

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL
HELD ON WEDNESDAY 6TH JULY, 2016 AT 7.30 PM
IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD
TRUNCH

Present:-

Chairman - Cllr. A. Fordham, Cllr. B. Boughton, Cllr. R. Drury,
Cllr. G. Green, Cllr. D. Hazell, Cllr. N. Hurst, Cllr. J. Jones,
Cllr. C. Owen and Cllr. R. Walker.

Julie Chance MILCM - Clerk

Two members of the public also attended the meeting.

1. APOLGIES FOR ABSENCE

Apologies for absence were received from Cllr. T. Leeder, County Councillor W. Northam, District Councillor N. Coppack and PCSO R. King. Cllr. A. Hale sent his apologies for being held up and would attend the meeting late.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

A prejudicial declaration of interest was received from Cllr. N. Hurst in connection with item 16.2 in part two of the meeting.

3. MINUTES OF THE MEETING HELD ON FRIDAY 10TH JUNE 2016

The Minutes of the meeting held on Friday 10th June 2016, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. COUNTY AND DISTRICT COUNCILLORS' REPORTS

4.1 County Councillor's Report:-

Devolution:- This issue is the main topic at the County Council at present. Four Councils have decided against it.

Parish Partnership Scheme:- The scheme will continue next year and £300,000 is being made available for grants. The scheme covers minor highway schemes when the Parish Council and the County Council share the cost. Applications have to be made by 16th December.

National Highways and Transport Services Survey:- The County Council is one of 100 Councils taking part in the Survey.

Questionnaires will be sent to a random sample of 3,300 Norfolk residents. The result of the Survey will be announced in December.

Felbrigg Junction:- The £570,000 roundabout scheme is to go ahead, work is starting next week. The scheme has been paid for by the County Council, North Norfolk District Council, the Local Enterprise Partnership, Cromer Town Council and Roughton, Runton and Felbrigg Parish Councils.

Northern Distributor Road:- Work is proceeding well, and it is hoped to be open to traffic in December 2017. Only British steel will be used in building the several bridges.

- 4.2 District Councillor's Report:-** North Norfolk District Council voted down unanimously the devolution plan. It was felt that it was not right for North Norfolk and would bring in a Mayor and Cabinet and possibly increase council tax. District Councillor Angie Fitch-Tillett is heading up a task force to work with parishes on grass maintenance.

5. PUBLIC PARTICIPATION

A member of the public enquired when the goal posts were going to be moved and offered some assistance with the task.

6. POLICE

6.1 Police Report:- There were no crimes reported in Trunch during the period 1st June 2016 to 6th July 2016.

6.2 Speed Checks:- Nothing to report.

6.3 SNAP:- Cllr. Walker reported that the next meeting will be held on Wednesday 13th July, 2016 at 7.00 pm in the Atrium, North Walsham. The current priorities are Anti Social Behaviour for parks, Speeding in Trunch, Early intervention at schools around crime and Anti Social Behaviour for summer holidays.

7. HIGHWAYS

7.1 Potholes:- It was reported that the pothole on Wrights Loke outside the garage has not yet been repaired. The Clerk will chase accordingly.

- 7.2 **Weeds:-** The Clerk read an email received from Norfolk County Council stating that they have sprayed the weeds and these should be dying. Norfolk County Council do not remove the dead/dying weeds. It was **AGREED** that no further action would be taken in this matter.
- 7.3 **Stones and Gravel:-** It was reported that this matter has not been dealt with and the Clerk will chase accordingly.
- 7.4 **Hedges and Banks:-** It was reported that the hedges and the banks at the side of the road are badly overgrown and are causing an obstruction in the roads. It was **AGREED** that the Clerk would write to Norfolk County Council and report this matter.
- 7.5 **VAS Sign:-** It was reported that the VAS sign outside the Trunch Social Club is pointing the wrong way and therefore not getting any sun in order to top up the battery. As a result the sign is not working to full capacity. It was **AGREED** that the Clerk would report this matter to Norfolk County Council.
- 7.6 **Village Green:-** It was **AGREED** that the Clerk would write to the Cornish family to thank them for the upkeep of the village green.

