

27th March, 2016

To all Members of the Council

You are hereby summoned to attend the **Parish Council** meeting of **Trunch Parish Council** to be held in the Methodist Church Rooms on **Wednesday 6th April, 2016** at **7.30 pm** for the purposes of transacting the following business.

Julie Chance
Clerk to Trunch Parish Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
3. **MINUTES OF THE MEETING HELD ON WEDNESDAY 2nd MARCH 2016**
 - 3.1 To agree the Minutes of the meeting held on Wednesday 2nd March, 2016.
4. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**
 - 4.1 County Councillor's Report.
 - 4.2 District Councillor's Report.
5. **PUBLIC PARTICIPATION**
6. **POLICE**
 - 6.1 To receive Police report.
 - 6.2 To receive update concerning speed check requests and agree action.
 - 6.3 To receive report from Cllr. Walker concerning SNAP.
 - 6.4 To consider any other Police matters and agree action.

7. HIGHWAYS

- 7.1 To receive update concerning quiet lane sign – Brick Kiln Road and agree action.
- 7.2 To receive update concerning road surface Blooms Turn and agree action.
- 7.3 To receive update concerning potholes and flooding and agree action.
- 7.4 To receive update concerning Cornish Avenue footway and agree action.
- 7.5 To receive update concerning overgrown hedges – North Walsham Road and agree action.
- 7.6 To receive information concerning Temporary Traffic Order and agree action.
- 7.7 To consider any other highway matters and agree action.

8. PLAYING FIELD

- 8.1 To receive an update following meeting between interested parties to progress the playing field project and agree action.
- 8.2 To receive update concerning pavilion electricity and contents and agree action.
- 8.3 To consider information concerning use of playing field for football club and agree action.
- 8.4 To receive update concerning bench for new play equipment area and agree action.
- 8.5 To consider any other playing field matters and agree action.

9. FOOTPATHS

- 9.1 To receive any footpath matters and agree action.

10. PLANNING

- 10.1 To consider any planning applications and agree action.
- 10.2 To receive information concerning any permissions given.
- 10.3 To receive update concerning new development – Broadland Housing and agree action.
- 10.4 To consider any other planning matters and agree action.

11. ALLOTMENTS

- 11.1 To receive update concerning track and agree action.
- 11.2 To consider any other allotments matters and agree action.

12. FINANCE

- 12.1 To consider payment of the following cheques:-

J I Chance – Salary, Office Allowance and Postage	£ 359.73
HM Revenue & Customs – Tax	83.60
Bumbles Pre-School	200.00
- 12.2 To receive update concerning new Quality Council scheme and agree action.
- 12.3 To consider renewal of insurance and agree action.
- 12.4 To consider renewal of Norfolk ALC annual subscription and agree action.
- 12.5 To receive update concerning annual asset inspection and agree action.
- 12.6 To consider any other financial matters and agree action.

13. ANNUAL REVIEW OF STANDING ORDERS/FINANCIAL STANDING ORDERS/ASSET REGISTER/RISK ASSESSMENT/TRAINING POLICY

- 13.1 To carry out annual review of Standing Orders and agree action.**
- 13.2 To carry out annual review of Financial Standing Orders and agree action.**
- 13.3 To carry out annual review of Asset Register and agree action.**
- 13.4 To carry out annual review of risk assessment and agree action.**
- 13.5 To carry out annual review of Training Policy and agree action.**

14. CORRESPONDENCE

- 14.1 To note thank you letter from Trunch Methodist Church and Trunch Mardle.**
- 14.2 NNDC – Deep History Coast Project – Circulated.**
- 14.3 North Norfolk Tourism Overview and Management Forum – Circulated.**
- 14.4 NNDC/NCC – Planning – Circulated.**
- 14.5 Norfolk ALC – Newsletter – Circulated.**

15. DATE OF NEXT MEETING

Wednesday 4th May, 2016. Please note this is the Annual Parish Meeting and the Annual Meeting of the Parish Council.