

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL
HELD ON WEDNESDAY 2ND DECEMBER, 2015 AT 7.30 PM
IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD
TRUNCH

Present:-

Chairman - Cllr. A. Fordham, Vice-Chairman - Cllr. T. Leeder,
Cllr. B. Boughton, Cllr. R. Drury, Cllr. A. Hale, Cllr. D. Hazell, Cllr. G. Green,
Cllr. J. Jones, Cllr. C. Owen and Cllr. R. Walker.

James Wilson - North Norfolk District Council - Environment Team.

Five members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor N. Hurst, County Councillor W. Northam, District Councillor N. Coppack and PCSO R. King.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None received.

3. MINUTES OF THE MEETING HELD ON WEDNESDAY 4TH NOVEMBER, 2015

The Minutes of the meeting held on Wednesday 4th November 2015, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. COUNTY AND DISTRICT COUNCILLORS' REPORTS

4.1 County Councillor's Report:- None given.

4.2 District Councillor's Report:- None given.

4.3 James Wilson - Dog Fouling:- The Chairman introduced James Wilson to all present. James Wilson said that he manages the Environmental Team at North Norfolk District Council. Dog fouling is a regular complaint in the area and is very difficult to deal with as the officers have to witness the dog fouling and the owner not picking up. The team are cleaning areas following complaints and if the fouling continues to occur this is classed as a hot spot. The new no messing signs go up for a short duration of approximately one month and they also use a stencil which goes on the ground with white paint. The stencils last approximately six months. They ask the public to give as much detail as possible so that they can catch an offender. The team will come out and issue poo bags and have a chat with the offender. They have introduced a new Volunteer Dog Warden Scheme who give out postcards to try and help. The volunteers are locals who know the area and can cover a wide patch. The officers at North Norfolk District Council cannot be in an area all the time but the locals can, so are getting more information from the community and usually know the offenders. When offenders are challenged by someone they know it can lead to them changing their behaviour. DNA testing is being trialled in another area but North Norfolk District Council are waiting to see if this is successful. They are involving schools and the youth. They can ban dogs in certain areas if nothing else is working and it cannot be controlled. Trunch has a volunteer Community Dog Warden who James Wilson will contact as a matter of urgency.

The Chairman asked whether the Environmental Team deal with horse mess. James Wilson said they do not as it is not a health risk.

The problem with dog fouling at the allotments was discussed and James said that he needs more detail of the car make and model and if possible the registration number. If they have these details they can find an address and door knock. They will be given advice and poo bags but if they keep offending they will be prosecuted.

Cllr. Leeder said that some members of the public are concerned about repercussions if they report someone. James Wilson said that they do not pass any personal information to the offender. The only way the details of the complainant would be known is if the case goes to court and they are required to give evidence.

The footpath between Gimmingham Road and Brewery Road which is part of the Paston Way was discussed and James has agreed to visit this area and place some stencils on the ground. James has also agreed to prepare an article for inclusion in the Mardle.

5. PUBLIC PARTICIPATION

A member of the public reported that the footpath between Chapel Road and Wades Way is very muddy. It was reported that this is privately owned and the owner has the responsibility to maintain the surface.

6. POLICE

- 6.1 Report:-** It was reported that between the period 7th November 2015 to 2nd December 2015 there were two crimes:-
1 Section 5 Public Order Act Harassment, Alarm and Distress.
1 Assault occasioning Actual Bodily Harm.
- 6.2 Speed Checks:-** No update given.
- 6.3 SNAP:-** Cllr. Walker reported that the drink, driving campaign starts on 7th December.

7. HIGHWAYS

- 7.1 Hedges - North Walsham Road:-** The Clerk read a letter received from Victory Housing who own the properties stating that the hedges are the responsibility of the tenants. It was **AGREED** that the Chairman will place an article in the Mardle asking all residents to cut back their hedges.
- 7.2 Pothole - Hall Farm Entrance:-** The Clerk reported that this has been programmed. To date this has not been filled.
- 7.3 Temporary Road Closure:-** Circulated. Noted.
- 7.4 Give Way Sign - Brick Kiln Road:-** It was reported that this sign is rotten. It was **AGREED** that the Clerk will report this sign to Norfolk County Council.

8. PLAYING FIELD

- 8.1 Steering Group:-** Donna Loose reported that there are very few members of the Committee remaining. A request for volunteers was posted in the Mardle which brought some volunteers forward and a meeting was held. Donna and Keith are standing down as Chairman and Secretary and they feel that there are not enough volunteers to take stage two and three of the project forward. It is likely therefore that the Steering Group will dissolve. It was **AGREED** that a meeting will be held in the New Year between the volunteers, the Village Society and the Parish Council to discuss a way forward. The Chairman will place an article in the Mardle informing members of the public of the meeting and once a date has been booked, a notice will be placed on the notice board and in the Village Shop. Donna said that phase one of the project is now complete and handed over to the Clerk all the paperwork relating to this part of the project. The Members expressed their gratitude for all the Steering Group's hard work in completing Phase one of the project successfully.

