

22nd May, 2017

To all Members of the Council

You are hereby summoned to attend the **Parish Council** meeting of **Trunch Parish Council** to be held in the Methodist Church Rooms on **Wednesday 7th June, 2017** at **7.30 pm** for the purposes of transacting the following business.

Julie Chance

Clerk to Trunch Parish Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
3. **MINUTES OF THE MEETING HELD ON WEDNESDAY 3rd MAY, 2017**
 - 3.1 To agree the Minutes of the meeting held on Wednesday 3rd May, 2017
4. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**
 - 4.1 County Councillor's Report.
 - 4.2 District Councillor's Report.
5. **PUBLIC PARTICIPATION**
6. **POLICE**
 - 6.1 To receive Police newsletter.
 - 6.2 To receive report from Cllr. Walker concerning SNAP.
 - 6.3 To receive information concerning Speed Watch and agree action.
 - 6.4 To receive update concerning youths gathering on playing field car park and agree action.
 - 6.4 To consider any other Police matters and agree action.
7. **HIGHWAYS**
 - 7.1 To receive an update concerning pothole in Back Street and agree action.
 - 7.2 To consider information concerning the verge outside the Church and agree action.
 - 7.3 To consider information concerning weed killing Front Street and agree action.
 - 7.4 To receive update concerning Sewers – Knapton Road and agree action.

- 7.5 To receive update concerning Church walls and agree action.
- 7.6 To receive update concerning the overgrown hedge at Church and agree action.
- 7.7 To receive update concerning overgrown hedge corner of Front Street and agree action.
- 7.8 To receive information concerning dog bin at the junction of Front Street and agree action.
- 7.9 To consider any other highway matters and agree action.

8. PLAYING FIELD

- 8.1 To receive an update concerning Playing Field Project Group and agree action.
- 8.2 To receive information concerning litter bins on playing field and agree action.
- 8.3 To consider any other playing field matters and agree action.

9. FOOTPATHS

- 9.1 To receive information concerning FP9 and agree action.
- 9.2 To consider any footpath matters and agree action.

10. PLANNING

- 10.1 To consider planning application PF/17/0720 – Single Storey extensions to rear and new roof with roof lanterns to covered walkway between dwelling and garage – 7 Pyghtle Close, Trunch and agree action.
- 10.2 To receive information concerning any permissions given.
- 10.3 To consider street name concerning Broadland Housing and agree action.
- 10.4 To receive update concerning Park Farm and agree action.
- 10.5 To consider any other planning matters and agree action.

11. ALLOTMENTS

- 11.1 To consider any allotment matters and agree action.

12. FINANCE

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| 12.1 | To consider payment of the following cheques:- | £ |
| | J I Chance – Salary, Office Allowance and Postage | 359.73 |
| | HM Revenue and Customs – Tax | 83.60 |
| | Trunch Methodist Church Rooms – Hall Hire | 130.00 |
| | Norfolk ALC – Annual Subscription Renewal | 191.67 |
| | S.W. With am – Playing Field Edges Clearance | 276.00 |
| | Norse – Playing Field Grass Maintenance | 496.50 |
| | Stuart Hutcheson – IT Services | 10.00 |
| 12.2 | To agree and sign the Annual Accounts for the year ended 31 st March, 2017. | |
| 12.3 | To agree and sign the Annual Governance for the year ended 31 st March, 2017. | |
| 12.4 | To agree and sign the Annual Return for the year ended 31 st March, 2017. | |

- 12.5 To sign off the end of year bank statements.
- 12.6 To consider grant request from Bradfield Cricket Club and agree action.
- 12.7 To consider any other financial matters and agree action.

13. CORRESPONDENCE

- 13.1 Norfolk ALC – Newsletters – Circulated.
- 13.2 Coastal Special Interest Group – Newsletter – Circulated.

14. DATE OF NEXT MEETING

Wednesday 5th July, 2017 at 7.30 pm in the Methodist Church Rooms.