8. PLAYING FIELD

- 8.1 **Meeting with Trunch Village Society:-** It was reported that a meeting has been arranged between the Trunch Village Society and Trunch Parish Council to discuss the way forward on the playing field project. The meeting will be held on Wednesday 3rd August 2016 at 7.30 pm in the Methodist Church Rooms.
- 8.2 **Pavilion Electricity:-** The Clerk reported that this has now been disconnected and the pavilion will be demolished shortly.
- 8.3 **Ramps:-** It was reported that the ramps have been removed from the playing field. It was **AGREED** that no further action would be taken in this matter.
- 8.4 **Goal Posts:-** It was **AGREED** that a working group would meet on Saturday 9th July at 9.00 am to move the goal posts.
- 8.5 **Grass Maintenance:-** The Clerk reported that a meeting has been arranged with the contractor on Wednesday 13th July at 3.00 pm on the playing field. It was **AGREED** that Cllr. Drury and Cllr. Jones will join the Clerk for the meeting.
- 8.6 **Use of Playing Field for BBQ:-** The Clerk read an email from a member of the public asking for permission to hold a youth BBQ on the playing field. It was **AGREED** that permission would be given as long as there is adult supervision and at their own risk. The Clerk will request a risk assessment to place on file.

9. FOOTPATHS

- 9.1 **Extra Cuts:-** The Clerk confirmed that she has requested the contractor to carry out an extra cut of the footpaths during the year.
- 9.2 The Clerk read a letter received from a member of the public concerning the condition of the footpath from the North Walsham Road through to the playing field. It was **AGREED** that the Clerk would ask the contractor to add this to the cutting schedule and do the initial cut before the scarecrow weekend.
- 9.3 **Trunch Village Society:-** Cllr. Boughton reported that the Trunch Village Society have received a donation from the Cornish family which has been used to purchase a new footpath sign for Charles Loke.

10. PLANNING

- 10.1 **Planning Application No. PF/16/0856 - Conversion of barn to form annexe and associated works - Brick Kiln Farm, Mundesley Road, Trunch, NR28 0QB:-** Support.
- 10.2 **Permissions Given:-** Barns at Millers Farm, Mundesley Road, Trunch - Variation of condition 1 of 15/0217 to allow alterations to approved plans.
- 10.3 **Neighbourhood Plan:-** The Clerk reminded all present that Shaun Vincent will be attending the September meeting.

11. ALLOTMENTS

- 11.1 **Track:-** It was reported that this has not been repaired. It was **AGREED** that the Clerk would chase accordingly. The Chairman and several Councillors reported telephone conversations which had taken place with one of the owners of the bungalow next to the allotments. The conversations in some cases were libellous against the Clerk. It was **AGREED** that the Clerk would write to the Diocese to request a copy of the lease in order that legal advice can be sought. It is intended that a barrier will be erected to stop the use of the track by anyone who does not have the right of way. It was **AGREED** that once a copy of the lease has been obtained the Clerk will arrange a meeting with the legal department at North Norfolk District Council to discuss the matter.
- 11.2 **Overgrown Hedge:-** This matter will be dealt with at the same time as item 11.1 above.

12. FINANCE

- 12.1 The following cheques were **AGREED** and signed:- £

J I Chance - Salary, Office Allowance and Postage for July and August	734.17
HM Revenue and Customs - Tax July and August	167.20
- 4 -	
Norfolk Parish Training & Support - Full Council Training	250.00
ALS Lawns and Fencing - Footpaths	240.00

- 12.2 Quality Council Scheme:-** The Chairman and Clerk reported that the new website is up and running and much easier to use for both the webmaster and the public. A meeting has been arranged between the Chairman and the Clerk to upload the necessary paperwork in order to prepare for the application for the Foundation Award Scheme. It was **AGREED** that the Clerk would make arrangements for the payment of the invoice for the IT support in preparing this website before the September meeting.
- 12.3 Full Council Training:-** The Members said that they found the training very helpful and informative and the trainer was very friendly and easy to understand.

13. CONFERENCE ATTENDANCE

- 13.1 Parish Paths Seminar:-** Report attached.
13.2 Devolution Briefing:- Report attached.

14. CORRESPONDENCE

None received.

15. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 7th September, 2016 at 7.30 pm in the Methodist Church Rooms.

16. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS

AGREED.

Councillor Nick Hurst left the meeting.

- 16.1 Maintenance of Assets:-** It was **AGREED** to accept the quotation in the sum of £395.00 for the repair of the benches.
- 16.2 Repair to Entrance - Playing Field:-** It was **AGREED** to accept the quotation in the sum of £195.00 for the repair of the entrance to the playing field.

There being no further business the Chairman closed the meeting at 8.25 pm.

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Chairman

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Date