

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL
HELD ON WEDNESDAY 7TH FEBRUARY, 2018 AT 7.30 PM
IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD,
TRUNCH

Present:-

Chairman - Cllr. A. Fordham, Vice-Chairman - Cllr. G. Green.
Cllr. B. Boughton, Cllr. N. Hurst, Cllr. J. Jones,
Cllr. C. Owen, Cllr. T. Leeder and Cllr. R. Walker.

County Councillor E. Maxfield.

Julie Chance MILCM - Clerk.

Five members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. A. Hale, Cllr. R. Drury and District Councillor N. Coppack.

- 1.1 Co-option of new Member:-** An interview was conducted before the meeting with the candidate who has expressed an interest in joining Trunch Parish Council. The Clerk expressed some concern that the property owned by the candidate is not his main residence and she was unsure whether the property needed to be on the electoral register. It was **AGREED** that the Clerk would consult with North Norfolk District Council and enquire whether he meets the criteria for becoming a Member of Trunch Parish Council and this matter will be placed on the next agenda for an update.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None received.

3. MINUTES OF THE MEETING HELD ON WEDNESDAY 3RD JANUARY, 2018

The Minutes of the meeting held on Wednesday 3rd January 2018, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. COUNTY AND DISTRICT COUNCILLORS' REPORTS

4.1 **County Councillor's Report:-** Attached.

4.2 **District Councillor's Report:-** Attached.

5. PUBLIC PARTICIPATION

Members of the public requested that Trunch Parish Council support the District Councillor in taking Planning Application No. PF/17/2025 - Gable End Barn to the Development Committee of North Norfolk District Council. It was reported that there is a privacy issue which the neighbours are working together to try and resolve. It was **AGREED** that the Parish Council has already supported this planning application and as this will be reported at the Development Committee, there is no further action the Parish Council can take. The final decision on the matter is made by North Norfolk District Council.

6. ST JAMES' PLACE

6.1 The Clerk reported that the paperwork is ready for completion and signature. It was **AGREED** to sign the paperwork and prepare the cheque in the sum of £10,000 for investment to be signed at the April meeting.

7. POLICE

7.1 **Police Newsletter/SNAP:-** Circulated.

7.2 **Community Speed Watch:-** Cllr. Owen reported that he is still trying to engage volunteers and this matter will be placed on the next agenda for an update.

8. HIGHWAYS

8.1 **Drains - Bradfield Road:-** The Clerk read an email from Norfolk County Council stating that they were unable to find any gullies on the Bradfield Road. Cllr. Leeder reported that a tractor digger has dug out the gullies throughout the village including Bradfield Road. It is hoped that this will solve the issue of flooding. This matter will be monitored and placed back on the agenda if the issue has not been resolved.

8.2 **Pavements - North Walsham Road:-** The Clerk read an email received from Norfolk County Council stating that they will inspect the pavements on the North Walsham Road and carry out any necessary repairs. This matter will be placed on the next agenda for an update.

8.3 **Temporary Traffic Order:-** Circulated. Noted.

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8.4 **Street Light:-** It was reported that the street light near to the Trunch

Village Shop is out. The Clerk confirmed that this has been reported and will chase accordingly.

- 8.5 School Bus:-** Cllr. Walker reported that the school bus is picking the students up on the corner of Church Close which is dangerous. It was **AGREED** that the Clerk would write to Sanders Coaches and ask them whether they can pick the students up outside the brick built bus shelter near Trunch Social Club. This matter will be placed on the next agenda for an update.

9. PLAYING FIELD

- 9.1 Playing Field Project Group:-** Nothing to report.
- 9.2 Gym Equipment:-** Cllr. Owen reported that he is still waiting for quotations and will chase accordingly.
- 9.3 Play Area Safety Inspection:-** Circulated. Cllr. Owen reported that he is liaising with the Inspector to resolve the issues with the skate board area. It was **AGREED** that no further action would be taken in this matter.
- 9.4 Concrete Pad:-** Cllr. Hurst reported that the concrete pad will be removed once the weather improves. The ground is too soft at present to allow for heavy machinery.
- 9.5 S106 Agreement:-** The Clerk reported that North Norfolk District Council are issuing an S106 payment in the sum of £3,200 to Trunch Parish Council. This S106 agreement is connected to the Broadland Housing Scheme.
- 9.6 Moles:-** Cllr. Leeder reported that there is a mole problem on the playing field. It was **AGREED** that the Clerk would obtain some quotes to deal with this problem and this matter will be placed on the next agenda for an update.
- 9.7 Car Park:-** Cllr. Leeder reported that there are large holes in the car park surface. It was **AGREED** that the Members would look at this matter and report back to the next meeting with suggestions on how to deal with the problem.
- 9.8 Dog Fouling:-** Cllr. Boughton reported that the dog fouling on the playing field and the village is increasing and becoming a problem. It was **AGREED** that the Clerk would write to North Norfolk District Council and ask that they treat Trunch as a hot spot and carry out some patrols. This matter will be placed on the next agenda for an update.

10. FOOTPATHS

Nothing to report.

11. PLANNING

- 11.1 **Planning Application No. PF/18/0056 - Erection of replacement garage - The Manor House, Brewery Road, Trunch:-** No objections.
- 11.2 **Planning Permissions:-** The Clerk reported that North Norfolk District Council will no longer be issuing paper copies of the permissions given. Members will need to look up the permissions given on North Norfolk District Council's website. It was **AGREED** that this matter will be removed from future agendas.
- 11.3 **Park Farm:-** This matter will be placed on the next agenda for an update from District Councillor Coppack.
- 11.4 **Broadland Housing Event:-** Circulated. Noted.

12. FINANCE

- 12.1 The following cheques were **AGREED** and signed:- £

J I Chance - Salary, Office Allowance and Postage	276.13
HM Revenue and Customs - Tax	167.20
C J Tree & Garden Services - Tree - Village Green	440.00
- 12.2 **Monthly Figures - December:-** Circulated. **AGREED.**
- 12.3 **Full Council Training - New Data Protection Bill:-** It was **AGREED** that this item will be removed from the agenda until further information is to hand.

13. ALLOTMENTS

- 13.1 **Tenancy Fees:-** The Clerk reported that all tenancy fees have now been paid.
- 13.2 **Entrance to Allotments:-** Cllr. Hurst reported that the concrete from the pad on the playing field will not be suitable to fill the holes at the entrance to the allotments. It was **AGREED** that the Clerk would obtain some quotations for the work and this matter will be placed on the next agenda for an update.

14. POLICIES - REVIEW

- 14.1 **Child Protection Policy:-** It was **AGREED** that this matter will be removed from the agenda until the Clerk has a new draft policy to circulate to the Members.

15. CORRESPONDENCE

- 15.1 **Norfolk ALC - Newsletters:-** Circulated. Noted.

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16. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 4th April, 2018 at

7.30 pm in the Methodist Church Rooms. Please note the March meeting will be cancelled due to the Clerk having major surgery. The Chairman will place the cancellation in the Mardle and on the Website.

There being no other business the Chairman closed the meeting at 8.10 pm.

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Chairman

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Date