

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL
HELD ON WEDNESDAY 12TH SEPTEMBER, 2018 AT 7.30 PM
IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD,
TRUNCH

Present:-

Chairman - Cllr. B. Boughton, Vice-Chairman - Cllr. G. Green,
Cllr. A. Fordham, Cllr. N. Hurst, Cllr. J. Jones, Cllr. T. Leeder, Cllr. C. Owen,
Cllr. J. Spencer and Cllr. R. Walker.

Julie Chance PLSCC - Clerk.

Three members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

None received.

- 1.1 Co-option - Casual Vacancy:-** It was **AGREED** to co-opt Carole Owers to Trunch Parish Council.
- 1.2 Declaration of Acceptance of Office Form:-** Cllr. Owers and the Clerk completed and signed the Declaration of Acceptance of Office Forms.
- 1.3 Resignation of Member:-** The Clerk reported that the election period has now lapsed for the second resignation. It was **AGREED** that the Clerk would prepare a notice for display requesting volunteers to come forward for co-option to fill the vacancy.

2. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. N. Hurst in respect of the cheque payments.

Prejudicial declarations of interest were received from Cllr. J. Spencer in respect of Planning Application No. PF/18/1150.

3. MINUTES OF THE MEETING HELD ON WEDNESDAY 5TH JULY, 2018

The Minutes of the meeting held on Wednesday 5th July 2018, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. COUNTY AND DISTRICT COUNCILLORS' REPORTS

4.1 **County Councillor's Report:-** None received.

4.2 **District Councillor's Report:-** None received.

5. PUBLIC PARTICIPATION

A member of the public reported that a hedge in Pyghtle Close is overgrown and encroaching on the footway. The Members will make enquiries into who owns the hedge and ask them to cut it back.

A member of the public reported that the dog mess in the village is getting worse. It was **AGREED** that the Clerk would ask North Norfolk District Council to look into this matter and treat Trunch as a hot spot.

6. POLICE

6.1 **Police Newsletters/SNAP:-** Circulated. Noted.

6.2 **Community Speed Watch:-** The team have completed training and have carried out some checks on the North Walsham Road. This matter will be placed on the next agenda for an update on figures.

6.3 **Flashing Speed Sign:-** It was reported that the flashing speed sign at the Gimingham end of the village is not working properly. The Clerk will report this accordingly.

7. HIGHWAYS

7.1 **Temporary Traffic Order:-** Circulated. Noted.

7.2 **North Walsham Road - Drainage:-** The Chairman and Clerk reported that no volunteers have come forward to raise funding. An amount has been placed in the budget in order to build up enough to carry out the works. The Chairman reported that Norman Lamb MP has written to Norfolk County Council but to date no reply has been received. This matter will be placed on the next agenda for an update.

7.3 **Notice Board - Crown Inn:-** The Clerk reported that she has not had an update from County Councillor Maxfield and she will chase accordingly.

7.4 **Fibre Glass Grit Bin:-** Cllr. Hurst reported that the new bin has been delivered. He will arrange to have the grit from the old bin moved to the new bin. This matter will be placed on the next agenda for an update.

7.5 **Speeding:-** It was reported that the speeding through the village is increasing. It was **AGREED** that this matter will be placed on the November agenda in order to give the Community Speed Watch a chance to be effective.

-2-

7.6 **Primrose Close:-** The Chairman produced some photographs of

damage to a resident's garden and chain link fence. The damage is being caused by the bin lorries. It was **AGREED** that the Clerk would write to the contractor and ask them to put the damage right. It was **AGREED** that the Clerk would write to Norfolk County Council and ask for a site visit to see if anything can be done to improve the situation.

- 7.7 **Temporary Ramp - Cornish Avenue:-** The Chairman reported that he has spoken to the contractors who installed the ramp and they have assured him that it is temporary. They are waiting for the kerb to be dropped.
- 7.8 **Potholes:-** The Chairman produced photographs of the potholes throughout the village and the Clerk will ask Norfolk County Council to carry out repairs as a matter of urgency.
- 7.9 **Hedge - Wades Way:-** It was reported that a hedge in Wades Way is overgrown and blocking the footway. Cllr. Walker will speak to the owner of the hedge and ask that it be cut back.

