

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL
HELD ON WEDNESDAY 2ND JANUARY, 2019 AT 7.30 PM
IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD,
TRUNCH

Present:-

Chairman – Cllr. B. Boughton, Vice-Chairman – Cllr. G. Green,
Cllr. N. Hurst, Cllr. J. Jones, Cllr. T. Leeder, Cllr. C. Owen,
Cllr. C. Owers, Cllr. J. Spencer, Cllr. R. Walker and Cllr. S. Ward.

County Councillor E. Maxfield.

Julie Chance PSLCC – Clerk.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. A. Fordham.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Prejudicial declarations of interest were received from Cllr. N. Hurst in respect of the quotation for the playing field car park.

3. MINUTES OF THE MEETING HELD ON WEDNESDAY 5TH DECEMBER, 2018

The Minutes of the meeting held on Wednesday 5th December 2018, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. COUNTY AND DISTRICT COUNCILLORS' REPORTS

4.1 County Councillor's Report:- County Councillor Maxfield said that Norfolk County Council are concentrating on the budget at the moment so there is nothing to report.

4.2 District Councillor's Report:- None received.

5. PUBLIC PARTICIPATION

No members of the public were present at the meeting.

6. POLICE

6.1 Police Newsletter/SNAP:- Circulated. Noted.

6.2 Community Speed Watch:- No update received.

7. HIGHWAYS

7.1 North Walsham Road Drainage System:- The Clerk reported that following a meeting with Norman Lamb, Norfolk County Council and members of the public, Norman Lamb wrote a letter to Norfolk County Council asking whether they would consider including the new drainage system in their Parish Partnership Scheme. Norfolk County Council have replied stating that the quotation for the new scheme in the sum of £27,000 has increased to in the region of £40,000. Norfolk County Council are suggesting that Trunch Parish Council agree to contribute £10,000 towards the work which will bring the scheme into the 2020/21 financial year. It was **AGREED** in principle to make the contribution of £10,000 towards the scheme on the condition that the Members see the proposed scheme in detail before payment is made. It was **AGREED** that the Clerk would write and thank Norman Lamb for his help in this matter. County Councillor Maxfield has agreed to earmark some of his budget for this scheme should he still have a budget in the financial year 2020/21.

7.2 Primrose Close:- It was reported that the damage to the corner of Primrose Close has been repaired. It was **AGREED** that no further action would be taken in this matter.

- 7.3 Potholes:-** It was reported that all the outstanding repair work has been carried out. It was **AGREED** that no further action would be taken in this matter.
- 7.4 Flashing Speed Sign:-** It was reported that the sign has been repaired. It was **AGREED** that no further action would be taken in this matter. County Councillor Maxfield has agreed to ask one of the Clerks in his area whether Trunch can borrow a SAM sign to try it before purchasing their own.
- 7.5 Dog Fouling:-** It was reported that the dog fouling is getting worse. The Clerk will chase North Norfolk District Council to ask when they will be visiting Trunch. The Chairman will place an article in the Mardle stating that the Dog Warden will be visiting Trunch. The Clerk will ask North Norfolk District Council for an update on the information concerning a dog warden in the village.
- 7.6 Church Close:-** Following lengthy discussion concerning the visibility problem it was noted that the speed issue needs to be dealt with in order to help with trying to exit Church Close. The Clerk reported that Norman Lamb wrote to Norfolk County Council to ask that the Parish Partnership Scheme be extended for this year to allow for a bid to be submitted for speed gates at the entrance of the village. Norfolk County Council have agreed to extend the deadline for the Parish Partnership Scheme. It was **AGREED** that the Clerk would submit a bid once the information is to hand from the Highway Engineer. It is likely to be in the region of £7,000. County Councillor Maxfield has agreed to give some of his allowance for this financial year providing he has not promised it elsewhere.
- 7.7 Temporary Traffic Order:-** Circulated. Noted.
- 7.8 Flooding – Bradfield:-** It was **AGREED** that the Clerk would inform Swafield and Bradfield Parish Council that there is flooding close to Coronation Woods and the ditches need cleaning out.

