

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL
HELD ON WEDNESDAY 7TH NOVEMBER, 2018 AT 7.30 PM
IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD
TRUNCH

Present:-

Chairman - Cllr. B. Boughton, Vice-Chairman - Cllr. G. Green,
Cllr. A. Fordham, Cllr. J Jones, Cllr. T Leeder, Cllr. C. Owen,
Cllr. C. Owers and Cllr. R. Walker.

Julie Chance PSLCC - Clerk.

Two members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. N. Hurst, Cllr. J. Spencer and County Councillor E. Maxfield.

1.1 Casual Vacancy:- It was **AGREED** to co-opt Shirley Wild to Trunch Parish Council.

1.2 Declaration of Acceptance of Office Form:- Cllr. Shirley Wild and the Clerk signed the Declaration of Acceptance of Office Form.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None received.

3. MINUTES OF THE MEETING HELD ON WEDNESDAY 3RD OCTOBER, 2018

The Minutes of the meeting held on Wednesday 3rd October 2018, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. COUNTY AND DISTRICT COUNCILLORS' REPORTS

4.1 County Councillor's Report:- Attached.

4.2 District Councillor's Report:- None received.

5. **PUBLIC PARTICIPATION**

None.

6. **POLICE**

6.1 **Newsletter/SNAP:-** No update.

6.2 **Community Speed Watch:-** List of sites covered attached.
Speed watch figures attached.

6.3 **SAM Speed Sign:-** The Clerk reported that a SAM sign would cost £2,800 plus VAT. This includes two batteries, a charger and a post bracket. The data collection unit is an additional £250. The batteries last eight years and replacement batteries cost £80 each. The batteries need to be charged every four weeks and the sign needs to be moved regularly. The maintenance of the sign will be the responsibility of the Parish Council. It was **AGREED** that this matter would be discussed again in nine months time when more information is available on how well the Community Speed Watch scheme is working in the village.

7. **HIGHWAYS**

7.1 **North Walsham Road Drainage System:-** The Clerk reported that she is still trying to get a date to meet with Norman Lamb and the Highway Engineer.

7.2 **Notice Board - Crown:-** It was reported that the information has been updated. It was **AGREED** that no further action would be taken in this matter.

7.3 **Primrose Close:-** The Clerk read an email received from Kier stating that the property owner did not want the damage repaired. It was **AGREED** that the Clerk would liaise with Kier and ask for an update as the Parish Council understand that the property owner did want the repairs carried out. This matter will be placed on the next agenda for an update.

7.4 **Potholes:-** It was reported that some of the work has been completed but the two worst areas have not been dealt with. The Clerk will chase accordingly.

7.5 **Flashing Speed Sign:-** It was reported that the flashing speed sign at the Gimingham Road end of the village is still not working and the Clerk will ask whether the solar panel can be moved away from the trees.

7.6 **Dog Fouling:-** The Clerk read an email from North Norfolk District Council stating that they needed specific areas and times to deal with the dog fouling problem. The Clerk will contact North Norfolk District Council and give them the areas and times the Members have identified.

- 7.7 **Church Close:-** Correspondence from member of the public. Circulated. Noted. This matter will be discussed when the Members meet with Norman Lamb MP.
- 7.8 **Anglian Water - Swafield:-** The Chairman reported that The Street in Swafield will be closed from 7th January to 19th March for the installation of the mains sewerage through Swafield.

8. PLAYING FIELD

- 8.1 **Playing Field Group:-** Nothing to report.
- 8.2 **Gum Equipment:-** It was reported that a location has been agreed with the contractor. The Clerk will liaise with the contractor to arrange a date for installation.
- 8.3 **Playing Field Car Park:-** The Clerk reported that a specification has been produced for the work required. The Members and the Clerk will meet on Tuesday 20th November at 10.30 am on site to discuss and agree the specification for the tender process.
- 8.4 **Posts:-** This matter will be placed on the next agenda for an update from Cllr. Hurst.
- 8.5 **Trees:-** It was reported that the agreed tree work has been carried out. The Chairman reported that the residents are happy with the work but would like further work carried out if possible. It was **AGREED** that the work carried out has solved the original problem for the residents and no further work will be carried out at present. Once the tree report has been received this matter will be discussed again.
- 8.6 **Clothes Bank:-** It was reported that this has been emptied and no further action will be taken in this matter at present.
- 8.7 **Working Party:-** It was reported that the working party have cleared the edges of the playing field and found some rubbish which will be removed shortly. This area needs to be cleared on a regular basis.

9. FOOTPATHS

- 9.1 **Footpath - Paston Way:-** The Clerk read an email from Norfolk County Council stating that they are aware of the tree roots growing through the surface and are looking for a solution. It was **AGREED** that no further action would be taken in this matter.

10. PLANNING

- 10.1 **Planning Applications:-** None received.
- 10.2 **Local Plan Event:-** Report attached. The Members thanked the Chairman for a detailed report.

11. FINANCE

- | | | |
|------|---|----------|
| 11.1 | The following cheques were AGREED and signed:- | £ |
| | J I Chance - Salary and Office Allowance | 407.48 |
| | HM Revenue and Customs - Tax | 95.60 |
| | ALS Lawns and Fencing - Cemetery, Play Area, Verges
and Footpaths. | 2,020.00 |
| | Stuart Hutcheson - New Printer for Clerk | 172.50 |
| | NNDC - Dog and Litter Bins | 964.08 |
| | Trevor Smith - Bus Shelter Cleaning | 180.00 |
| | Royal British Legion - Wreath | 17.00 |
| | CJ Tree & Garden - Tree Work | 450.00 |
- 11.2 **Monthly Figures - September:- AGREED.**
- 11.3 **Village Hall Kitchen:-** This matter will be placed on hold until February 2019.
- 11.4 **Church Wall Restoration:-** The Clerk read a letter received from Trunch PCC requesting a donation towards the restoration work needed on the Church wall. It was **AGREED** that a donation of £200 would be awarded.
- 11.5 **Precept Form:-** The Precept Form was completed in the sum of £18,297 as agreed in the Budget. The Precept Form was signed by the Chairman and Clerk.
- 11.6 **Tree Inspection Report:-** It was **AGREED** to accept the quotation in the sum of £280 for a full tree inspection and report. The Clerk will action accordingly.

12. ALLOTMENTS

- 12.1 The Clerk reported that all the allotment Tenancy Agreement forms and rents have been received for the current year.

13. PARISH MATTERS

- 13.1 The Chairman gave an update on the situation with the Crown Inn. Noted.

14. CORRESPONDENCE

- 14.1 **CAB AGM:-** Circulated. Noted.,
- 14.2 **Norwich Western Link:-** Circulated. Noted.
- 14.3 **NALC Newsletter:-** Circulated. Noted.
- 14.4 **Norfolk Boreas Offshore Wind Farm:-** Circulated. Noted.
- 14.5 **Helping the Community:-** Circulated. Noted.
- 14.6 **Environment Agency Consultation:-** Circulated. Noted.

14.7 Trunchonbury:- The Chairman reported that he has received correspondence from a member of the public with various complaints. It was **AGREED** that the Chairman will contact the member of the public and invite them to the next meeting to discuss the problems with the Members.

15. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 5th December, 2018 at 7.30 pm in the Methodist Church Rooms.

There being no other business the Chairman closed the meeting at 9.04 pm.

.....
Chairman

.....
Date