

**MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL**  
**HELD ON 1<sup>ST</sup> MARCH, 2017 AT 7.30 PM**  
**IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD,**  
**TRUNCH**

**Present:-**

Chairman - Cllr. A. Fordham, Vice-Chairman - Cllr. T. Leeder,  
Cllr. B. Boughton, Cllr. R. Drury, Cllr. G. Green, Cllr. A. Hale, Cllr. D. Hazell,  
Cllr. J. Jones and Cllr. R. Walker.

County Councillor Wyndham Northam.  
Prospective County Candidate Fiona Turner.

Julie Chance MILCM -Clerk.

Two members of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. N. Hurst - family commitments, Cllr. C. Owen - unwell, District Councillor N. Coppack and PCSO R. King.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

None received.

**3. MINUTES OF THE MEETING HELD ON WEDNESDAY 1<sup>ST</sup> FEBRUARY, 2017**

The Minutes of the meeting held on Wednesday 1<sup>st</sup> February, 2017, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

#### 4. COUNTY AND DISTRICT COUNCILLORS' REPORTS

**4.1 County Councillor's Report:-** The Trading Standards Team in conjunction with the Police carried out raids on thirteen establishments in the Great Yarmouth area and confiscated 38,790 illegal cigarettes, 14.6 kilograms of hand rolled tobacco and 1,199 litres of illegal alcohol. The total amount of tax which would have been evaded was £13,777.

**Storm Doris:-** Twenty Eight Highway crews were sent out to one hundred and twenty eight incidents.

**Syrian Refugees:-** The first five families arrived in Norwich in February. The costs of housing the refugees will be shared equally amongst all the Norfolk District Councils.

**Felbrigg Roundabout:-** Work on the £600,000 scheme starts on Monday 13<sup>th</sup> March.

**Council Tax:-** For the first time in several years council tax was increased by 4.8%. This mainly is to cover the increasing costs of Adult Social Care.

**4.2 District Councillor's Report:-** Following the departure of the Chief Executive and heads of Finance and Human Resources, our two Directors and management staff have successfully taken over the work. We have not had to recruit replacement staff which will mean a saving of around £200,000 per year in salaries.

District Council for the seventh successive year have not increased council tax for 2017/18.

#### 5. PUBLIC PARTICIPATION

A member of the public raised several issues concerning grass maintenance and highway matters. These issues will be placed on the next agenda for further discussion and action.

#### 6. POLICE

**6.1 Police Report:-** None received. The Clerk read an email received from PCSO King stating that his responsibilities have been taken over by PCSO De Fathalla who is also based at North Walsham.

**6.2 SNAP:-** The Clerk circulated the Police Newsletter which covers most of the information concerning SNAP. Cllr. Walker reported that the two priorities for February are speeding and anti social behaviour.

**6.3 Community Speed Watch:-** Cllr. Hale reported that Cllr. Owen has six volunteers from Trunch and will now be progressing this initiative with the Police. The Clerk will give Cllr. Owen PCSO De Fathalla's contact details. This matter will be placed on the next agenda for an update.

## 7. HIGHWAYS

- 7.1 **Pothole - Pyghtle Close:-** It was reported that the pothole has been repaired. It was **AGREED** that no further action would be taken in this matter.
- 7.2 **VAS Sign:-** It was reported that the VAS Sign has been repaired. It was **AGREED** that no further action would be taken in this matter.
- 7.3 **Highway Rangers Visit:-** The Clerk reported that the next Highway Rangers visit will be 9<sup>th</sup> March, 2017. It was **AGREED** that the Clerk would report a pothole in Back Street around the sewerage cover for repair.

## 8. PLAYING FIELD

- 8.1 **Playing Field Project Group:-** No update reported.
- 8.2 **Clearing Edges:-** The Clerk reported that she has asked for this work to commence before the nesting season but to date has not received confirmation. She will chase accordingly.
- 8.3 **Play Equipment Safety Report:-** The Clerk reported that she has prepared the specification documents and has started the tender process for the work required in the report. The tenders will be considered at the next meeting. The Highway signs which are requested in the report will be supplied and installed by Norfolk County Council shortly.
- 8.4 **Grass Maintenance:-** The Clerk confirmed that the grass maintenance tender documents will be submitted shortly. The tenders will be discussed at the next meeting.

