	200.00
	ALS Lawns and Fencing - Grass Maintenance	125.00

**12.2 Payments and Receipts - January, February and March:-  
AGREED.**

**12.3 Notice Board:-** The Clerk read an email from North Norfolk District Council stating that they do not have a date for removal of the BT phone box. This matter will be monitored and once the BT box has been removed arrangements to move the notice board will be made.

**12.4 Grant Funding - 1<sup>st</sup> Mundesley Brownies:-** The Clerk read a letter received from 1<sup>st</sup> Mundesley Brownies. It was **AGREED** to award £150 grant funding towards the cost of crockery and cutlery.

**12.5 Annual Insurance:-** It was **AGREED** to accept the insurance renewal quotation with Came & Company in the sum of £429.13. This is an increase of £10.58.

**12.6 Rubbish Bin:-** It was reported that the rubbish bin beside the bus shelter has gone missing. It was **AGREED** that this will not be replaced as this is the second rubbish bin that has gone missing from the same site.

**13. CORRESPONDENCE**

**13.1 Parish Church Wall and Hedge:-** It was **AGREED** that the Clerk would write to the Parish Church expressing concern about the condition of the wall and enquiring when repairs are likely to take place. It was **AGREED** that the Clerk would also request that the hedge belonging to the Church be cut. The Parish Council have received complaints about the overgrown hedge and the dangerous condition of the wall.

**13.2 CPRE - Damaging New Housing Targets:-** Circulated. It was **AGREED** that the Clerk would write to CPRE stating that Trunch Parish Council do not support their Pledge.

**13.3 NNDC - Newsletter:-** Circulated. Noted.

**13.4 NALC - Newsletter:-** Circulated. Noted.

**13.5 Community Action Norfolk:-** Circulated. Noted.

**14. DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 3<sup>rd</sup> May, 2017 at 7.30 pm in the Methodist Church Rooms. Please note this will be the Annual Parish Meeting and the Annual Meeting of the Parish Council.

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**15. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS**

**AGREED**

**15.2 Play Equipment Maintenance and Repair:-** It was **AGREED** to accept the quotation for the repairs and maintenance of the play equipment as highlighted by the safety report in the sum of £805.79. The contractor is LDM Home and Garden Services Limited.

**15.2 Grass Maintenance:-** It was **AGREED** to accept the quotation for grass maintenance received from ALS Lawns and Fencing in the sum of £1,918.

**There being no other business the Chairman closed the meeting at 8.46 pm.**

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**Chairman**

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**Date**