

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL
HELD ON WEDNESDAY 6th JANUARY, 2015 AT 7.30 PM
IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD
TRUNCH

Present:-

Chairman - Cllr. A. Fordham, Vice-Chairman - Cllr. T. Leeder,
Cllr. B. Boughton, Cllr. R. Drury, Cllr. G. Green, Cllr. A. Hale, Cllr. N. Hurst,
Cllr. J. Jones, Cllr. C. Owen and Cllr. R. Walker.

County Councillor W. Northam.
District Councillor N. Coppack.

Julie Chance MILCM - Clerk.

One member of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. D. Hazell.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None received.

3. MINUTES OF THE MEETING HELD ON WEDNESDAY 2ND DECEMBER, 2015

The Minutes of the meeting held on Wednesday 2nd December 2015, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. COUNTY AND DISTRICT COUNCILLORS' REPORTS

4.1 County Councillor's Report:- Attached.

4.2 District Councillor's Report:- District Councillor Coppack wished all present a happy New Year. The Cromer Pier toilets won best loo of the year award. The Christmas Pier show was a great success. Investors in People has awarded a Gold Award to North Norfolk District Council for the care of their staff. They had achieved Bronze previously. The Officers do an amazing job to support the Members. Cabinet have released £1m for faster Broadband which is good news for North Norfolk.

There have been some comments made concerning the shared services with Great Yarmouth Borough Council. Sheila Oxtoby is working very long hours in order to try and cover the work and make the initiative feasible. She will report to North Norfolk District Council on the situation at the end of January.

District Councillor Coppack said that members of the public and Parish Councillors can contact him with any problems in between meetings. His contact details are on the website.

It was reported that the mobile phone signal in Trunch is very poor. Cllr. Coppack will make some investigations into this matter to ascertain who should be contacted in this matter.

- 4.3 **Dog Fouling:-** The Clerk reported that James Wilson was unable to prepare an article for the last edition of the Mardle but he will prepare one for the next edition. The Clerk will remind him accordingly.
- 4.4 **Tourism Forum:-** The Clerk reported that a new forum has been formed to deal with important issues for Parish and Town Council's. The next meeting is Monday 22nd February at 7.00 pm. The venue is to be confirmed shortly. It was **AGREED** that Cllr. Boughton, Cllr. Jones and Cllr. Leeder will attend the meeting.

5. PUBLIC PARTICIPATION

None received.

6. POLICE

- 6.1 **Police Report:-** None received.
- 6.2 **Speed Checks:-** No update received.
- 6.3 **SNAP:-** Report attached.

7. HIGHWAYS

- 7.1 **Pothole - Entrance Hall Farm:-** It was reported that this has been repaired. It was **AGREED** that no further action is required on this matter.
- 7.2 **Give Way Sign - Brick Kiln Road:-** It was reported that this has not been repaired and the Clerk will chase accordingly.
- 7.3 **Quiet Lanes Sign - Brick Kiln Road:-** It was reported that this sign has rotted and fallen down. It was **AGREED** that the Clerk will report this matter to Norfolk County Council.
- 7.4 **Fly Tipping:-** It was reported that no member of the public has come forward with any information and the Clerk will inform North Norfolk District Council accordingly. It was reported that there have been carpets dumped on the road between Southrepps and Trimingham and the Clerk will report this matter accordingly.

7.5 It was reported that the road between 3 and 4 Blooms Turn is breaking up again. The road at the end of Blooms Turn outside the cottages is also in a poor condition. The Clerk will report this matter to Norfolk County Council accordingly.

8. PLAYING FELD

8.1 **Playing Field Project:-** It was **AGREED** to hold a public meeting which will be held on Wednesday 24th February 2015 at 7.30 pm in the Methodist Church Rooms. The Chairman will place an article in the next edition of the Mardle and the Clerk will prepare some posters for the notice board and shop window. This matter will be placed on the next agenda for further discussion.

