

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL
HELD ON WEDNESDAY 8TH JANUARY, 2020 AT 7.30 PM
IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD
TRUNCH

Present:-

Chairman – Cllr. B. Boughton, Cllr. D. Burns, Cllr. N. Hurst,
Cllr. R. Nevill, Cllr. C. Owers, Cllr. J. Spencer, Cllr. P. Taylor and Cllr. M. Tyler.

Julie Chance FSLCC – Clerk.

Nine members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. J. Sweeney, Cllr. S. Wild, County Councillor E. Maxfield and District Councillor G. Hayman.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Precuniary declarations of interest were received from Cllr. N. Hurst in respect of quotations for the installation of the new litter bin.

3. MINUTES OF THE MEETING HELD ON WEDNESDAY 11TH DECEMBER, 2019

The Minutes of the meeting held on Wednesday 11th December 2019, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. CASUAL VACANCY

4.1 The Clerk reported that no applications had been received for the casual vacancy. It was **AGREED** that no further action would be taken in this matter.

5. COUNTY AND DISTRICT COUNCILLORS' REPORTS

5.1 **County Councillor's Report:-** None received.

5.2 **District Councillor's Report:-** None received.

6. PUBLIC PARTICIPATION

Several members of the public spoke in favour and against a dog ban on the playing field. Several suggestions were made by members of the public and they will all be considered by the Parish Council before any decisions are made. Cllr. Spencer reported his findings from investigations made on the legal position of playing fields, by-laws and dog bans.

7. POLICE

7.1 **Police Newsletter:-** Circulated. Noted.

SNAP:- The Chairman reported that the SNAP meetings are held on the same evening as the Parish Council meetings and therefore he is unable to attend. He is meeting on a one to one basis with the Police to discuss the reported drug problem in the village. The Chairman will keep the Members and public updated on any progress.

7.2 **Community Speed Watch Initiative:-** The Chairman reported that the team are short of volunteers but they are still carrying out checks.

7.3 **Police Inspector Meeting:-** The Clerk circulated this information. It was **AGREED** that the Chairman and Cllr. Tyler will attend this meeting. This matter will be placed on the next agenda for an update.

7.4 **Police & Crime Commissioner Budget Consultation 20/21:-** Circulated. Noted.

8. HIGHWAYS

- 8.1 Crown Inn:-** It was reported that the damage to the surface of the parking area has still not been repaired. The reason the work has not been carried out is the area has cars parked on it during the daylight hours. It was **AGREED** that the Clerk would ask Norfolk County Council for some possible dates when the work is likely to be carried out in order that the cars can be removed from the area.
- 8.2 Speed Gates:-** No further update at present.
- 8.3 SAM Speed Sign:-** Following discussion it was **AGREED** that no further action would be taken in this matter.
- 8.4 Broken Road Name Sign:-** The Clerk read an email received from North Norfolk District Council stating that the new sign should be in place by the end of February 2020. Noted.
- 8.5 Temporary Traffic Order:-** Circulated. Noted.

9. PLAYING FIELD

- 9.1 Playing Field Project Group:-** Cllr. Burns reported that he has been making enquiries and his findings are that the current skate board equipment is not used by the youth as they feel it is unsuitable and uninteresting. It was reported that the equipment has been highlighted in the recent safety equipment inspection report as having safety issues. It was **AGREED** that the Clerk would write to the Trunch Village Society to inform them of the Parish Council's decision to remove the equipment from the playing field.
- 9.2 Dog Fouling:-** It was **AGREED** that a public meeting will be held on Wednesday 29th January at 7.30 pm in the Methodist Church Rooms to discuss a possible dog ban on the playing field. Once all members of the public have had a chance to make their views known the Parish Council will consider what course of action to take. It was **AGREED** to suspend standing orders and ask the Clerk to obtain quotations for the installation of the new dog bin and the dog bag dispenser. It was **AGREED** that Cllr. Burns will obtain a design for a sign to be erected on the playing field asking for the public to pick up after their dogs. It was felt that both these courses of action would help keep the playing field free of dog faeces whilst a solution to the problem is discussed.

