

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL
HELD ON WEDNESDAY 3RD JANUARY, 2018 AT 7.30 PM
IN THE METHODIST CHURCH ROOMS
NORTH WALSHAM ROAD, TRUNCH

Present:-

Chairman - Cllr. A. Fordham, Vice-Chairman - Cllr. G. Green,
Cllr. B. Boughton, Cllr. A. Hale, Cllr. J. Jones,
Cllr. T. Leeder, Cllr. C. Owen and Cllr. R. Walker.

Julie Chance MILCM - Clerk.

One member of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. R. Drury.

- 1.1 Casual Vacancy:-** The Clerk reported that the date for the Notice of Election lapses on 10th January, 2018. It was **AGREED** that the Clerk would prepare a notice for co-option which will be placed on the notice board and website. The Chairman will place an article in the Mardle asking for volunteers for the casual vacancy. Interviews will take place prior to the next meeting on Wednesday 7th February, 2018. The Clerk will keep the Members informed of times for the interviews.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None received.

3. MINUTES OF THE MEETING HELD ON WEDNESDAY 13TH DECEMBER, 2017

The Minutes of the meeting held on Wednesday 13th December 2017, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. COUNTY AND DISTRICT COUNCILLORS' REPORTS

- 4.1 County Councillor's Report:-** None given.
4.2 District Councillor's Report:- None given.

5. **PUBLIC PARTICIPATION**

None received.

6. **DEBRA WAIT - ST JAMES'S PLACE**

6.1 The Clerk circulated the information from St James's Place. Following very lengthy discussion it was **AGREED** that Trunch Parish Council would invest £10,000 of the earmarked reserves with St. James's Place. It was **AGREED** that the Clerk would ask Debra Wait to confirm that the annual fee is 1.5% and the initial fee will be waived or reduced. This matter will be placed on the next agenda for an update.

7. **POLICE**

7.1 **Police Newsletter:-** Circulated. Noted.

7.2 **SNAP:-** This matter is covered in the Police Newsletter. It was **AGREED** that the two agenda items will be combined on future agendas.

7.3 **Community Speedwatch:-** Cllr. Owen reported that he will be placing another article in the Mardle requesting volunteers to come forward and this matter will be placed on the next agenda for an update.

8. **HIGHWAYS**

8.1 **Drains Bradfield Road:-** It was reported that the drains on the Bradfield Road need attention. Bradfield Road is flooding in heavy rainfall. The Clerk will report this to Norfolk County Council accordingly.

8.2 **Pavements - North Walsham Road:-** It was reported that the pavements near the bus shelters on the North Walsham Road are in very poor condition with trip hazards. The Clerk will report this matter to Norfolk County Council accordingly.

8.3 **Street Lighting - Cornish Avenue:-** The Clerk reported that she has reported that this light is out to the contractor several times. The Clerk will chase accordingly.

8.4 **Grit Bins:-** It was **AGREED** that the Chairman would place an article in the Mardle asking for volunteers to spread the grit in their area in the case of bad weather.

9. **PLAYING FIELD**

9.1 **Playing Field Project Group:-** Cllr. Owen reported that the skate park project has run out of funds. Cllr. Boughton reported that the volunteers have requested a grant from the Trunch Village Society and he will report back to the next meeting if there is any shortfall.

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9.2 **Gym Equipment:-** Cllr. Owen reported that he is chasing quotes for

this project and this will be placed on the next agenda for an update.

9.3 Play Area Safety Inspection Report:- The Clerk circulated this to Members. Some Members did not receive it and the Clerk will circulate again. The report expresses some concern over the Skate Park project. This matter will be placed on the next agenda for further discussion.

9.4 Playing Field Car Park:- It was reported that residents are unhappy about the noise and smell of the cars parking for long periods on the playing field car park. It was **AGREED** that Cllr. Walker will investigate this matter and report to the next meeting.

10. FOOTPATHS

10.1 Nothing to report.

11. PLANNING

11.1 Planning Application No. PF/17/2025 - Demolition of barn with retention of two walls & re-construction of barn to form single dwelling (part retrospective) - Gable End Barn, Mundesley Road, Trunch:- No objections.

11.2 Permissions Given:- None received.

11.3 Park Farm:- This matter will be placed on the next agenda for an update from District Councillor Coppack.

11.4 Millers Farm - Mundesley Road:- The Chairman reported that the contractor has been told by North Norfolk District Council to stop all work. It is noted that the contractors have removed several tonnes of contaminated soil from the site.

12. FINANCE

12.1 The following cheques were **AGREED** and signed:- £

J I Chance - Salary, Office Allowance and Stationery	367.69
HM Revenue and Customs - Tax	167.20
T.T. Jones Electrical Limited (Note this cheque will not be issued until the street light on Cornish Avenue has been repaired).	45.95
David Bracey - Play Safety Inspection and Report	96.00

12.2 Finance - November:- Circulated. **AGREED.**

12.3 Training - New Data Protection Bill:- This matter will be placed on the next agenda for an update.

13. ALLOTMENTS

13.1 It was reported that one tenant has still not paid for his allotments. Cllr. Walker and Cllr. Leeder will speak to the tenant concerned and this matter will be placed on the next agenda for an update.

13.2 Entrance to Allotments:- It was reported that the entrance to the allotments needs some attention. It was **AGREED** that the Clerk would ask Cllr. Hurst whether it will be possible to use the concrete from the pad on the playing field to fill the holes. This matter will be placed on the next agenda for an update.

14. POLICIES

14.1 Child Protection Policy:- This matter will be placed on the next agenda for an update.

15. CORRESPONDENCE

15.1 Norfolk ALC - Newsletter:- Circulated. Noted.

16. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 7th February, 2018.

There being no other business the Chairman closed the meeting at 8.40 pm.

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Chairman

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Date