

25th September, 2017

To all Members of the Council

You are hereby summoned to attend the **Parish Council** meeting of **Trunch Parish Council** to be held in the Methodist Church Rooms on **Wednesday 4th October, 2017** at **7.30 pm** for the purposes of transacting the following business.

Julie Chance
Clerk to Trunch Parish Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
3. **MINUTES OF THE MEETING HELD ON WEDNESDAY 6th SEPTEMBER, 2017**
 - 3.1 To agree the Minutes of the meeting held on Wednesday 6th September, 2017.
4. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**
 - 4.1 County Councillor's Report.
 - 4.2 District Councillor's Report.
5. **PUBLIC PARTICIPATION**
6. **DEBRA WAIT – ST JAMES'S PLACE**
 - 6.1 To welcome Debra Wait – Investment of Reserves
7. **POLICE**
 - 7.1 To receive Police newsletter.
 - 7.2 To receive report from Cllr. Walker concerning SNAP.
 - 7.3 To receive information concerning Speed Watch and agree action.
 - 7.4 To consider any other Police matters and agree action.
8. **HIGHWAYS**
 - 8.1 To receive information concerning emptying of dog bins in Trunch and agree action
 - 8.2 To receive update concerning kerb stones – Church Close and agree action.
 - 8.3 To consider any other highway matters and agree action.

9. PLAYING FIELD

- 9.1 To receive an update concerning Playing Field Project Group and agree action.
- 9.2 To receive update concerning maintenance of play equipment and agree action.
- 9.3 To consider any other playing field matters and agree action.

10. FOOTPATHS

- 10.1 To consider any footpath matters and agree action.

11. PLANNING

- 11.1 To consider any planning applications and agree action.
- 11.2 To receive information concerning any permissions given.
- 11.3 To receive update concerning Park Farm and agree action.
- 11.4 To consider any other planning matters and agree action.

12. FINANCE

- 12.1 To consider payment of the following cheques:-

J I Chance – Salary, Office Allowance and Postage	£ 360.49
HM Revenue and Customs – Tax	83.60
ALS Lawns & Fencing – Grass Maintenance	2,000.00
Norse Eastern Limited – Grass Maintenance	496.50
Norwich Diocesan Board of Finance Limited – Allotments	150.00
Graphic Edge – New Sign – Allotments	15.00
T T Jones Electrical Limited – Street Lighting	44.57
- 12.2 To receive update concerning cutting of hedge in Churchyard and agree action.
- 12.3 To agree Budget for the year 2017/18
- 12.4 To consider any other financial matters and agree action.

13. ALLOTMENTS

- 13.1 To consider any allotment matters and agree action.

14. POLICIES – REVIEW

- 14.1 To review Standing Orders and agree any changes.
- 14.2 To review Financial Standing Orders and agree any changes.
- 14.3 To review Asset Register and agree any changes.
- 14.4 To review Risk Assessment and agree any changes.
- 14.5 To review Training Policy and agree any changes.
- 14.6 To review Complaints Policy and agree any changes.
- 14.7 To review Publication Scheme and agree any changes.
- 14.8 To review Child Protection Policy and agree any changes.

15. CORRESPONDENCE

- 15.1 Norfolk ALC – Newsletters – Circulated.**
- 15.2 NNDC – Local Plan Newsletter – Circulated.**
- 15.3 Email – Dilham Parish Council.**

16. DATE OF NEXT MEETING

Wednesday 1st November, 2017 at 7.30 pm in the Methodist Church Rooms.