

25th June, 2018

To all Members of the Council

You are hereby summoned to attend the **Parish Council** meeting of **Trunch Parish Council** to be held in the Methodist Church Rooms on **Wednesday 4th July, 2018** at **7.30 pm** for the purposes of transacting the following business.

Julie Chance

Clerk to Trunch Parish Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
 - 1.1 To receive update concerning casual vacancy.
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**
3. **MINUTES OF THE MEETING HELD ON WEDNESDAY 13th JUNE, 2018**
 - 3.1 To agree the Minutes of the meeting held on Wednesday 13th June, 2018
4. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**
 - 4.1 County Councillor's Report.
 - 4.2 District Councillor's Report.
5. **PUBLIC PARTICIPATION**
6. **POLICE**
 - 6.1 To receive Police newsletter/SNAP update.
 - 6.2 To receive information concerning Speed Watch and agree action.
 - 6.3 To consider any other Police matters and agree action.
7. **HIGHWAYS**
 - 7.1 To receive update concerning School Bus and agree action.
 - 7.2 To receive temporary traffic order – for information only – Circulated.
 - 7.3 To receive update concerning North Walsham Road drainage system and agree action.

- 7.4 To receive update concerning notice board at Crown Inn and agree action.
- 7.5 To receive update concerning new fibre glass grit bin and agree action.
- 7.6 To consider any highway matters and agree action.

8. **PLAYING FIELD**

- 8.1 To receive an update concerning Playing Field Project Group and agree action.
- 8.2 To receive update concerning gym equipment and agree action.
- 8.3 To receive update concerning the concrete pad and agree action.
- 8.4 To receive update concerning condition of car park and agree action.
- 8.5 To consider any other playing field matters and agree action.

9. **FOOTPATHS**

- 9.1 To consider any footpath matters and agree action.

10. **PLANNING**

- 10.1 To consider any Planning Applications and agree action.
- 10.2 To consider any other planning matters and agree action.

11. **FINANCE**

- 11.1 To consider payment of the following cheques:-

J I Chance – Salary and Office Allowance - July	£ 359.73
HM Revenue and Customs – Tax - July	83.60
J I Chance – Salary and Office Allowance – August Holiday	359.73
HM Revenue and Customs – Tax – August	83.60
Grit Bins.net – New Fibre Glass Grit Bin	305.39
- 11.2 To receive monthly figures for the months of May and June and agree action.
- 11.3 To consider any other financial matters and agree action.

12. **GENERAL DATA PROTECTION REGULATION**

- 12.1 New Standing Orders.
- 12.2 Documents to be considered at next meeting.
 - New Risk Assessment.
 - List of Documents for retention or disposal
 - Information Audit
 - Consent Form for Grants

13. **ALLOTMENTS**

- 13.1 To receive any allotment matters and agree action.

14. **CORRESPONDENCE**

- 14.1 Norfolk ALC Newsletter – Circulated.
- 14.2 NNDC – Protecting our Green Spaces – Circulated.
- 14.3 Email from Member of Public - Lack of Maintenance.

15. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS**
16. **TO CONSIDER CLERK'S CONTRACT OF EMPLOYMENT TO INCREASE HOURS TO COVER THE NEW GDPR REGULATIONS**
17. **DATE OF NEXT MEETING**

Wednesday 12th September, 2018 at 7.30 pm in the Methodist Church Rooms.