8.2 **Pavilion:-** The Clerk reminded Cllr. Leeder that the Disconnection Team from Eon will be on site on 22nd January between 10 am and 12 noon to remove the meters. Once this work has taken place UK Power Network need to take the supply back to the main electricity supply. Once this has been carried out the pavilion will be demolished along with the shed which is also asbestos. The Clerk read an email received from Matthew Quinn which stated that the football team understand the situation with the pavilion and accept that for Health and Safety reasons it has to be demolished. They still wish to use the playing field without the pavilion for friendlies when the weather improves. The future storing of the goal posts was discussed and Cllr. Boughton will enquire whether they can be stored in the barns used by the Compost Scheme. This matter will be placed on the next agenda for an update. It was reported that a water supply is needed once the pavilion has been demolished and the Clerk will speak to the contractor about installing an outside tap.

8.3 **Annual Safety Report:-** Circulated. The Clerk enquired concerning the sign for the Basket Ball Court. Cllr. Leeder has the sign ready to be erected once the back board has been repaired. The surface in the play area needs to be pressure washed to remove the algae. It was **AGREED** that a working party of Members will carry out this work in the Spring.

8.4 **Basket Ball Court - Back Board:-** Cllr. Hurst will repair the basket ball back board and this matter will be placed on the next agenda for an update.

8.5 **Bench - New Equipment:-** It was reported that a member of the public has agreed to donate a bench to be placed beside the new equipment on the playing field. It was **AGREED** the Clerk will obtain some designs and costs to be discussed at the next meeting. It was **AGREED** that future maintenance of the bench will be allowed for in the next budget.

9. FOOTPATHS

Nothing to report.

10. PLANNING

10.1 **Planning Application No. LA/15/1410 - Replacement and alterations to windows - Ivy Farmhouse, Mundesley Road,**

Trunch:- No objections.

- 10.2 **Permissions Given:-** The Tithe Barn, Mundesley Road, Trunch - Installation of 4 Kilowatt photo voltaic ground mounted array.
Hall Farm, Mundesley Road, Trunch - Non material amendment request to permit revised window design.
Millers Farm, Mundesley Road, Trunch - Erection of single storey extension to farmhouse.

11. ALLOTMENTS

11.1 **Deeds:-** The Clerk read an email from the Diocese of Norwich stating that the track to the side of the allotments is Glebe land and is part of the agreement for the allotments. This is not a public right of way and the only people who have access rights are the allotment holders and the Pardon family in order to have access to their field. The access for the Pardon family is on the condition that they pay a proportionate cost of maintenance of the track. It was **AGREED** that the Clerk would write to the owners of the horses to inform them that the Parish Council is very concerned about the deterioration of the condition of the track. The Clerk will inform them that they do not have access rights over the track and the Parish Council ask that they cease using the track. It was **AGREED** that the Clerk will point out that the Parish Council have the right to close the track.

11.2 **Allotment No.8 - Shared:-** The Clerk reported that the agreement on this half allotment has not been renewed and she does not have anyone on the waiting list. Cllr. Owen will make some enquiries with the tenant of the other half of allotment 8. This matter will be placed on the next agenda for an update.

12. FINANCE

12.1	The following cheques were AGREED and signed:-	£
	J I Chance - Salary, Office Allowance and Postage	309.11
	HM Revenue and Customs - Tax	167.20
	Stuart Hutcheson - IT Support Website	40.00
	David Bracey - Annual Safety Inspection - Play Equipment	90.00
	Eon - Pavilion	82.30

12.2 **Award Scheme:-** The Clerk reported that the photographs and information pieces are required from all Members before this award can be progressed.

12.3 **Bank Signatories:-** This matter will be placed on the next agenda for an update.

13. CORRESPONDENCE

13.1 NALC - Referendum Principles:- Circulated. Noted.

14. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 3rd February, 2016.

There being no other business the Chairman closed the meeting at 8.35 pm.

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Chairman

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Date