

**MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL**  
**HELD ON WEDNESDAY 5<sup>TH</sup> DECEMBER, 2018 AT 7.30 PM**  
**IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD,**  
**TRUNCH**

**Present:-**

Chairman – Cllr. B. Boughton, Vice-Chairman – Cllr. G. Green,  
Cllr. A. Fordham, Cllr. J. Jones, Cllr. T. Leeder, Cllr. C. Owers,  
Cllr. J. Spencer, Cllr. R. Walker and Cllr. S. Ward.

Julie Chance PSLCC – Clerk.

Four members of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. N. Hurst and Cllr. C. Owen.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

None received.

**3. MINUTES OF THE MEETING HELD ON WEDNESDAY 7<sup>TH</sup> NOVEMBER, 2018**

The Minutes of the meeting held on Wednesday 7<sup>th</sup> November 2018, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

**4. COUNTY AND DISTRICT COUNCILLORS' REPORTS**

**4.1 County Councillor's Report:-** None received.

**4.2 District Councillor's Report:-** None received.

**5. PUBLIC PARTICIPATION**

Two members of the public presented a pre-submission planning application which the Members noted. The Chairman thanked the members of the public for bringing this application to the meeting and said that the Members would make their comments once the formal planning application is received from North Norfolk District Council.

A member of the public updated the Members on the position with The Crown, Trunch and said that the community have given a lot of support in order to keep the public house as a centre of the community. The Crown has been completely refurbished and are offering food, tea and coffee as well as community events. Leaflet attached. Annual accounts will be produced and once any surplus is made, 10% of the gross profit will be put back into the village. They need additional funding for bike racks and further benches. The member of public enquired whether the village hall car park can be used for parking during events. Cllr. Walker said that he would need to liaise with the Village Hall Committee to come to an arrangement for use of the car park.

## 6. POLICE

- 6.1 **Police Newsletter:-** Circulated. Noted.
- 6.2 **SNAP:-** No update received.
- 6.3 **Community Speed Watch:-** No update received.

## 7. HIGHWAYS

- 7.1 **North Walsham Road – Drainage:-** The Clerk reported that Norman Lamb MP has agreed to meet on Saturday 15<sup>th</sup> December, 2018 to discuss the current situation with the drainage system. The Clerk has also invited a Highway Engineer to the meeting.
- 7.2 **Primrose Close:-** The Clerk reported that Kier has contacted the resident again to ascertain what repairs are required. The Clerk will request an update from the discussions.
- 7.3 **Potholes:-** The Clerk reported that Norfolk County Council have confirmed that the cover opposite the village shop is an Anglian Water cover and they are looking into getting it fixed. The Gunthorpe Lane repair is on order for a Tar and Chip repair which will be carried out shortly.
- 7.4 **Flashing Speed Sign:-** The Clerk reported that he has contacted Norfolk County Council to inform them that the sign is still not working properly.
- 7.5 **Dog Fouling:-** The Clerk reported that she has informed North Norfolk District Council of the hot spots and the times. The Clerk will ask for an update.
- 7.6 **Church Close – Visibility:-** This matter will be discussed with Norman Lamb MP on Saturday 15<sup>th</sup> December.

## 8. PLAYING FIELD

- 8.1 **Playing Field Project:-** No update given.
- 8.2 **Gym Equipment:-** The Clerk reported that the gym equipment has been installed. A weekly check will need to be carried out. Cllr. Leeder has agreed to carry out the weekly check and complete the necessary paperwork. It was **AGREED** that the Clerk will obtain quotations for some surfacing as it is very muddy around the new gym equipment.

- 8.3 **Condition of Car Park:-** The Clerk reported that she has submitted the tender specification to several local tradesmen. This matter will be placed on the next agenda for an update.
- 8.4 **Wooden Posts:-** This matter will be placed on the next agenda for an update from Cllr. N. Hurst.
- 8.5 **Annual Play Inspection:-** The Clerk reported that this has been carried out and once the report is to hand the Clerk will circulate to all Members.

## 9. FOOTPATHS

Nothing to report.

## 10. PLANNING

- 10.1 **Planning Application No. PF/18/1733 – Erection of single storey front extension – Howards Close, Brewery Road, Trunch:-** No objections.  
**Planning Application No. PO/18/2135 – Erection of three dwellings with associated parking (outline – details of access only) Land North of Chapel Road, Trunch:-** No objections.
- 10.2 **Caravans:-** It was **AGREED** that the Clerk would make enquiries with North Norfolk District Council whether planning permission or a licence is needed to store caravans on private land.

## 11. FINANCE

- 11.1 The following cheques were **AGREED** and signed:-

	<b>£</b>
J I Chance – Salary and Office Allowance	500.41
HM Revenue and Customs – Tax	83.60
Fresh Air Fitness – Gym Equipment	4,069.90
Trunch PCC – Grant for Wall	200.00
- 11.2 **Monthly Figures – October:-** Circulated. **AGREED.**
- 11.3 **Grass Maintenance Contract:-** It was **AGREED** that the grass maintenance contract will be awarded for the three year period. The Clerk is in the process of tendering for the 2019 season.

## 12. ALLOTMENTS

- 12.1 The Clerk reported that there are two half allotments not allocated and no waiting list. The Chairman will place this information in the Mardle.

**13. PARISH MATTERS**

**13.1 The Crown:-** This matter has been dealt with under Public Participation.

**13.2 Trunchonbury:-** The Chairman reported that he has met with the complainant and discussed their concerns. This matter has now been dealt with and no further action is required.

**14. CORRESPONDENCE**

**14.1 NNDC – Review of Polling Districts and Places 2018:-** Circulated. Noted.

**15. DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 2<sup>nd</sup> January, 2019 at 7.30 pm in the Methodist Church Rooms.

**There being no other business the Chairman closed the meeting at 8.49 pm.**

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**Chairman**

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**Date**