- 9.3 Play Equipment Inspection Report:-** Circulated. It was **AGREED** to monitor the molehills. It was **AGREED** that Cllr. Hurst will remove the old goal posts. The Members thanked Cllr. Hurst for his kind offer to do so. It was **AGREED** to cut the corner off the basket ball base which is a trip hazard. Cllr. Hurst kindly offered to carry out this work. It was **AGREED** to hire a portable power washer to deal with the slippery surfaces in the play area. Cllr. Hurst offered to inspect the large see saw and report what work is required to the next meeting.
- 9.4 See Saw – Play area:-** The Clerk reported that the repair work will be carried out by the end of January 2020.

10. FOOTPATHS

- 10.1 Circular Walk Sign:-** The Clerk reported that Norfolk County Council are dealing with this matter. It was **AGREED** that no further action would be taken in this matter.
- 10.2** The Chairman read an email received from Cllr. Wild. FP5 has been cleared. The bridge in Coronation Woods has now collapsed and the fencing has been secured. The footpath across Mundesley Road has been cultivated and the footpath has not been reinstated. This area is in the parish of Bradfield.

11. PLANNING

- 11.1 Planning Applications:-** None received.

12. NORFOLK ALC – WELL BEING INITIATIVE

- 12.1** Cllr. Burns gave a presentation. Attached. Cllr. Burns asked for Members to form working group to progress the initiatives in the presentation. This matter will be placed on the next agenda for an update.

13. FINANCE

- 13.1 The following cheques were **AGREED** and signed:-
- | | £ |
|--|--------|
| J I Chance – Salary, Office Allowance and Inks | 541.65 |
| HMRC – Tax | 95.60 |
| David Bracey – Play Safety Inspection – Annual | 96.00 |
- 13.2 **Monthly Figures – November:-** circulated. **AGREED.**
- 13.3 **Procurement Procedure:-** It was **AGREED** that Cllr. Taylor will prepare a simplified paper and circulate to Members for discussion at the next meeting.
- 13.4 **Grant Request:-** It was **AGREED** to place this item on the next agenda for discussion.

14. ALLOTMENTS

- 14.1 Cllr. Spencer reported the outcome of his discussions with the Diocese. It was **AGREED** that the Clerk would write to the Diocese and ask them to consider an alternative lease to the three year fixed term lease they have offered. It was **AGREED** that the Clerk would also ask the Diocese to consider the request for the sale of the land to the Parish Council. Both matters will be discussed at their meeting on 9th February. Cllr. Spencer reported that although the current lease has lapsed the Diocese are happy to extend the time whilst the issues are discussed. It was **AGREED** to suspend standing orders in order for the Clerk to obtain quotations for the clearance of the two vacant allotments before they are reallocated to the people on the waiting list.

15. POLICIES TASK AND FINISH GROUP

- 15.1 **Compliments and Complaints Policy:-** Cllr. Nevill reported that the task and finish group have reviewed this policy and have recommended some amendments. The Clerk has circulated the Policy with the amendments. **AGREED.**

16. CORRESPONDENCE

- 16.1 **Norfolk ALC Newsletter:-** Circulated. Noted.

- 16.2 Norfolk ALC – Invitation to Forum and NNDC Meeting:-**
Circulated. It was **AGREED** that the Chairman, Cllr. Burns and Cllr. Owers will attend the meeting on Wednesday 22nd January at 6.30 pm at North Norfolk District Council Offices. The Clerk reported that the Chairman has been co-opted on to the Executive Committee of the North Norfolk Parish and Town Council Forum.
- 16.3 NNDC – Victory in Europe:-** Circulated. Noted.
- 16.4 Street Lighting:-** The Clerk reported that the street light on Cornish Avenue is not working once again. The Clerk read an email from a member of the public. It was **AGREED** that the Clerk would obtain a quotation for the replacement of the four old lanterns with LED lanterns. This matter will be placed on the next agenda for further discussion.

17. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 5th February, 2020 at 7.30 pm in the Methodist Church Rooms. Please note there will be a public meeting held on Wednesday 29th January, 2020 at 7.30 pm.

18. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS

AGREED.

Cllr. Nick Hurst left the meeting.

- 19.** The Clerk reported that three responses had been received for the installation of the new litter bin in the play area. It was **AGREED** to accept the offer to install the bin free of charge and the Clerk will action. The Members would like to thank the member of public for this kind offer.

There being no other business the Chairman closed the meeting at 9.05 pm.

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Chairman

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Date