

**MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL**  
**HELD ON WEDNESDAY 1<sup>ST</sup> FEBRUARY, 2017 AT 7.30 PM**  
**IN THE METHODIST CHURCH ROOMS, NORTH WALSHAM ROAD**  
**TRUNCH**

**Present:-**

Vice-Chairman - Cllr. T. Leeder, Cllr. R. Drury, Cllr. A. Hale,  
Cllr. D. Hazell, Cllr. J. Jones, Cllr. C. Owen and Cllr. R. Walker.

Julie Chance MILCM - Clerk.

One member of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. B. Boughton, Cllr. A. Fordham, Cllr. G. Green, Cllr. N. Hurst, County Councillor W. Northam, District Councillor N. Coppack and PCSO R. King.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Declarations of interest were received from Cllr. R. Walker in respect of the S137 grant for the Village Hall and from Cllr. J. Jones in respect of the S137 grant for the Methodist Church.

**3. MINUTES OF THE MEETING HELD ON WEDNESDAY 4<sup>TH</sup> JANUARY 2017**

The Minutes of the meeting held on Wednesday 4<sup>th</sup> January 2017, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

**4. COUNTY AND DISTRICT COUNCILLORS' REPORTS**

**4.1 County Councillor's Report:-** None given.

**4.2 District Councillor's Report:-** None given.

**5. PUBLIC PARTICIPATION**

None received.

## 6. POLICE

- 6.1 **Police Report:-** Attached.
- 6.2 **SNAP:-** Cllr. Walker reported that the next meeting will be held on Wednesday 8<sup>th</sup> February 2017.
- 6.3 **Speed Watch:-** Cllr. Owen confirmed that he is liaising with PCSO King on this matter and it is hoped that Trunch can work in conjunction with Southrepps to form a new team.

## 7. HIGHWAYS

- 7.1 **Pothole - Pyghtle Close:-** It was reported that the area has been marked by Highways ready for repair.
- 7.2 **VAS Sign:-** The Clerk read an email from the contractors stating that the trees are not near enough to affect the charge rate of the sign which is down to poor weather. The Clerk will obtain an update on the repair.
- 7.3 **Temporary Road Closure:-** Blooms Turn. Circulated. Noted.

## 8. PLAYING FIELD

- 8.1 **Playing Field Project Group:-** Cllr Owen reported that the social evening raised £404. The total raised from the group to date is just over £1,000. Cllr. Owen requested permission to hold a car boot sale on the playing field. **AGREED.** The Members requested Cllr. Owen to pass on their thanks for all their hard work with the fundraising. Cllr. Owen confirmed that once more funds are raised the village will be asked what they would like to see on the playing field.
- 8.2 **Edges - Clearing:-** The Clerk confirmed that Cllr. Hurst had taken down the low hanging tree branches which will allow the contractor to clear the edges of the field as agreed. The Clerk will now action this matter.
- 8.3 **Play Equipment Safety Report:-** It was **AGREED** that the Clerk would obtain quotations for the cleaning and repainting of the play equipment and the cleaning of the surfaces as noted in the safety report. This matter will be placed on the next agenda for further discussion. It was **AGREED** that the Clerk will enquire whether it would be possible to have a sign erected on the North Walsham Road saying "Beware No Footpath".

## 9. FOOTPATHS

- 9.1 **FP1 - Fencing:-** It was reported that the fencing has not been repaired and the Clerk will chase accordingly.

## 10. PLANNING

- 10.1 Planning Application No. PF/16/1551 – Erection of detached garage and detached garden room – 3 Malthouse Cottages, Mundesley Road, Trunch, NR28 OQB:- No Objections.**  
**Planning Application No. LA/17/0016 and PF/17/0015 Erection of side and rear extensions and garden wall – internal and external alterations to facilitate erection of single-storey rear and side extensions and garden wall – Ivy Farmhouse, Mundesley Road, Trunch, NR28 OQB:- No objections.**  
**Planning Application No. PF/17/0045 – Variation of Condition 2 of planning permission PF/13/0600 – Conversion of garage to dwelling to amend approved window arrangements on north elevation – The Old Chapel, Chapel Road, Trunch, NR28 OQG:- No objections.**
- 10.2 Permissions Given:- None received.**

## **11. ALLOTMENTS**

- 11.1 Lease:-** The Clerk confirmed that the lease has been signed by both parties and a copy is now on file.  
**Track:-** The Clerk confirmed that she has written to the property owner adjacent to the allotment land enclosing a copy of the relevant schedule from the lease concerning a contribution to the upkeep of the track. The Clerk confirmed that to date she has not received confirmation of receipt or a reply. It was **AGREED** that the Clerk would resend the letter and enclosure by recorded delivery.

## **12. FINANCE**

- 12.1** The following cheques were **AGREED** and signed:-      **£**
- |  |        |
|--|--------|
| J I Chance - Salary, Office Allowance and Stationery | 402.96 |
| HM Revenue and Customs - Tax                         | 83.60  |
| Anglian Water - Playing Field                        | 12.24  |
| <b>S137 Grant Payments:-</b>                         |        |
| Trunch Mardle  | 100.00 |
| Trunch Village Hall                                  | 430.00 |
| Bumbles Pre-School                                   | 50.00  |
| CAB  | 50.00  |
| St. Botolphs   | 200.00 |
| Methodist Church Rooms                               | 100.00 |
- 12.2 Payments and Receipts - January:- AGREED.**

## **13. REPRESENTATIVE - TRUNCH VILLAGE HALL**

- 13.1** The Clerk reported that Cllr. Green wished to stand down as representative on the Village Hall Committee. It was **AGREED** that Cllr. Jones will take her place and attend the AGM in March to be voted on to the Village Hall Committee.

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## **14. CORRESPONDENCE**

- 14.1 NNDC - Big Society Awards 2017:- Circulated. Noted.
- 14.2 NCC - Bus Service Revision:- Circulated. Noted.
- 14.3 NNDC - Public Spaces Protection Order Consultation:- Circulated. Noted.

15. **DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 1<sup>st</sup> March, 2017 at 7.30 pm in the Methodist Church Rooms.

**There being no other business the Chairman closed the meeting at 8.03 pm.**

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**Chairman**

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**Date**