

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL
HELD ON WEDNESDAY 3rd MAY, 2017 AT 7.35 PM
IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD,
TRUNCH

Present:-

Chairman - Cllr. A. Fordham, Vice-Chairman - Cllr. T. Leeder,
Cllr. B. Boughton, Cllr. R. Drury, Cllr. G. Green, Cllr. A. Hale, Cllr. D. Hazell,
Cllr. N. Hurst, Cllr. J. Jones, Cllr. C. Owen and Cllr. R. Walker.

Prospective County Councillor Fiona Turner.
Julie Chance MILCM - Clerk.

Two members of the public also attended the meeting.

1. ELECTION OF CHAIRMAN

- 1.1 It was **AGREED** that Cllr. A. Fordham be elected Chairman of Trunch Parish Council.
- 1.2 Cllr. A. Fordham signed the Declaration of Acceptance of Office form which was witnessed by the Clerk.

2. ELECTION OF VICE-CHAIRMAN

- 2.1 It was **AGREED** that Cllr. G. Green would be elected as Vice-Chairman of Trunch Parish Council.
- 2.2 Cllr. G. Green signed the Declaration of Acceptance of Office form which was witnessed by the Clerk.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from District Councillor Nick Coppack.

4. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None received.

5. **MINUTES OF THE MEETING HELD ON WEDNESDAY 5TH APRIL, 2017**

The Minutes of the meeting held on Wednesday 5th April 2017, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

6. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**

6.1 **County Councillor's Report:-** The Clerk read a thank you letter from Wyndham Northam who has stood down as County Councillor after many years. Noted.

6.2 **District Councillor's Report:-** None received.

7. **PUBLIC PARTICIPATION**

A member of the public expressed concern that the issue with the allotment track was going to cost the parishioners of Trunch a lot of money. The member of public called for no further action on this matter. The comments were noted and a decision will be made when the item is discussed on the agenda.

8. **POLICE**

8.1 **Police Newsletter:-** Circulated. Noted.

8.2 **SNAP:-** Cllr. Walker reported that the SNAP meeting will be held next week and he will report to the next meeting.

8.3 **Community Speed Watch:-** Cllr. Owen reported that there are eight volunteers and he is liaising with the Police to try and progress this matter. This matter will be placed on the next agenda for an update.

9. **HIGHWAYS**

9.1 **Pothole - Back Street:-** It was reported that the pothole has not been repaired and the Clerk will chase accordingly.

9.2 **Verges Outside Church Entrance and Corner of Front Street:-** It was **AGREED** that the Clerk would contact the Highway Engineer and arrange a site meeting to discuss the banks in the village and the possibility of the Parish Council taking over maintenance with a budget from Norfolk County Council.

9.3 **Weed Killing - Front Street:-** It was reported that this has been done and no further action will be taken in this matter.

9.4 **Sewers - Knapton Road:-** It was reported that the sewers in Knapton Road/Gunthorpe Road smell. It was **AGREED** that the Clerk would discuss this matter with the Highway Engineer at their meeting to decide the best course of action to be taken.

9.5 **Church Walls -** The Clerk reported that she has written to the Church

enquiring whether there are plans to repair the walls which are in a very bad condition. To date the Clerk has not received a reply and she will chase accordingly.

- 9.6 Hedge:-** The Clerk reported that she has written to the Church concerning the overgrown hedge between the Church and the Public House. To date she has not received a reply and she will chase accordingly.

10. PLAYING FIELD

- 10.1 Playing Field Project:-** Cllr. Owen reported that the next meeting will be held on Friday 5th May and he will give an update at the next meeting.
- 10.2** It was reported that the bins on the playing field and in the play area are not being emptied and overflow on a regular basis. It was **AGREED** that the Clerk would contact North Norfolk District Council and ask them to deal with this issue.
- 10.3** It was reported that youths are congregating on the playing field car park. It was **AGREED** that the Clerk would contact the Police and ask them to visit the site occasionally to move them on.

11. FOOTPATHS

- 11.1** Nothing to report.

12. PLANNING

- 12.1 Planning Applications:-** None received.
- 12.2 Planning Permissions:-** Land off Cornish Avenue - twelve residential units.
- 12.3 Norfolk County Council - Street Lighting - Development at Cornish Avenue:-** The Clerk circulated a letter received from Norfolk County Council enquiring whether the Parish Council wishes to accept future responsibility for street lighting on the new estate. It was **AGREED** that the Clerk would write to Norfolk County Council stating that Trunch Parish Council will not accept future responsibility for street lighting on the new estate.
- 12.4 Park Farm:-** Concern was expressed again that this application has been refused. It was **AGREED** that the Clerk would contact the District Councillor and ask that he attend the next meeting in order that the Members can discuss this matter with him.

13. ALLOTMENTS

- 13.1 **Allotment Track:-** It was reported that the track needs some more hardcore. It was **AGREED** that Cllr. Owen will arrange for some hardcore to be put in place free of charge. Following lengthy discussion it was **AGREED** that no further action would be taken in this matter.
- 13.2 **Allotment No.1:-** It was **AGREED** that Cllr. Owen will enquire with the tenant of Allotment No.1 whether he wishes to keep the allotment. This matter will be placed on the next agenda for an update.

14. **FINANCE**

- 14.1 The following cheques were **AGREED** and signed:-

	£
J I Chance - Salary and Office Allowance	361.48
HM Revenue and Customs - Tax	83.60
1 st Mundesley Brownies - S137 Grant	150.00
- 14.2 **Norfolk ALC Annual Subscription:-** It was **AGREED** to renew the Norfolk ALC Annual Subscription in the sum of £191.67.

15. **CORRESPONDENCE**

- 15.1 **The Local Government Boundary Commission:-** Circulated. Noted.
- 15.2 **NNDC - Newsletter:-** Circulated. Noted.
- 15.3 **Environment Agency - Summary of Proposed Works:-** Circulated. Noted.

16. **DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 7th June, 2017 at 7.30 pm in the Methodist Church Rooms, North Walsham Road, Trunch.

There being no other business the Chairman closed the meeting at 8.30 pm.

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Chairman

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Date