## 9. FOOTHPATHS

- 9.1 **FP1:-** The Clerk read an email received from Norfolk County Council stating that the piece of fence in question is the responsibility of the property owner. It was reported that the damaged piece of fence is not anywhere near a property. It was **AGREED** that the Clerk would write to Norfolk County Council and ask them to investigate this matter further.
- 9.2 **Footpath - North Walsham Road to Bradfield:-** It was reported that since this footpath has been upgraded motor bikes are using it on a regular basis. It was the Parish Council's understanding that no motorised vehicles were permitted to use the footpath. It was **AGREED** that the Clerk would write to Norfolk County Council and report this matter.

## 10. PLANNING

- 10.1 Planning Application No. PF/17/0195 - Erection of single storey cart lodge - Tall Oaks, Knapton Road, Trunch, NR28 OQE:-** No objections.
- Planning Application No. PF/17/0086 - Erection of extension and alterations to pavilion at Bradfield Cricket Club - Bradfield Cricket Club, Hall Road, Bradfield, NR28 OQW:-** No objections.
- 10.2 Planning Decisions:-** Permission was given to The Old Chapel, Chapel Road, Trunch, Ivy Farmhouse, Mundesley Road, Trunch, 3 Malthouse Cottages, Mundesley Road, Trunch and Trunch Garage, Bradfield Road, Trunch.
- 10.3 Planning Appeals:-** Oak Barn, Land at rear of 35,37 and 39 Trunch Road, Mundesley, NR11 - Appeal Refused.
- 10.4 Land to the front of Park Barn, Knapton Road, Trunch:-** It was **AGREED** that the Clerk would enquire with North Norfolk District Council why this application has been refused. The Parish Council supported this application and two bungalows are being erected in the opposite field.
- 10.5 Broadland Housing:-** It was reported that there has been some activity on the land in Cornish Avenue. The Chairman reported that Broadland Housing have submitted a planning application. The application will be considered by the Parish Council once received by the Clerk.

## 11. ALLOTMENTS

- 11.1 Track and Lease:-** The Clerk reported that she has re-submitted the letter by recorded delivery together with the Schedule from the lease which states that the owners of the property known as Belmont, Knapton Road, Trunch have limited access rights by long user for agricultural purposes only as far as the first entrance part way down the track to the field behind Belmont, and contributions should be made towards maintenance over this part of the track only on an according to user basis. The Clerk reported that she has not received an acknowledgement or reply to date. It was **AGREED** that this matter would be placed on the next agenda for further discussion.
- 11.2 Trees:-** Cllr. Hale reported that there are two trees down from storm Doris. The trees belong to the property adjacent to Allotment No. 6. It was **AGREED** that the Clerk will investigate the address of the property and write to request that the owner make arrangements to remove the trees.

## 12. FINANCE

- 12.1** The following cheques were **AGREED** and signed:-
- |   | £      |
|---|--------|
| J I Chance - Salary, Office Allowance and Postage | 362.22 |
| HM Revenue and Customs - Tax                      | 83.60  |

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- 12.2 Payments and Receipts - February and March:-** It was **AGREED** that the payments and receipts for February and March will be placed

on the next agenda for agreement. The Clerk will circulate to all Members.

- 12.3 Notice Board:-** The Clerk reported that the position of the notice board is very awkward and she is being injured by the spiky bush when she uses it. The Clerk requested that the notice board be moved to where the BT box is at present, once it has been removed by BT. It was **AGREED** that the notice board will be moved once the BT box has been removed.

**12. CORRESPONDENCE**

- 12.1** The Clerk read thank you letters for the recent grants from Trunch Village Hall, Trunch Methodist Church and The Mardle. Noted.

**14. DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 5<sup>th</sup> April, 2017 in the Methodist Church Rooms, North Walsham Road, Trunch.

**There being no other business the Chairman closed the meeting at 8.31 pm.**

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**Chairman**

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**Date**