- 8.2 Pavilion:-** The Clerk reported that she has contacted Eon and they will be attending on 22nd January between 10 am and 12 Noon to remove the meters. Cllr. Leeder will attend and let them have access. This is the first stage of removing the electricity back to the main pole and this will cost £82.30. The second phase is for UK Power Networks to take the supply back to the main pole. Eon is booking this and will inform the Clerk when a date has been arranged. The cost of this part of the work is not yet known. Once this work has been completed the pavilion can be demolished. The Clerk reported that she has written to Trunch Football Club and informed them that the pavilion will be demolished but to date she has not received a reply. She will chase accordingly. Discussions concerning any replacement to the pavilion will be held once the current pavilion has been demolished.
- 8.3 Grass Maintenance - Playing Field:-** The Clerk reported that Norse has confirmed that there will be no increase in the cost of the grass maintenance for 2016.
- 8.4 Play Equipment Safety Check:-** The Clerk reported that this will be carried out during December.
- 8.5 Basket Ball Court Back Board:-** This matter will be placed on the next agenda for an update from Cllr. Hurst.
- 8.6 Bench:-** It was reported that no donations have been forthcoming from the article in the Mardle for a bench beside the new play equipment. It was **AGREED** that the Chairman will place another article in the Mardle asking whether any member of the public would like to fund a bench which the Parish Council will then place beside the new equipment.
- 8.7 Play Area Cleaning:-** Cllr. Green enquired whether the Parish Council will be covered under their insurance if Cllr. Leeder cleans the play area surface as agreed in the last minutes. The Clerk confirmed that as a volunteer instructed by the Parish Council, Cllr. Leeder will be covered under public liability as will the work carried out.

9. FOOTPATHS

- 9.1 Nothing to report.

10. PLANNING

- 10.1 Planning Application No. PF/15/1498 - Conversion of barns to a single dwelling - White House Farm, Mundesley Road, Trunch:-** No objections.
- Planning Application No. PF/15/1628 - Erection of single storey extension to farmhouse - Millers Farm, Mundesley Road, Trunch:-** No objections.
- Planning Application No. PF/15/164 - Variation of condition 1 of 15/0217 to allow alterations to plans - Millers Farm, Mundesley Road, Trunch:-** No objections.

Planning Application No. PF/15/1502 - Erection of two-storey dwelling - Park Farm Barn, Knapton Road, Trunch:- No objections.

Planning Application No. PF/15/1695 - Erection of extension to front of dwelling - Llangower, North Walsham Road, Trunch:- No objections.

- 10.2 Permissions Given:-** Erection of tool/storage shed - Trunch Wood, Brewery Road, Trunch.
Internal and external alterations to facilitate conversion of games room to ancillary accommodation - Ivy Farmhouse, Mundesley Road, Trunch.
- 10.3 Planning Training:-** The Clerk reported that she has not been successful in booking this training. It was **AGREED** that no further action would be taken in this matter.
- 10.4 Broadland Housing Scheme:-** No update to report.

11. ALLOTMENTS

- 11.1** The Clerk reported that all but one allotment has been renewed. Cllr. Owen will try and contact the tenant who it is believed has moved house.
- 11.2 Access - Allotments:-** It was **AGREED** that the Clerk would write to the Diocesan and ask whether they have a copy of the Deeds. The Parish Council need to ascertain the ownership of the footpath leading to the allotments and the rights of way granted over this piece of land.

12. FINANCE

- 12.1** The following cheques were **AGREED** and signed:-
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|---|----------|
| J I Chance - Salary, Office Allowance and Postage | £ 280.67 |
| HM Revenue and Customs - Tax | 167.20 |
- 12.2 New Award Scheme:-** The Clerk reminded Members that they needed to let the Chairman have a photograph and a small paragraph about themselves for the Website.

13. CORRESPONDENCE

- 13.1 NNDC - Information and Advice Services in North Norfolk:-** Circulated. Noted.
- 13.2 NALC - Audit Procurement:-** It was **AGREED** that Trunch Parish Council will **NOT** opt out.
- 13.3 NNDC - Fly Tipping:-** The Clerk read an email received from NNDC concerning some recent fly tipping in Trunch. It was **AGREED** that the Chairman will place an article in the Mardle asking for any information concerning this matter.

13.4 Letter - North Walsham Road:- The Clerk read a letter received from a member of the public complaining about the water on the North Walsham Road. It was **AGREED** that the Clerk would write to the member of public and inform them that Norfolk County Council have a scheme in a forward programme.

14. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 6th January 2016.

There being no other business the Chairman closed the meeting at 8.50 pm.

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Chairman

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Date