8. PLAYING FIELD

- 8.1 Playing Field Project:-** Nothing to report.
- 8.2 Gym Equipment Surfacing:-** The Clerk reported that several quotations have been received for surfacing. It was **AGREED** to ask Freshair Fitness to supply and install grass wear tiles to go around each unit at a cost of £150 plus delivery charge.

- 8.3 Car Park – Playing Field:-** The Clerk reported that three quotations have been received for the repair and improvements to the playing field car park. It was **AGREED** to accept the quotation in the sum of £2,460. The Clerk will action accordingly.
- 8.4 Posts:-** Cllr. Hurst will remove the posts and re-install them on the edge of the playing field to stop cars driving on the playing field. This matter will be placed on the next agenda for an update.
- 8.5 Annual Play Inspection:-** Circulated. It was **AGREED** that Cllr. Boughton and Cllr. Jones will check whether the wood on the wooden play equipment is in good condition by boring into it to check for internal rot. It was **AGREED** that the Clerk would ask Freshair Fitness whether they can install some grass wear tiles underneath the swings in order to meet the requirements highlighted in the report. This matter will be placed on the next agenda once a quotation has been received. The remainder of the report was low risk and no action will be taken as this time. The issues raised concerning the Skate Park area are being dealt with by Cllr. Owen.
- 8.6 Tree Report:-** The Clerk highlighted some concerns from the report. It was **AGREED** that the Clerk will obtain a quotation for the necessary work and this matter will be placed on the next agenda for further discussion.

9. FOOTPATHS

- 9.1 Mundesley Road Footpath:-** It was reported that the field has been ploughed and the footpath has not been reinstated. It was **AGREED** that Cllr. Ward will speak to the landowner to ask when it is likely to be reinstated. This matter will be placed on the next agenda for an update.
- 9.2 FP1:-** It was **AGREED** that the Clerk would contact Norfolk County Council and ask for an update concerning the tree roots coming through the surface on FP1. It was suggested that members deal with the problem, but the Clerk advised against this course of action as the land belongs to Norfolk County Council and if there is an accident the Parish Council would not be covered for any work they have carried out. It was **AGREED** that the Clerk would also report the footpath in Blooms Turn which has the same problem with tree roots. The Clerk will request an up to date footpath map and circulate to Members once received.

10. PLANNING

10.1 Planning Applications:- None received.

10.2 Storage of Caravans:- The Clerk reported that North Norfolk District Council have passed this matter to enforcement as a licence is needed to store caravans on private property.

10.3 The Chairman reported that he has been in conversation with Broadland Housing concerning further development of affordable housing in Trunch. Before any decision can be made, further information is needed about whether the number of properties built will come off the allocated number for Trunch in the new Local Development Plan.

11. FINANCE

11.1 The following cheques were AGREED and signed:-	£
J I Chance – Salary and Office Allowance	436.40
HM Revenue and Customs – Tax	95.60
Freshair Fitness	4,883.88
David Gillett – Tree Inspection	280.00
David Bracey – Play Safety Inspection	96.00
Eon Street Lighting	178.81

11.2 Monthly Figures – November:- Circulated. **AGREED.**

11.3 Grass Maintenance:- The Clerk confirmed that she has started the tender process for the grass maintenance and this matter will be placed on the next agenda for a decision.

11.4 Direct Debit – Eon – Street Lighting:- The direct debit form was signed by two signatories.

12. ALLOTMENTS

Nothing to report.

13. PARISH MATTERS

Nothing to report. It was **AGREED** to remove this item from future agendas.

14. CORRESPONDENCE

14.1 NNDC – Your Priorities:- Circulated. It was **AGREED** that the Clerk would write to the new Leader of NNDC and invite her to a meeting to talk to the Members about their priorities.

14.2 NNDC – North Norfolk Big Society Fund:- Circulated. Noted.

14.3 Trunch and Swafeld and Bradfield Parochial Church Council:- The Clerk read a letter thanking the Members for the £200 grant towards the restoration of the Church wall. Noted.

15. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 6th February, 2019 at 7.30 pm in the Methodist Church Rooms.

There being no other business the Chairman closed the meeting at 9.01 pm

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Chairman

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Date