8. PLAYING FIELD

- 8.1 **Playing Field Project:-** No report given.
- 8.2 **Gym Equipment:-** This matter will be placed on the next agenda for an update.
- 8.3 **Concrete Pad:-** It was reported that this has been removed and the area grassed.
- 8.4 **Car Park:-** It was **AGREED** that the Members would meet to discuss the condition of the car park and this matter will be placed on the next agenda for discussion.
- 8.5 **Half Pipe:-** It was **AGREED** that the Clerk would order a sign stating that people use the equipment at their own risk.
- 8.6 It was reported that the playing field is being used as a race track. Cllr. Leeder will speak to the people concerned and ask them to stop this practice as it is ruining the grass.
- 8.7 **Trees:-** Letters have been received from members of the public who have said that the trees are interfering with their TV signal. It was **AGREED** that the Clerk would get quotations for any necessary work to resolve this issue. It was reported that some lower branches need removing from a tree at the lower end of the playing field. The Clerk will include this in the work when requesting the quotations.

9. FOOTPATHS

- 9.1 It was reported that the footpath sign for Footpath No.1 has not been repaired. The Clerk will report accordingly.

10. PLANNING

- 10.1 Planning Application No. PF/18/1150 – Detached single storey outbuilding – Bay Tree House, Front Street, Trunch, NR28 OAH:-** No objections.
Planning Application No. PF/19/1239 – Re-position access for both properties (approved in planning permission PF/15/0953) and addition of conservatory to plot 2 – Land at Hall Farm, Mundesley Road, Trunch:- No objections.
Planning Application No. PF/18/1476 – Variation of condition 2 of planning permission PF/17/1889 to replace the Jeld Wen windows and Reeve castle doors with Genus windows and doors to front and Modus windows and doors to the side and rear elevations – Land off Fuller’s Lane, Trunch:- No objections.
- 10.2 Local Plan Event:-** Circulated. It was reported that Cllr. Boughton and Cllr. Walker will be attending this event on 1st November, 2018. This matter will be placed on the next agenda for an update.

11. FINANCE

- 11.1** The following cheques were **AGREED** and signed:-
- | | |
|--|--------|
| | £ |
| J I Chance - Salary and Office Allowance | 448.48 |
| HM Revenue and Customs - Tax | 83.60 |
| Nick Hurst - Maintenance of Assets | 395.00 |
| Nick Hurst - Removal of Concrete Pad Playing Field | 925.00 |
| Stuart Hutcheson - IT | 35.00 |
- 11.2 Monthly Accounts - June and July:-** Circulated. **AGREED.**
11.3 Budget - 31st March 2020:- Circulated. **AGREED.**
11.4 Village Hall Kitchen:- It was reported that the Village Hall Committee are obtaining quotations for the work and fundraising. It was **AGREED** that this matter would be placed on the November agenda for discussion.

12. GENERAL DATA PROTECTION REGULATION

- 12.1 New Risk Assessment:-** This matter will be placed on the next agenda for an update.
12.2 List of Documents for Retention and Disposal:- Circulated. **AGREED.**
12.3 Information Audit:- Circulated. **AGREED.**
12.4 Consent Forms - Grants:- Circulated. **AGREED.**

13. ALLOTMENTS

- 13.1** The Clerk reported that she has received all but one of the consent forms. She will chase accordingly.

-4-

14. MEETING DATES FOR 2019

- 14.1** The Clerk circulated the draft meeting dates for 2019. **AGREED.**

15. PARISH MATTERS

15.1 The Chairman reported that he has been liaising with Batemans who assure the Parish Council that they have everything in hand. This matter will be placed on the next agenda for an update.

16. CORRESPONDENCE

16.1 Norfolk ALC - Newsletters:- Circulated. Noted.

16.2 NNDC - One2One:- Circulated. Noted.

16.3 NNDC - Trunch War Memorial Designation:- Circulated. Noted.

16.4 Bradfield Cricket Club:- Circulated. Noted.

16.5 Trunchonbury Festival:- Attached.

17. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 3rd October, 2018 at 7.30 pm in the Methodist Church Rooms.

There being no other business the Chairman closed the meeting at 9.05 pm.

.....
Chairman

.....
Date